

---

# **SELF-STUDY REPORT 2015**

**WOMEN'S COLLEGE, CALCUTTA**  
**(Affiliated to the University of Calcutta)**

**TO BE SUBMITTED TO**  
**NAAC, Bangalore**

---



## WOMEN'S COLLEGE, CALCUTTA

NAAC Accredited B++ College

P-29, KSHIRODE VIDYAVINODE AVENUE,  
KOLKATA- 700 003

Ref No. *WCC/NAAC/DEC-2015*

Dated *30-12-2015*

Reference No : WCC/NAAC/DEC-2015

To  
The Director,  
National Assessment and Accreditation Council (NAAC),  
P.O.Box no : 1075, Nagarbhavi,  
Bangalore-560072,  
India.

Sub: Uploading the SSR in the College Website.

Sir,

In compliance to our LOI requirements, we are glad to upload our SELF STUDY REPORT 2015 in our official website ([www.womenscollegekolkata.in](http://www.womenscollegekolkata.in)) for Second Cycle Accreditation, showcasing the key aspects of the functioning of our college. I ardently look forward to hearing from you on your decision for a peer team inspection of our college.

With thanks and regards

Yours sincerely,

*Mahua Das.*  
Dr Mahua Das  
Principal  
Women's College, Calcutta

## CONTENTS

CONTENTS .....	2
PREFACE.....	3
EXECUTIVE SUMMARY.....	11
SWOT ANALYSIS.....	15
PROFILE OF THE INSTITUTION: .....	20
CRITERION-WISE ANALYSIS REPORT .....	37
CRITERION I: CURRICULAR ASPECTS.....	37
CRITERION II: TEACHING - LEARNING AND EVALUATION.....	48
CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION.....	68
CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES.....	90
CRITERION V: STUDENT SUPPORT AND PROGRESSION.....	105
CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT.....	120
CRITERION VII: INNOVATION AND BEST PRACTICES.....	135
POST NAAC ANALYSIS .....	140
EVALUATIVE REPORT OF THE DEPARTMENTS .....	142
DECLARATION BY THE HEAD OF THE INSTITUTION .....	251
CERTIFICATE OF COMPLIANCE.....	252
ANNEXURES: .....	253

## PREFACE:

Women's College, Calcutta was founded on July 2, 1937, by a group of devoted scholars under the guidance of Dr. D.L. De, M.A Ph.D(London), founder principal of the College, with a view to advancing the scope of higher education of women, particularly of the state, consistent with Indian culture and tradition. The first Advisory Board consisted of eminent personalities from all walks of life like, Sir Manmathanath Roy Chowdhury (Maharaja of Santosh), Mr. Durgaprasad Khaitan (Attorney at Law), Mr. S. M Chowdhury (Zaminder of Sherpur), Mr. K.K. Bhattacharjee (Reader, University of Allahabad), Mr. K.C Chatterjee(Chartered Engineer), Mr. A.C Gupta (Advocate), Mr. S. N Mitra (Chartered Accountant), Mr. S.K Basu (Ex-Mayor, Calcutta Corporation), Sir U.N Brahmachari (M.A, M.D. Ph.D, inventor of preventive medicines for Kala-azar). The list is unending.

The College was fortunate in having the wise guidance of Sri A.T. Ganguly (M.A), one of the remarkable figures in respect of patronage of learning in the state, at a very crucial period of its history.

The enlightened group was inspired by the noble idea of setting up a model institution for women. They proceeded forward to work for the upliftment of women, relying solely on their spirit of self-sacrifice and robust optimism in spite of severe financial crisis. The college has grown, in course of time, through the sincerity and hard work of the staff, students, patrons and public alike.

### Location :

The college had its own Building at P-29 Kshirode Vidyavinode Avenue, Kolkata-700003, in December 1982, which is its present address. The locality of Baghbazar is redolent of rich cultural heritage of West Bengal, and fraternity of noble minds, whose hallowed presence has lent dignity to this region. Persons who have been the vanguard of literary and journalistic activities, dramatics, art and culture, religious and spiritual activities, country's freedom struggle and economic and business entrepreneurship, have enriched the local environment with their outstanding contributions. Legendary persons like Ramakrishna Paramahansa, Saradamani Devi, Swami Vivekananda, Sister Nivedita, eminent dramatist like Girish Chandra Ghosh and Kshirode Prosad Vidyavinode, illustrious painters like Jamini Roy and Nandalal Basu had stayed at Baghbazar and contributed towards its all-round spiritual, social and cultural growth. Sree Ramakrishna had stayed at Baghbazar for considerable period of time. Maa Sarada's house at Baghbazar is a proud reminder of her Holy presence. Sister Nivedita also spent a number of days at Baghbazar, her house is the silent witness to the erstwhile glory of the locality. Baghbazar also houses the office of "Udbodhon", the only Bengali periodical of Ramakrishna Math and Mission, started by Swami Vivekananda on 14<sup>th</sup> January, 1899. These places have lent dignity to the locality of Baghbazar and have become places of pilgrimage.



The college obtained grant from the UGC and the Government of West Bengal for the construction of the present building. Initially the College was a two storied building with spacious class rooms, library, office, staff room and the Principal's chamber. A spacious plot of land adjoining the college building worked as an additional advantage for arranging the different co-curricular activities of the students and beautification of the college area as well. At the initial stage the building was good enough to meet all the requirements, but subsequently an expansion was needed for inclusion of larger number of students and introduction of new academic courses.

Being the only day college for women in North Calcutta, the college now caters to the academic need of the traditional middle class Bengali families of this area. Presently, the college has 17 departments, with 15 Honours subjects and 4 PG departments.

#### HISTORY:

The one and only cherished dream of Dr. De was education, liberation and enlightenment of the women of Calcutta. The establishment of Women's College, Calcutta in 1937 made his dream come true. Womanhood to him represented eternal motherhood. No fees were charged from the students because of the respect that he had for women. Rather he organized sponsorship from different companies for the distribution of everyday necessities like shoes, umbrellas, stationery and not to exclude their medical expenses in times of need. On ceremonial occasions, students were gifted with sarees, soaps, hair oil and perfumes as tokens of love and affection.

The College was affiliated to the University of Calcutta in 1940 in Arts with English & Bengali as Honours subjects. Subsequently, other subjects also came to be affiliated as Honours subjects. Finally, in the year 1982, the college was shifted to its own new building in Baghbazar area.

#### POST NAAC DEVELOPMENTS:

In the year 2007, the first NAAC visit accredited Women's College, Calcutta, with a B++ Grade which became quite a compliment for a college with its unavoidable constraints. The rank and file of the college could conquer the enviable grade B++ with their tireless effort of indomitable positivity and challenge. Of course, the resolution to implement the "peer team" recommendations was taken very seriously prior to the next turn.

The year 2008 rolled on with the new principal Dr. Mahua Das taking the chair and it was during her incumbency that the institution seemed to march forward with several target achievements to add to the existing feathers of success.

The college opened Honours in several streams, for example, Sociology, Psychology, Food & Nutrition, Journalism and Mass Communication as most preferred disciplines

of girl students. This year prospered with a sharp shoot up of student strength from 500 to 1600, which gave real momentum to its dynamic academic growth.

### List of Principals

<b>Sl No</b>	<b>Name</b>	<b>Designation</b>	<b>Tenure From</b>	<b>Tenure To</b>
<b>1</b>	<b>Dr. Dhirendralal De, M.A, Ph.D (London)</b>	<b>Founder Principal</b>	<b>02.7.1937</b>	<b>01.2.1959</b>
<b>2</b>	<b>Sri Jnanendra Chandra Datta, M.A</b>	<b>Teacher-in-Charge</b>	<b>02.2.1959</b>	<b>30.6.1959</b>
<b>3</b>	<b>Dr. Suresh Mohan Bhattacharya, M.A, Ph.D</b>	<b>Principal</b>	<b>01.7.1959</b>	<b>18.1.1979</b>
<b>4.</b>	<b>Sri Saurindra Kumar Dey, M.A, LL.B</b>	<b>Teacher-in-Charge</b>	<b>19.1.1979</b>	<b>20.11.1980</b>
<b>5</b>	<b>Smt. Hena Maitra, M.A</b>	<b>Principal</b>	<b>21.11.1980</b>	<b>20.12.1989</b>
<b>6</b>	<b>Smt. Bithika Mitra, M.A</b>	<b>Teacher-in-Charge</b>	<b>21.12.1989</b>	<b>30.06.1992</b>
<b>7</b>	<b>Dr. Shanta Dasgupta, M.A, Ph.D</b>	<b>Principal</b>	<b>01.07.1992</b>	<b>05.8.2002</b>
<b>8</b>	<b>Smt. Kajalrekha Sinha, M.A</b>	<b>Teacher-in-Charge</b>	<b>06.8.2002</b>	<b>14.7.2003</b>
<b>9</b>	<b>Dr. Sunanda Ghosh, M.Sc, Ph.D</b>	<b>Principal</b>	<b>15.07.2003</b>	<b>31.10.2007</b>
<b>10</b>	<b>Smt. Jayasree Bhattacharjee, M.A, M.Phil</b>	<b>Teacher-in-Charge</b>	<b>01.11.2007</b>	<b>15.04.2008</b>
<b>11</b>	<b>Dr. Mahua Das, M.A, M.Phil, Ph.D</b>	<b>Principal</b>	<b>16.04.2008</b>	

### SUBJECT DETAILS

<b>SUBJECT</b>	<b>UG COURSES</b>	<b>PG COURSES</b>
<b>BENGALI</b>	<b>HONS, GENERAL, COMPULSORY</b>	<b>FROM 2013</b>
<b>ENGLISH</b>	<b>-DO-</b>	<b>FROM 2015</b>
<b>HINDI</b>	<b>-DO-</b>	
<b>SANSKRIT</b>	<b>HONS &amp;GENERAL</b>	
<b>PHILOSOPHY</b>	<b>-DO-</b>	
<b>POL. SCIENCE</b>	<b>-DO-</b>	
<b>HISTORY</b>	<b>-DO-</b>	
<b>EDUCATION</b>	<b>-DO-</b>	
<b>PSYCHOLOGY</b>	<b>-DO-</b>	<b>FROM 2015</b>
<b>JOURNALISM &amp;MASS COMMUNICATION</b>	<b>-DO-</b>	<b>-DO-</b>
<b>FOOD&amp;NUTRITION</b>	<b>-DO-</b>	<b>APPLIED FOR</b>
<b>GEOGRAPHY</b>	<b>-DO-</b>	<b>-DO-</b>
<b>SOCIOLOGY</b>	<b>-DO-</b>	<b>-DO-</b>
<b>ECONOMICS</b>	<b>GENERAL</b>	
<b>CHEMISTRY</b>	<b>-DO-</b>	
<b>MUSIC</b>	<b>-DO-</b>	
<b>ENVS</b>	<b>COMPULSORY</b>	

Weightage was given to the development of infrastructure, renovation of the building and beautification of the frontal garden space where the students loitered in their free time.

In the next two to three years, the scope and prospect of Higher Education were widened noticeably as the college established network with various distance education programmes in the PG level under Vidyasagar University for Science, Arts and Commerce. The college also set up collaboration with NSOU at PG and UG level, and has recently collaborated with IGNOU too.

### **INDIRA GANDHI OPEN UNIVERSITY ( IGNOU)**

### **WOMENS' COLLEGE, CALCUTTA ,STUDY CENTRE CODE: 28149**

### **SUBJECTS OFFERED**

### **UG COURSE (BDP)**

Course Name Duration Admission Fees Eligibility

B.A & B.COM	3 years	Jan & July	2000 p.a.	x 3 yrs
10+2				

### **PG COURSE (BDP)**

Course Name & Code	Duration	Admission	Fees	Eligibility
M.Sc in Dietetics & Food Service Management (MSCDFSM)	2 years	Jan & July	13500/- p.a. x 2	B.Sc (Home Science)
M.A in Philosophy (MAPY)	2 years	Jan & July	4500/- p.a. x 2	Bachelor Degree
M.A in Sociology (MSO)	2 years	Jan & July	4500/- p.a. x 2	- do -
M.A in Psychology (MAPC)	2 years	Jan & July	6500/- p.a. x 2	- do -
Master in	2 years	Jan & July	13500/-p.a. x 2	- do -

Social Work (MSW)				
----------------------	--	--	--	--

### **Post Graduate Diploma Programme :**

Course Name & Code	Duration	Admission	Fees	
<u>Eligibility</u>				
Post Graduate Diploma in Degree Journalism & Mass Experience in Media Communication (PGJMC)	1 yr	Jan & July	3500/-	Bachelor with 2yrs

### **Certificate Programme:**

Certificate in Functional English (CFE)	6 Months	Jan & July	2500/-	10+2
--	----------	------------	--------	------

### **NETAJI SUBHAS OPEN UNIVERSITY**

### **WOMEN'S COLLEGE, CALCUTTA, STUDY CENTRE CODE: I-07**

### **SUBJECTS OFFERED**

### **UG COURSE ( BDP-B.A/B.Sc):**

ENGLISH

BENGALI

HISTORY

ECONOMICS

POLITICAL SCIENCE

GEOGRAPHY

MATHEMATICS

**VIDYASAGAR UNIVERSITY –(DIRECTORATE OF DISTANCE UNIVERSITY)****WOMEN’S COLLEGE, CALCUTTA, STUDY CENTRE CODE: V-12****SUBJECTS OFFERED:****PG ( M.A / M.SC / M.COM) :**

BENGALI

ENGLISH

HISTORY

POLITICAL SCIENCE

SANSKRIT

GEOGRAPHY

DIATETICS &amp; COMMUNITY MANAGEMENT ( DCNM)

ENVIRONMENTAL SCIENCE

ZOOLOGY

M.COM.

The college teachers and office staff have been provided with extra impetus for handling these additional assignments under the leadership of the Principal. Students from various quarters and different parts of the city and outside are participating in these programmes. These initiatives taken up by the college towards creation of opportunities in higher education have been highly appreciated by learners.

The institution envisioned all-round welfare activities for its students. These are effectively implemented through the opening of Legal Aid Cell and Psychological Counseling Cell for the students. One of the important mottos of the college is to stand by the distressed students through its financial aid programmes and merit scholarships for which there is the Student Aid Fund.

The community development centre SRIJAN, an offspring of the college, works ceaselessly for the cause of the destitute children of the neighbouring slums. The children registered with this NGO are nurtured throughout the year by active services and funds generated from the teachers and students of the college.

The co-curricular activities involve yoga, sports, cultural events, competitions, fests, special seminars, symposiums, exhibitions, etc. which invigorate the students and

encourage them to participate in different kinds of activities. These help to contribute in a holistic grooming of the students, imbibe self-confidence and make them realize the essence of women's empowerment.

The students are taught to maintain discipline. Inculcation of proper values and behavioral lessons has been a regular practice in addition to class room teaching. They are also motivated to join the NSS Programmes to serve and attain the social causes, especially those related to women.

The institution has seen remarkable development in recruiting teaching and non-teaching staff, both government and contractual, for meeting up the student teacher ratio in a perfect order. There is also a proactive guardian forum in vogue with the opportunity and option to voice their views.

The college has not only added space with construction of an additional floor atop the existing building with six big class rooms (fourth floor) to accommodate the increasing number of students, but also recently completed the construction of an annex building of around 20,000 sq ft (G+4) dedicated entirely for the PG students.

Women's College Calcutta, the heritage institution in its post platinum years, has already introduced four PG courses in regular stream in affiliation with the University of Calcutta in the disciplines of Bengali, English, Psychology and Journalism & Mass Communication. There are other subjects like Geography, Sociology and Food and Nutrition, to name a few, awaiting permission to be started from the next academic session 2016-17.

An ever active IQAC is always keeping the vigil in quality upgradation in imparting education and training as well as the upkeep of the institution. There is also a reprographic unit to render quick and tailor-made support services to the administrative and academic units of the college.

#### FUTURE PLANS:

A panel of eminent faculty, advisory board and experts from the Universities under the chairmanship of Dr. Mahua Das strives ahead in concerted team work to fulfill the dream of making the college a real educational hub for women aspiring for higher education.

The institution has set its parameters to reach new heights by setting up a research centre in future, especially for women-centric studies and thus evolves to emerge as a centre of excellence with all its unique features as a knowledge station.

The news bulletin BARTA and the ISSN registered college journal are enriched with ideas and quality articles by the teachers and students of the college upholding the standard of the college that stands out to be eminently different from the others.

The well-equipped laboratories, digitized library, smart class rooms, gym, cafeteria and canteen, common room with indoor games, clean toilets, green landscapes, conference rooms and other proposed under-construction spaces for auditoriums and solar energy projects, etc. are all combined together to shape this model college as an ideal resource centre with a host of facilities, not to mention the generator sets, Wi-Fi and an absolutely IT-enabled computerized office set up.

The residential accommodation of the students have been a recent addition to facilitate the scholars coming from faraway places. The college website has been architected with most of the modern amenities available in the college. Online admission and information help desk, web notice, etc. are the valuable services offered to the students.

The academia of the institution are in regular habit of upgrading their curriculum vitae thereby improving the standard of teaching learning and the attendance level of the students as well.

The college sets a mission to continue this academic journey for the better and the best and visualizes to make its dream come true.

Finally, the management committee of the college and the entire team look forward to meet the respected NAAC Peer Team and be enriched with innovative ideas.

Welcome to Women's College, Calcutta surrounded by the green boundaries and bound by evergreen minds.

## EXECUTIVE SUMMARY

### **Criterion -1 : CURRICULAR ASPECTS**

Affiliated to the University of Calcutta, the aim of the college is to provide education to women, particularly to the ones coming from financially weak background. Though chiefly an undergraduate college, it has recently started four Post Graduation courses in Bengali, English, Journalism and Mass Communication, all of which are running under guidance of the University of Calcutta. Apart from these regular courses the college runs Distance Education for both BA/BSc and MA/MSc degree under Netaji Subhash Open University, Indira Gandhi National Open University and Vidyasagar University.

The quality of the academic performance is assured by the IQAC of the College, which gives the utmost effort through constant monitoring and up-gradation of the academic standard, scrutiny and analysis of overall results, conducting the innovative teaching process through smart class gadgets as well as usage of ICT in major lab based subjects. Though there is little scope for the teachers to make any alteration in the syllabi, they try to make the learning sessions interesting and interactive, catering to students' queries, along with encouraging the exchange of ideas through group learning programmes, analytical case studies with the help of projects, seminars, field trips and workshops. Apart from enriching the teaching- learning facilities, these practices also create opportunities to bring the teacher and students together, so that they can work as a team and contribute to the development of the college.

### **Criterion II : TEACHING, LEARNING AND EVALUATION**

The College never compromises with the qualitative aspect of teaching. Regular planning, which begins well before the course, evaluative examinations and feedback from the students and guardians—are the three cardinal aspects of the teaching programme. Extra classes are taken for weaker students with adequate student support services, for instance, distributing study materials to students for the purpose of an in-depth and comprehensive study, providing books and other materials to students who cannot afford to buy, and so on. In addition, regular assessment is carried out through tutorials, mid-term tests, and annual tests. The review of the results is always closely scrutinised, and the guardians are informed about the performance of their wards and, if needed, serious warnings are also given.

Admission Procedure follows the university guidelines and is strictly online. Merit lists are published in phases to admit eligible students. The Admission Committee regulates the entire system with proper counselling of the students in the selection of their subject combinations. This opportunity of screening and counselling is made available to all departments, who can well gauge the profile of their students from the very beginning of the course.



Creating general awareness programmes is a part of the regular curriculum. Different Awareness programmes, like community welfare, value education, environmental issues, gender sensitization and tech-savvy exercises are held on a regular basis, in which the students' union, the teaching & non-teaching staff take active role. The College aims at creating responsible citizens and independent women out of its students.

### **Criterion III : RESEARCH, CONSULTANCY AND EXTENSION**

The college encourages and promotes an environment of research and higher studies. Almost all of our faculty members are engaged in active research works, be it their individual pursuit of PhD degrees, or Minor Research Projects under UGC. Seminars and workshops are held regularly, and the faculty members have several publications to their credit. Apart from giving them administrative assistance, the college also has a well-equipped library, with access to online journals and national academic database, which assist the teachers in their personal and professional academic work.

The Research Committee of the College has been instrumental in publishing two volumes of academic journal, titled, *Journal of Social Science and Welfare* (ISSN No. 2348-2974) in collaboration with Indian Institute of Psychometry to inspire the teachers to contribute papers pertaining to their research areas. The external scholars are also involved in this academic endeavour.

The Principal of the College offers consultancy in procedures of examination system throughout West Bengal. Various Departments of the College offer non-remunerative consultancy services; like psychological counselling (by the department of Psychology), Diet Management ( by the department of Food and Nutrition) and Media consultancy (by the dept of Journalism and Mass Communication).

### **Criterion IV : INFRASTRUCTURE AND LEARNING RESOURCES**

The College has developed a state of the art infrastructure to aid and support the students' training and education programme in a tech-savvy and eco-friendly environment. The facilities include well- equipped Laboratories, Computer Centre, introduction of Geographic Information System (GIS), Wi-Fi, computerized library, internet connectivity and office automation system.

Keeping the ever-growing number of students in mind, which often leads to a space crunch, the college has already constructed six spacious rooms in the topmost floor of the existing building. A new annex building for the PG students with separate space for library, laboratories, office, auditorium, common rooms and gymnasium is presently under construction, to be completed within a few months.

**Criterion V : STUDENT SUPPORT AND PROGRESSION**

Women's College, Calcutta, has adopted sufficient measures for the benefit of the girl students of the institutions. The entire campus, particularly the vulnerable places are put under CCTV surveillance to provide round the clock security service to the students and staff-members. Medical camps & Health Check-up programmes along with Accidental Insurance are some of the key features taken up in the interest of the well-being of the students. The NSS unit is very pro-active with students participating in various community welfare services in the neighbourhood & elsewhere. The College also runs an NGO, Srijan, which is particularly dedicated to serve the children of the local slums, by providing them with financial, educational and cultural support. Other awareness and sensitization programmes are held periodically along with regular counselling services, which aim at the holistic development of the students.

The information database of all the students is the key aspect of record keeping. There is also Student Progression Report maintained by the faculty with remarks based on A (Attendance), A (Aptitude) and A (Appraisal). In the final year the students are provided with assistance through Placement Cell. The College runs many career-oriented courses, which makes the students more prepared for the job-market. Moreover, financial support is provided to the meritorious yet needy candidates through various government and personal channels, while special care is given to the differently-abled children.

Over and above the academic and social activities, the students' cultural aptitudes are also equally nurtured in this institution. The department of Music, which is one of the unique features of the college, caters to the musical talent of the students. Eminent dance and drama personalities are often invited to the college to train the students in presenting dramas and dance items flawlessly on occasions of college socials, competitions, jubilees and so on. Some of the students also have held high the name of the college in sports. The college also runs successfully a number of cultural clubs comprising of the teachers and the students like Payel, Mrittika, Srishti, and so on.

**Criterion VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

The Institution is charged with participatory forum with voices from all tiers of administrative mechanism. The leadership is based on solid platform of democratic participation of advisory support and collective principles.

The Principal, in association with the IQAC, remains the ultimate go getter. Performance appraisal of all the faculty members is in balance with the 360 degree feedback method, which is independently handled by the departments of the college to deliver the best possible output.

The Principal encourages creativity and innovative ideas and technical schemes, to flourish the entire institution with new strategies, techniques, planning and motions, so as to build up a model institution, in true sense of the term. Teachers are given responsibility as coordinators of various committees and are made accountable for task-delivery as a part of grooming leadership at various levels.

### **Criterion VII- INNOVATIONS AND BEST PRACTICES**

Green Audit has been conducted by the environmental cell of the college, which has undertaken the Green Campus Project. The college has a proactive counselling Unit. The college has introduced diploma and certificate courses useful for self employment. Courses on Human Rights have been introduced. Spoken English and Certificate Courses in Computer Application are already in practice. The College has an independent wing for Community Welfare and Development, officially named as **Srijan-** functioning under the aegis of Women's College Calcutta. The college, through the IQAC, holds regular seminars, workshops and research oriented academic programmes for the quality assurance and overall enrichment of the students and the faculty. The financial discipline of the college is well in order with regular internal and statutory government audit structures. The important sub-committees like Finance Committee, Building Committee, Library Committee, Cultural and Discipline and Academic Committee constitute the major integral part of the college governance under the supervision of Governing Body. Staff Welfare, Staff Cooperative, etc., are some of the striking features that contribute towards best practices of the college.

## SWOT ANALYSIS

## Criterion I

<b>Strengths</b> A systematic and cogent working of the various departments Introduction of new Post graduation and career-oriented course A dedicated team of teachers supported by the administrative staff A strong academic environment with strict discipline in the campus	<b>Weakness:</b> Little scope for improvement on the existing syllabi Since the recruitment of teachers and non-teaching staff members are done through Government channels, at times shortage of staff becomes a serious crisis
<b>Opportunities</b> To inspire the staff-members to increase their academic/administrative skill To open dedicated study centres on Human Rights and Women's Studies Introduction of new Post Graduate courses Introducing more career-oriented courses to increase the employability of the students	<b>Threats</b> Usual challenges faced by the teachers in completing the syllabus on time Providing more choice in optional papers Ensuring a holistic improvement of the students—academic, cultural and ethical Maintaining an eco-friendly campus in the heart of the city

## Criterion II

<b>Strengths</b> Clean and merit-based admission procedure Providing financial help to encourage economically backward students to continue with their studies Functioning of regular evaluative programmes, like class tests, Mid-term tests, Annual Test to keep a record of the development of the students Well-equipped libraries: both general and departmental Introduction of smart classrooms, use of technical assistance, like Projectors, smart boards, and so on.	<b>Weaknesses</b> Shortage of funds in buying books for the library, particularly after the cost of books have increased exponentially Increasing the number of seats in different subjects to address the rising demand Facility for having a recording system to update those students who are absent for long for a genuine reason.
---	---

<p><b>Opportunities</b></p> <p>To encourage more seminars and workshops to ensure the pursuit of excellence</p> <p>Admission-tests can also be implemented to improve the quality of students</p> <p>More technologically advanced classrooms and improvement of the laboratories</p>	<p><b>Threats</b></p> <p>The growing trend among the students to give more importance to the private tutorial homes rather than classroom teaching</p> <p>Making the students more interested in using the library books and journals</p> <p>Making the teachers more tech-savvy, so that they can implement the benefits of technology to improve the quality of the teaching-learning process</p> <p>To create a balance between the curricular and extra-curricular activities of the students</p>
---	---

### Criterion III

<p><b>Strengths</b></p> <p>Organizing seminars on a regular basis</p> <p>Availability of online journals in the library</p> <p>Many of our faculty members are engaged in active research work, which helps enhance their standard of teaching</p> <p>Smooth running of the NSS and Community Welfare unit which encourages our students to become more responsible citizens</p>	<p><b>Weaknesses</b></p> <p>Publication of the departmental journals is needed</p> <p>A separate students' magazine to acknowledge and channelize their creative potential</p> <p>More minor and major research projects under the UGC scheme should be taken up by the faculty</p>
<p><b>Opportunities</b></p> <p>Wider circulation of the college Journal so that more teachers from other colleges or universities could contribute and thus increase the standard of our journal</p> <p>To make the students more interested in creative writing and research work.</p> <p>Introducing active consultancy system to generate funds.</p> <p>Increasing the inter-departmental liaison and sharing of knowledge</p>	<p><b>Threats</b></p> <p>To strike a balance between the academic workload and the research work for the faculty members.</p> <p>Collaboration with other institutes/ research centres and encourages teacher/student exchange programmes.</p> <p>Greater interaction with the industry to create more job-opportunity for our students</p>

--	--

**Criterion IV**

<b>Strengths</b> Special care given to ensure the safety and hygiene of the students Well-equipped library Availability of the audio-visual facility in classrooms Availability of gym	<b>Weaknesses</b> Audio or video facility in students' common room is required No separate place, where the students can practice for the cultural programmes Shortage of staff in library and for overall maintenance Lack of seminar halls which can accommodate more students
<b>Opportunities</b> Improvement of the auditorium Employment of a yoga instructor on a regular basis The college has many old and precious books, which could be digitized for better preservation	<b>Threats</b> To motivate the students and the staff members to take more interest in different fitness camps Optimum usage of the space available To maintain a clean and eco-friendly campus

**Criterion V**

<b>Strengths</b> Warm teacher-student relationship and friendly atmosphere; we have almost no instances of ragging in the college Availability of different scholarships for students coming from economically weak section of the society Different skill development programmes are held regularly to increase the employability of the students Encouraging the students to participate in different co-curricular and extra-curricular activities both within and without the college	<b>Weaknesses</b> Lack of cultural diversity among our students Lack of regular coaching for different competitive examinations Though we have a tie-up with a local nursing home to meet the medical emergency, an in-house doctor could ensure better health for the students
<b>Opportunities</b> Creating opportunities to encourage entrepreneurship among students Introducing formal remedial classes within or after college hours Employment of a regular professional	<b>Threats</b> Making the students interested in different in-house curricular and extra-curricular activities Students are at times reluctant to talk with their teachers or

counselor	<p>peers about their issues; in such cases</p> <p>it becomes difficult to offer them counseling</p> <p>Making the students more interested in administrative work to enhance their leadership qualities</p>
-----------	---

### Criterion VI

<b>Strengths</b> Decentralized and participatory administration with good communication and relation among the teachers and the administrative staff-members Regular functioning of an autonomous Teachers' Council which functions in accordance to the guidance provided by the GB Planning for regular development measures	<b>Weaknesses</b> Lack of an online feedback system Since this is a government aided college, there is a lack of scope for autonomy to tailor-make the syllabi for our students Lack of funding from private agencies
<b>Opportunities</b> To create more opportunities for students to participate in more committees Full-computerization of the administrative work Creating more in-house facility for the teachers to help in their research work Regular training of the office staff to improve their skill	<b>Threats</b> Shortage of non-teaching and administrative staff Maintaining the overall discipline of the college More funding is required to improve the technological equipments; at times private funds could not taken for compromising with the cultural tradition of the college

### Criterion VII

<b>Strengths</b> Community welfare wing Publication of a college journal Eco-friendly initiatives All-round assistance to the students: career oriented course, psychological counseling, legal aid, adequate safety-measures, medical support	<b>Weaknesses</b> Hostel facility to accommodate more students Extension of the canteen to provide food to students at a subsidized rate Arrangement for a cheap-store Lack of a personal playground
--	--

Opportunities	Threats
<p>Improve the scope of industry-college interface</p> <p>Introduction of research centres</p> <p>Creating scope for teacher/student-exchange initiatives</p> <p>Overall improvement of infra-structural facilities</p>	<p>Maintaining the academic standard</p> <p>Ensuring holistic development of the students</p> <p>Steering the college towards making it a centre for excellence</p>



**PROFILE OF THE INSTITUTION:****1. Name and Address of the College:**

<b>Name: Women's College, Calcutta</b>		
<b>Address: P-29 Kshirode Vidya Vinode Avenue</b>		
<b>City: Kolkata</b>	<b>Pin: 700 003</b>	<b>State: West Bengal</b>
<b>Website: <a href="http://www.womenscollegekolkata.in">www.womenscollegekolkata.in</a></b>		

**2. For Communication:**

Designation	Telephone With STD code	Mobile & Fax	Email
Principal	Dr Mahua Das	9836896634	womenscollegekolkata@gmail.com
Vice Principal	---	---	---
Steering Committee Coordinator	Dr Indrani Sen	9831112778	prof_indrani_sen@hotmail.com

**3. Status of the Institution:**

i) Affiliated College	√
ii) Constituent College	
iii) Any other (specify)	

**4. Type of Institution:****a. By Gender**

<b>i) For Men</b>	
<b>ii) For Women</b>	Yes
<b>iii) For Co-Education</b>	

**b. By Shift**

<b>i) Regular</b>	
<b>ii) Day</b>	Yes
<b>iii) Evening</b>	

**5. It is a recognized minority institution?**

<b>Yes</b>	
<b>No</b>	No

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

**6. Source of Funding :**

<b>Government</b>	
<b>Grant-in-aid</b>	Yes
<b>Self-financing</b>	Yes (PG)
<b>Any other</b>	

**7. a. Date of establishment of the college:**

2.7.1937

***b. University to which the college is affiliated/or which governs the college (If it is a constituent college):***

The University of Calcutta

***c. Details of UGC recognition:***

Under Section	Date, Month & Year	Remarks(If any)
<b>i.2(f)</b>	Since the Inception of UGC, Under UGC Act of 1956	27-04-1940
<b>ii.12(B)</b>	Since the Inception of UGC, Under UGC Act of 1956	27-04-1940

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act) – **Annexure 5**

***d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) NA***

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm- yyyy)	Validity	Remarks
<b>i.</b>				
<b>ii.</b>				

(Enclose the recognition/approval letter)

**8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes

☐

No

No

If yes, has the College applied for availing the autonomous status?

Yes No: NA

**9. Is the college recognized**

**a) By UGC as a College with Potential for Excellence (CPE)?**

Yes No ✓

If yes, date of recognition:.....NA.....(dd/mm/yyyy)

**b) for its performance by any other governmental agency?**

Yes No

If yes, Name of the agency.....NA.....and

Date of recognition:.....NA.....(dd/mm/yyyy)

**10. Location of the campus and area in sq.mts:**

<b>Location</b>	<b>Urban</b>
<b>Campus area in sq.mts.</b>	15,120 sq ft
<b>Built up area in sq.mts.</b>	19,000 sq ft

(\*This includes the ground floor and residential facility for the staff- caretaker, durwan and sweeper)

**11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

- Auditorium/seminar complex with infrastructural facilities: ✓
- Sports facilities: The college has a common room with indoor sports facilities like table-tennis and carom board.
- \* Playground: **x** (The college uses the nearby Sister Nivedita Udyan for conducting sports and other activities on a regular basis)
- \* swimming pool : x
- \* gymnasium : ✓ (A well-equipped gymnasium)
- Hostel
- \*Boys' hostel **NA**
- Number of hostels:
- Number of inmates:
- Facilities (mention available facilities)

\*Girls' hostel

Since the college enjoys a prime location and is well-connected to various parts of the city and suburbs, hostel accommodation is not a dire necessity. However, there is residential facility to accommodate 20-25 outstation students which is kept under the supervision of the college authority.

- Number of hostels : NA
- Number of inmates : NA
- Facilities (mention available facilities)

\* Working women's hostel

i. Number of inmates: NA

ii. Facilities (mention available facilities): NA

- Residential facilities for teaching and non-teaching staff:

Residential facility is available for the caretaker, durwan, sweeper of the college within the college premises. Each is provided with a separate room.

(give numbers available—cadrewise)

- Cafeteria - √
- Health centre - √

**First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....Health centre staff–**

There is provision for first aid, bed and emergency care in the Medical room of the college. If required, the ambulance is made available by the college but college does not have this facility. The college has a tie-up with Sanjeevani Nursing Home to meet the medical emergency of its students and staff-members.

<b>Qualified Doctor</b>	-	<b>Part-time</b>
<b>Qualified Nurse</b>		-

Facilities like banking, post office, book shops: The college has a tie-up with the United Bank of India and Union Bank of India, both of which have their branches situated at a stone's throw from the college. Apart from regular banking services, they even provide banking support to the students in the college premises during the time of admission.

- Transport facilities to cater to the needs of students and staff: The college does not have its own transport facility, but vehicles of the staff are made available at times of emergency.

- Biological waste disposal : √

The alumni association of the college has purchased two vending machines for the students' toilet for waste disposal.

- Generator or other facility for management/regulation of electricity and voltage: √

- Solid waste management facility: √ Cleaned regularly by the Municipality of Calcutta

**12. Details of programmes offered by the college (Give data for current academic year)**

Sl.no	Programme	Duration (years)	Entry Qualification	Medium of Instruction	Sanctioned / Approved Student strength	No. of students admitted
<b>A</b>	Under Graduate Course (Honours)	3 years	H.S	English/ Bengali		
<b>1</b>	English	3 years		English	106	84
<b>2</b>	Bengali	3 years		Bengali	116	65
<b>3</b>	Hindi	3 years		Hindi	28	11
<b>4</b>	Sanskrit	3 years		Sanskrit, English, Bengali	30	9
<b>5</b>	History	3 years		English/ Bengali	64	27
<b>6</b>	Political Science	3 years		English/ Bengali	64	33
<b>7</b>	Education	3 years		English/ Bengali	64	37
<b>8</b>	Geography	3 years		English/ Bengali	78	46
<b>9</b>	Sociology	3 years		English/ Bengali	78	17
<b>10</b>	Philosophy	3 years		English/ Bengali	64	23
<b>11</b>	Psychology	3 years		English/ Bengali	64	46
<b>12</b>	Food and Nutrition	3 years		English/ Bengali	64	59

<b>13</b>	Journalism and Mass Communication	3 years		English/Bengali	64	60
<b>B</b>	Under Graduate Course (General)	3 years		English/Bengali		
<b>1</b>	Economics	3 years		English/Bengali		71
<b>2</b>	Chemistry	3 years		English/Bengali		59
<b>3</b>	Music	3 years		English/Bengali		10
<b>C</b>	Post Graduate Course (Self Financing)	2 year	B.A	English/Bengali		
<b>1</b>	Bengali	2 years			60	59
<b>2</b>	English	2 years				29
<b>3</b>	Journalism and Mass Communication	2 years		English/Bengali		29
<b>4</b>	Psychology	2 years		English/Bengali		20
<b>D</b>	BDP (NSOU)	3 years	H.S	English/Bengali		
<b>E</b>	Post Graduation (Distance Learning-Vidyasagar University)	2 years	M.A/ M.Sc/ M.Com	English/Bengali		
<b>1</b>	Geography	2 years	M.Sc	English/Bengali		91
<b>2</b>	Dietetics and	2 years	M.Sc	English/Bengali		102



	Community Management			i		
3	Environmental Science	2 years	M.Sc	English/Bengali		57
4	Zoology	2 years	M.Sc	English/Bengali		22
5	M.Com.	2 years		English/Bengali		56
6	English	2 years	M.A	English/Bengali		17
7	Bengali	2 years	M.A			13
8	History	2 years	M.A	English/Bengali		20
9	Sanskrit	2 years	M.A	Bengali		44
10	Political Science	2 years	M.A	English/Bengali		12
J	IGNOU (M.A/M.Sc), Certificate and Diploma Course	2 years/1 year				

\* based on 1st year admission -2015-16

**13. Does the college offer self-financed Programmes?**

**Yes (PG Courses)**

If yes, how many? : 4

(PG Courses: English, Bengali, Psychology, Journalism and Mass Communication)

**14. New programmes introduced in the college during the last five years if any?**

Yes	√	No		Number	4
-----	---	----	--	--------	---

- Post graduate courses in the Departments of English, Bengali, Psychology and Journalism

- Distance learning in post Graduation programme of Vidyasagar University in Bengali, English, History, Political Science, Dietetics and Community Management, Geography, Environmental Science, Zoology and Mathematics

15. List the departments (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG
Science/ Home Science	6 (Food and Nutrition, Psychology, Geography, Economics, Chemistry, Environmental Science)	1 (Psychology)
Arts	11 (Bengali, English, Hindi, Sanskrit, History, Political Science, Sociology, Education, Philosophy, Journalism and Mass Com., Music)	3 (English, Bengali, Journalism and Mass Com)
Commerce	--	--

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. Annual system	All under graduate courses  PG courses under English and Journalism
b. Semester System	PG Courses under Bengali and Psychology
c. Trimester system	NA

17. Number of Programmes with

a. Choice Based Credit System	NA
b. Inter/Multidisciplinary Approach	NA
c. Any other (specify and provide details)	NA

**18. Does the college offer UG and/or PG programmes in Teacher Education?**

Yes No ✓

If yes, NA

a. Year of Introduction of the programme(s).....(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:.....Date:

.....(dd/mm/yyyy)Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately? Yes No

**19. Does the college offer UG or PG programme in Physical Education?**

Yes No ✓

If yes, NA

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: .....Date:

.....(dd/mm/yyyy)Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes No

**20. Number of teaching and non-teaching positions in the Institution**

Positions	Teaching faculty				Non-teaching staff		Technical staff	
	Associate Professor		Assistant Professor					
	M	F	M	F	M	F	M	F
Sanctioned by the UGC/ University/ State			35		13		1	

Government								
Recruited	1 (UGC)	9 (UGC)	1 (UGC)	14 (UGC)	10			1
Yet to recruit	-	-	10		3			
Sanctioned by the Management/ Society or other authorized bodies	-	-	-	-	-	-	-	-
Recruited	-	-	-	-	-	-	-	-
Yet to recruit	-	-	-	-	-	-	-	-

**Other Posts:**

	M	F	PhD	MPhil
CWTT	0	7	3	0
PTT	1	3	0	1

**21. Qualifications of the teaching staff:**

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Ph.D	-	-	1	4	1	3	09
M.Phil			0	3	0	8	11
M.A				2		3	05

**22. Number of Visiting Faculty/Guest Faculty engaged with the College: 20-25**

23. *Furnish the number of the students admitted to the college during the last four academic years.*

Categories	2012-13		2013-14		2014-15		2015-16	
	M	F	M	F	M	F	M	F
<b>General</b>		1708		1828		1768		1631
<b>SC</b>		75		31		53		61
<b>ST</b>		5		1		3		1
<b>OBC</b>		21		10		28		19
<b>Others</b>								

24. *Details on students enrolment in the college during the current academic year:*

Type of students	UG	PG	Others (Distance)	M.Phil.	Ph.D.	Total
<b>Students from the same state the college is located</b>	1712	58	450	Nil	nil	2220
<b>Students from other states</b>	Nil	Nil	Nil			
<b>NRI</b>	Nil	Nil	Nil			-
<b>Foreign Students</b>	Nil	Nil	Nil			
<b>Total</b>			-		-	

25. *Dropout rate in UG and PG (average of the last two batches)*

UG— Batch-1 : Nil PG— Nil

Batch-2: Nil

26. *Unit Cost of Education*

*(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)*

	2012-13	2013-14	2014-15
<b>including the salary component</b>	15919	17724	16719
<b>excluding the salary component</b>	2399	2857	2932

27. Does the college offer any programme/ in distance education mode (DEP)?

Yes

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes

b) Name of the University which has granted such registration: NSOU, VU, IGNOU

c) Number of programmes offered:

- College offers both UG and PG courses under the affiliation of Netaji Subhash Open University

UG- (6 programmes) English, Bengali, Political Science, Economics, Maths, Geography

PG- (5 programmes) English, Bengali, Political Science, History, Sanskrit

- IGNOU

UG- 3 Years Degree Courses (BA/B.Com on different subjects)

PG- (5Programmes) MSCDFSM, M.A in Philosophy, M.A in Sociology, MA in Psychology, MSW

Post Graduate Diploma- (2 Programmes) PG in Journalism and Mass Communication

Certificate Course in Functional English

- Vidyasagar University

PG-(10 Programmes) Bengali, English, History, Political Science, Sanskrit, Geography, FNT (DCM), Environmental Science, Mathematics, Zoology.

d) Programmes carry the recognition of the Distance Education Council.

Yes ✓ No

28. *Provide Teacher-student ratio for each of the programme/course offered*

Number of students includes students of all three years in both Honours and General Courses of the Departments (only for UG courses) for the academic year 2015-16.

Name of the Department	Student-Teacher Ratio
English	331:4
Bengali	382:5
Hindi	66:2
Sanskrit	56:4
History	461:4
Political Science	408:5
Economics (only General)	202:2
Education	823:5
Sociology	533:5
Psychology	207:4
Philosophy	270:4
Journalism and Mass Communication	377:4
Food and Nutrition	236:3
Chemistry (only General)	120:3
Geography	209:6
Environmental Science (As a compulsory paper)	All third year students both in Honours and

	<b>General: 2</b>
<b>Music (Only General)</b>	<b>27:1 (One accompanist)</b>

**29. Is the college applying for**

Accreditation: Cycle1      **Cycle2** ✓      Cycle3

*(Cycle1 refers to first accreditation and Cycle2, Cycle3 and Cycle4 refers to re-accreditation)*

**30. Date of accreditation\*(applicable for Cycle2, Cycle3, Cycle 4 and re-assessment only)**

**31 March, 2007**

**31. Number of working days during the last academic year: (2014-2015) 250 days.**

**Note: Summer recess from 15 May to 30 June (40 days). College office remains open, regular classes are suspended.**

**32. Number of teaching days during the last academic year: (2014-2015) 170 days.**

**Note: Excluding the days allotted for Mid-term examination, Test Examination and Summer Recess.**

*(Teaching days means days on which lectures were engaged excluding the examination days)*

**33. Date of establishment of Internal Quality Assurance Cell (IQAC) IQAC :**

**01/06/2007**

**34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

**AQAR 2007-08 Submitted to NAAC on 17/11/08**

**AQAR 2008-09 Submitted to NAAC on 22/07/09**

**AQAR 2009-10 Submitted to NAAC on 16/08/10**

**AQAR 2010-11 Submitted to NAAC on 19/09/11**

**AQAR 2011-12 Submitted to NAAC on 18/10/12**



**AQAR 2012-13 Submitted to NAAC on 30/12/15**

**AQAR 2013-14 Submitted to NAAC on 30/12/15**

**AQAR 2014-15 Submitted to NAAC on 30/12/15**

**35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

- Celebration of the completion of Platinum jubilee year in 2012-13
- The college publishes an annual journal, titled, 'Journal of Social Sciences and Welfare', ISBN: 2348-2974. The first volume came out in 2014 and the second volume in 2015.
- The college offers one-year certificate-course in Spoken English.
- The college has an Alumni Association and a NSS unit.
- The college runs a social welfare unit, a registered NGO, Srijan.
- The college functions as the Zonal Centre for many University Examinations. Many teachers are appointed Head Examiners by the University.
- The college organizes regular seminars, workshops, and other academic activities.
- The college has a vibrant cultural life, various clubs for students.
- Teacher's Council functions regularly.

## CRITERION-WISE ANALYSIS REPORT

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum planning and implementation

##### 1.1.1. State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders

Vision: The vision of the college is to spread higher education among women of all strata of society- the economically backward, in particular. Thereby the college aims at empowering women to become independent, self-reliant, confident and enlightened. Situated in the extreme northern part of the city, the college caters to the students who come from both urban and suburban locations.

Mission: “Vidya Bindate Amritam”: the essence of education spreads like fire and immortalises the soul of man; the college believes in attaining academic excellence and enriching the cultural acumen of its students. The college aims at making better human beings who would serve towards the development of the society. They should emerge as women of substance, able to create their own niche in the contemporary world.

Objectives: The objective of the college is to nurture all round development of the students, so that they can excel intellectually and culturally irrespective of their socio-economic constraints.

##### 1.1.2. How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The curriculum of the institution strictly follows as per the norms of the University of Calcutta.

The University provides an academic calendar at the commencement of each session. In accordance with this calendar, the institution prepares its in-house calendar. It contains relevant details about the schedule of different events and activities that are going to take place in the academic year. Then it is circulated amongst the faculty members.

After receiving the calendar, the faculty members prepare their lesson plans for their individual syllabus taught by them on the basis of the calendar and the time table.

Work diaries are maintained by faculty members to keep a record of the implementation of the curriculum. These diaries are periodically reviewed by the HOD and also the Principal.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

Being an institution under the University of Calcutta, the academic calendar provided by the parent university is the source for basic curriculum planning. Based on this calendar, the faculty members decide their lesson plans.

The faculty members receive support system in the form of workshops organised by the University. This helps them to cope up with the new syllabus of their individual subjects.

Numerous orientation programs and refresher courses are organised for the faculty members that aids in better learning and quality education. Faculty members are encouraged to actively take part in these so as to keep themselves updated in their fields of expertise.

Faculty members are also encouraged to become active members of different committees like Board of Studies, Self Study Group etc.

The college has also introduced ICT, better infrastructure, library with more resources and well-equipped laboratories.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

For effective curriculum delivery, the faculty members create module on the basis of academic calendar received by the parent university. This is forwarded to the students.

Teaching methodology with usage of PPTs, graphical representations, videography, film-showing, documentary, field visit, field survey, etc. is encouraged to ensure a better learning process.

Workshops and seminars are organised in which students are motivated to take part and faculty members are also encouraged to present their papers. There are also viva procedures that are conducted by some departments on different topics/modules.

The college maintains a continual communication with the parent university. Session plans of the individual departments are recorded as an initiative by the college. In case, it is not in congruence with the academic calendar provided by the university, measures are taken to correct it. Module maintenance is strictly adhered to.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

The institution constantly maintains communication with the parent university. Several meetings are conducted in the college for regular update.

There is an active interaction with various stakeholders, beneficiaries which leads to an effective curriculum operationalization.

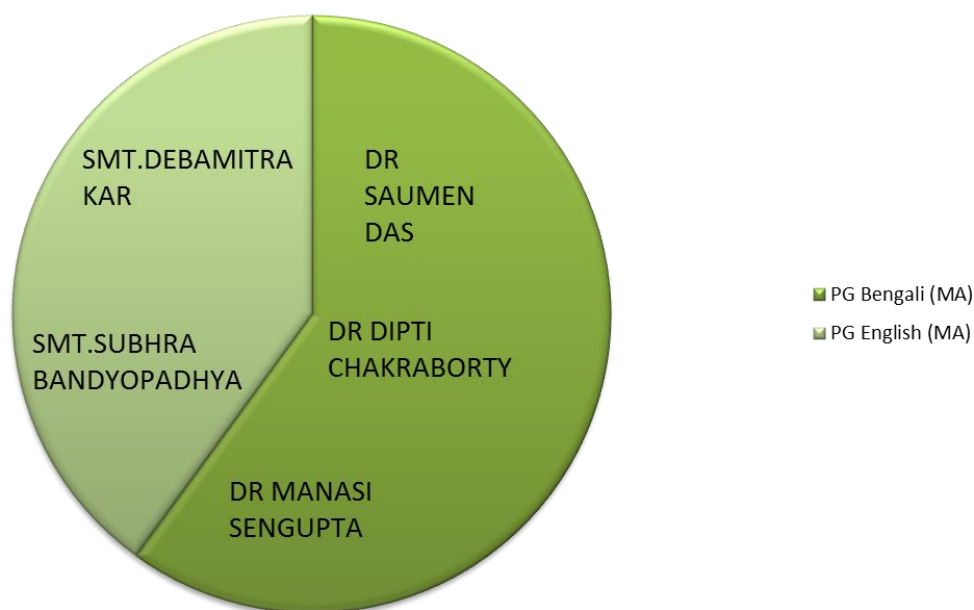
**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

The college has some faculties who are Board of Studies members –Smt. Swati Sen Gupta (CU), Dr. Indrani Sen (RBU).The feedback is collected from students and other stakeholders. Feedback from teachers is also counted as valuable recommendation and suggestions which may cater to the practical applications in class rooms. The college also has started certificate courses. The course material for these courses is decided after consultations with experts in the particular field - Spoken English/Psychology/Human Rights.

Sl.no	Name of the faculty	Board
1	DR MANASI SENGUPTA	PG BENGALI(MA) BOARD OF STUDIES
2	DR DIPTI CHAKRABORTY	PG BENGALI(MA) BOARD OF STUDIES
3	DR SAUMEN DAS	PG BENGALI(MA) BOARD OF STUDIES
4	SMT.SUBHRA BANDYOPADHYA	PG ENGLISH(MA) BOARD OF STUDIES
5	SMT.DEBAMITRA KAR	PG ENGLISH(MA) BOARD OF STUDIES

Following is a pictorial representation of the above table:

**Board of studies**



**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

The institution doesn't develop curriculum for any course. Curriculum design is followed as per the University of Calcutta.

However, the college does offer skill development courses like Communicative English, Spoken English, Computer Training etc. short certificate courses for the perfect grooming of the students.

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

At the beginning of every session the academic committee of the college meet to discuss the number of teaching days and the routine for the current academic session in accordance to the rules of the parent university. Based on the outcome of the meeting, all the departments prepare their strategy and distribute the classes and syllabi to every teacher. Afterwards, a lesson plan is created by the teachers as per the academic calendar. Implementation of these plans is maintained in work diaries which are reviewed by the departmental head on a regular basis.

Extra classes and special class hours are conducted to compensate if there is any loss of working hour. The college aims at making the students independent as learners and hence student centric learning is ensured. Mid-term Examination, Test Examination, and Class Tests are held regularly to keep a record of the performance of the students. Based on their performance, parent-teacher meetings are held, where the career graph of each student is discussed with her parents.

Quiz, seminars, workshops, written tests and so on are organised to keep a track of the students' assessment.

## **1.2 Academic Flexibility**

**1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.**

The college has initiated a course in Spoken English. The main objective lies in achieving good communication skills in the students and hence making them ready for the job market.

Special Spoken English classes are held in the initiative of the college where tools and techniques are adopted to improve and improvise Soft Skill Standard.

Spoken Tutorial Project: To teach different software through Open Source Software for which there is a vast demand in industry. Departments of Journalism and Mass Communication, Psychology, Geography fall in this category and technical sessions are taken in the interest of students.

### 1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

No, the college does not offer programmes that facilitate twinning/dual degree. Offering such programmes is beyond the scope of the college as it strictly follows the regulations of the parent university.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:**

- Range of Core / Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

- **Range of core/Elective options offered by the university and those opted by the college.**

#### Humanities Honours

Course	Electives
BNGA	HISG & JORG PHIG & MUCG/SANG HISG & SANG/MUCG HISG & EDCG HISG & PHIG PHIG & EDCG
ENGA	PLSG & JORG HISG & PHIG PHIG & MUCG HISG & ECOG
HINA	HISG & PHIG HISG & PLSG

SANA	EDCG & PHIG HISG & PHIG BNGG & PHIG HISG & BNGG
HISA	PLSG & PHIG PLSG & JORG PLSG & GEOG PLSG & SOCG PLSG & EDCG PLSG & BNGG
PHIA	HISG & SANG HISG & MUCG

	HISG & EDCG HISG & BNGG
PLSA	HISG & GEOG HISG & BNGG HISG & JORG HISG & PHIG PHIG & SOCG
EDCA	HISG & PSYG HISG & PHIG SOCG & PSYG
JORA	PLSG & ENGG PLSG & SOCG PLSG & BNGG BNGG & MUCG ENGG & SOCG
GEOA	PLSG & SOCG PLSG & ENGG PLSG & MUCG
SOCA	EDCG & ECOG PLSG & JORG
PSYA	SOCG & EDCG

## Science Honours

GEOA	1. ECOG & EDCG 2. ECOG & SOCG
PSYA	EDCG & ECOG SOCG & FNTG
FNTA	CEMG & EDCG CEMG & PSYG

**Choice based credit.**

Being an affiliated college, this is not applicable for the college.

**1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

The college has introduced four PG courses in Bengali, English, Journalism and Mass Communication and Psychology. These courses are self financed and run in partial autonomy. There is a separate Board of Studies, working in compliance with the rules of the affiliated university, i.e., University of Calcutta, which decide on the recruitment,

necessary qualification and salary of the teachers. The teachers are supposed to teach the syllabi of the University, which they can alter after teaching for three years. The teachers enjoy partial autonomy for which they can prepare question papers, conduct the examination, evaluate the paper, publish the results and give the certificates.

#### **FEE STRUCTURE: PG COURSES**

Subject	Fee Structure
Bengali	20,000 per annum
English	20,000 per annum
Journalism and Mass Communication	40,000 per annum
Psychology	40,000 per annum

#### **1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.**

##### **Spoken English:**

The college runs an annual certificate course on Spoken English. This course not only aims at increasing the language proficiency of the students but also contributes towards their holistic development. The classes are held regularly on Saturdays.

##### **Computer training:**

Computer training is now considered to be the part of the curriculum. The college has smart classrooms, Wifi in campus, computerised library and on-hand training facility.

#### **1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?**

As of now there is option for distance mode of education through Vidyasagar University, NSOU and IGNOU. Large number of students take admission in the various courses under these programmes to pursue higher education.

### **1.3 Curriculum Enrichment**

#### **1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated**

As a supplement to the University's curriculum, add-on courses are offered by the college to ensure better enrichment of curriculum. These courses are offered in Food & Nutrition, Psychology and Sociology. The college invites eminent professors from reputed institutions to deliver lectures which encourage the students and make them more knowledgeable. Seminars, workshops and conferences are also organised by the college where active involvement of students is ensured to make them get acquainted with better knowledge on their respective subjects. Students are always encouraged to



take part in such events and also other competitions like quizzes, extempore speeches, lectures, etc. University teachers visit the college as subject expert and take seminar classes to cultivate the students and to make them understand their standards as well.

### **1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

Being an affiliated college, the curriculum is in accordance with the parent University. One of the main objectives of the college is to provide students with ample opportunities of employment. The Placement Cell is an actively functional cell in the college which takes care of any type of shortcoming which might be a barrier to employability of students. The database of the Cell is regularly updated. Strategies like class-room quiz, group discussions, debates, extempore etc. are adopted in the classroom to make the learning an interesting process and hence instilling the spirit of teamwork in the students. Various competitions and activities like field trips/visits, industrial visits, etc. are organised at the departmental level to ensure that students are getting exposed to new heights of knowledge and enrichment. These play a major role in making the students more employable.

### **1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

#### **Environmental issues:**

The college keeps a constant eye on the environmental parameters of the premises. In spite of the space constraints, the college tries to maintain the greenery and a landscape garden. It is ever-vigilant about increasing the chances of polluting the environment and thus keep the provision for bio- and non-bio waste management, water management and plans for installing solar panels as an alternative energy resource.

#### **Green audit:**

The college has planned to undertake a green audit for this session. It has a committee with teachers and non-teaching staff members to conduct the green audit which make an estimation of the environmental parameters of the college. The following are highlighted:

- Bio-diversity
- Plants, greenery, landscape garden
- Energy consumption
- Alternative energy resources (there is a future plan for installing solar panels)
- Estimation of the paper usage
- Water consumption
- Bio and non-bio Waste management
- Teacher-student awareness programme
- Realising an eco-friendly environment in college.

**Human Rights:**

Department of Political Science, Sociology and Journalism and Mass Communication held a year-long Certificate course on Human Rights in the academic session of 2012-13.

The concerned departments hold regular classes and special seminar classes to sensitize and motivate the students towards several Human Rights-related issues. Moreover, the regular NSS programmes, annual camps, and different programmes of community outreach, inspire the students to think beyond their individual gains and about the world at large.

**Gender sensitization**

This college has served the noble cause of women's education for the last 75 years. Our motto is to generate a sense of empowerment and equality among the students. Since the male staff-members are not too many in number, therefore, there are very few gender related issues in the college. If such issues arise, then they are taken care of by the disciplinary committee that works under the Teachers' Council of the college.

A Gender Sensitivity cell has been set up in 2015 with the Principal and senior teachers to address such issues.

Apart from that the college runs a regular legal aid cell that provides professional help and psychological counselling to students (and other women who seek assistance) in case they are victims of domestic abuse and sexual harassment. The legal aid cell is non-profitable, and operates under the legal service authority of the Government of West Bengal.

The college keeps close vigilance on the safety and security of the students. It has installed CCTV cameras and has security guards who reside within the campus to provide round-the-clock service.

The college organises several workshops, seminars for gender sensitization on a regular basis. To list a few:

- The college has already completed UGC-sponsored Sensitization, Awareness, Motivation Programme for the Higher Education Managers.
- A teacher of our college, Smt Rakhi Banik, has completed SAM, CBWM and has been selected for the TOTs.
- Several other faculty members have done their MRPs, published papers, books on issues related to women.
- NSS and several other departments of the college have organised many programmes related to women's issues including health and security related issues.

**1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

- **moral and ethical values**
- **employability and life skills**
- **better career options**

- **community orientation**

**There are some enrichment programmes to inculcate a philanthropic mentality in the students of the college through the following:**

**Moral and ethical values:**

Special lectures are delivered to the students on moral and ethical values. The NSS unit of the college helps to improve moral values through various activities. Lectures are arranged by inviting speakers from various institutions. The NSS wing organises blood donation camps, health survey etc. which helps in making the students more responsible citizens towards the society.

**Employability and life skills:**

The main objective behind offering certificate courses is to make the students more employable. Workshops are conducted to make the students aware of life skills and to impart ethical values in them.

**Better career options:**

The teachers play a supportive role in guiding the students towards what career option would be suitable for them depending on their profile.

**Community orientation:**

The NSS unit conducts regular activities like health survey, visit to old-age homes, visit to orphanages, providing free education to the needy ones, community outreach programmes, etc. These activities help the students to build a sense of community responsibility in them. It instils social values in them and aids in their holistic development. Srijan, the community welfare centre of the college, looks after the academic and cultural needs of the local slum children.

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

Since this is an affiliated college, there is no scope of changing the syllabi at the UG level. This could be discussed by the members of the Board of Studies of the PG courses. The feedback of the college mainly focuses on the regular functioning and smooth operation of the academic and other relevant issues of the students. The college collects feedback from students and submits it for close intra and inter-departmental analysis. The entire process is closely monitored by the IQAC cell. The college also holds Parent-Teacher's meetings on a regular basis. The feedbacks of the parents are also taken into account towards a smooth functioning of the college.

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

The overall academic quality of the college is monitored by the IQAC cell. However, there are various TC Subcommittees who function regularly under the guidance of the

IQAC. The Committees include: Examination and Result Committee, Admission Committee, Disciplinary Committee, Routine Committee, Publication, Magazine and Seminar Committee, NSS Committee, Sports Committee, Social Committee, Students Aid Committee, Excursion Committee. Apart from that we have a grievance redressal cell and feedback system.

## 1.4 Feedback System

### 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Being an affiliated college, curriculum design is governed by the University of Calcutta. Hence, design and development of the curriculum is beyond the scope of the college.

### 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

There is a mechanism followed to collect feedback from students and stakeholders on Curriculum. The feedback collected through this is analysed and report is prepared which is reviewed by the IQAC. It is also communicated to the management where decisions are taken. The feedback forms are available online.

The faculty who are a part of Board of Studies also help in putting forward the matter to the University.

### 1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes? Any other relevant information regarding curricular aspects which the college would like to include.

Four new PG courses in the departments of Bengali, English, Psychology and Journalism and Mass Communication affiliated to the University of Calcutta is run in partial autonomy. Teachers prepare questions, conduct exams, evaluate answer scripts and declare the results.

**CRITERION II: TEACHING - LEARNING AND EVALUATION****2.1 Student Enrolment and Profile****2.1.1 How does the college ensure publicity and transparency in the admission process?**

The college through its consistently good academic results and maintenance of discipline needs no further publicity due to spontaneous positive feedback and propaganda of the students outside.

The evidence of transparency is maintained through online admission and merit based selection of candidates. The final list of students is compiled by the college and displayed for admission.

**2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

Admission to courses offered is conducted on the basis of merit list and aggregate percentage of marks in last qualifying exam. Admission is also conducted in correspondence with the eligibility criteria approved by affiliating university. There is online admission portal in place where the students fill up the application form online and their merit list is auto generated. The admission committee scrutinize the applications, probe the supporting certificates, verifies the eligibility and announce the shortlisted applicants. There is a fee concession to the students who belong to economically weaker sections.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

Admissions are strictly made on merit basis as per C.U. regulations.

The college maintains parity with other reputed colleges of the affiliating university with the city/district.

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?**

- Admission committee comprising of Principal as Chairperson and some faculty members of different stream look into the details of admission process. Prospectus is designed and published in the college. The shortlisted names of candidates according to merit are notified on the college notice board. Candidates' help-desk is made available during admission.
- Since the admission process is made online, the review and entire process has become transparent and student friendly.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion \* SC/ST \* OBC \* Women \* Differently abled \* Economically weaker sections \* Minority community \* Any other**

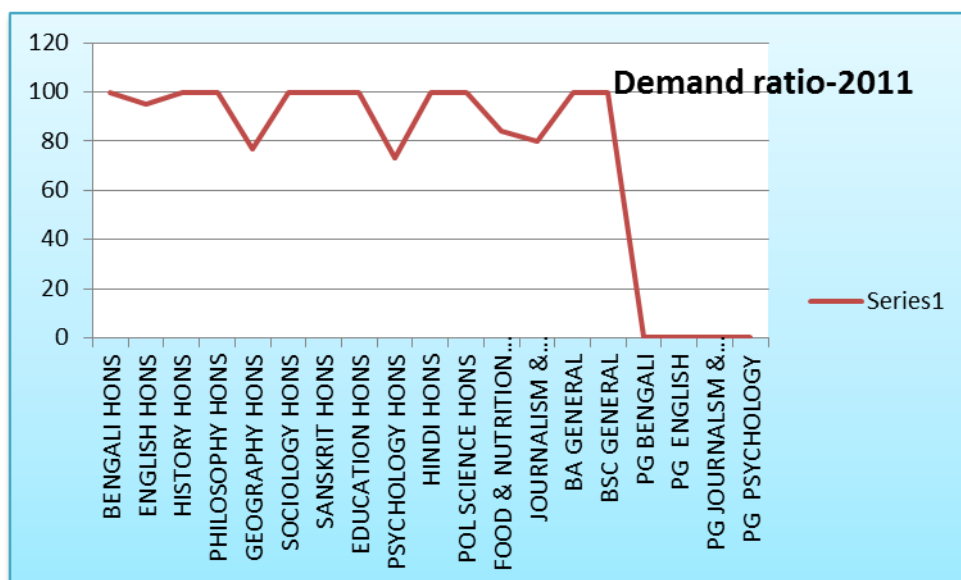
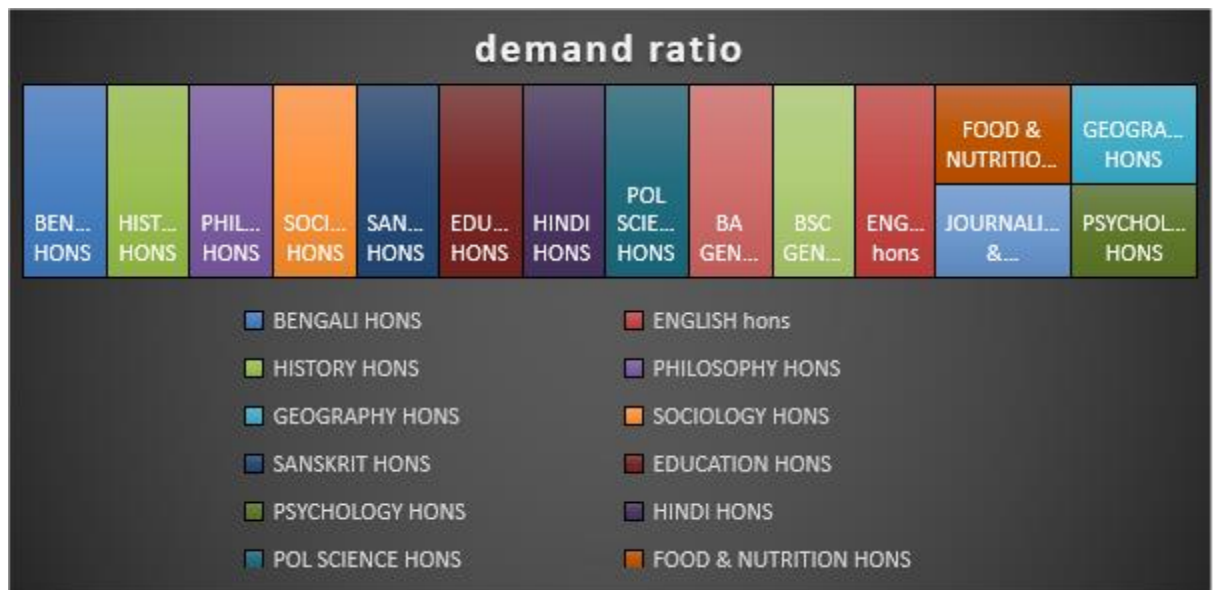
- ❖ Reservation policies of the government are firmly followed to certify that the strategies adopted by the government in the creation of equity and provision of access to the SC/ST and OBC applicants are implemented.
- ❖ Open books and pocket-aid are handed over to SC/ST students - Personal level, Student Aid Fund and Govt. rules.
- ❖ The SC/ST students are exempted from paying tuition fees and special fees at the time of admission. These students can also avail Post matriculation SC/ST scholarship.
- ❖ Kanyasri Project is implemented with success.
- ❖ During examinations, the optically challenged students are provided with scribes.
- ❖ College also facilitates the provision of scholarships and free ships instituted by state government, central government and external agencies to students of minority communities - Kanyasri Project has achieved remarkable success.
- ❖ Cash incentives are awarded to the students who represent the college in state and national level competitions. This is also extended in cases of excursions and field trips etc.

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement**

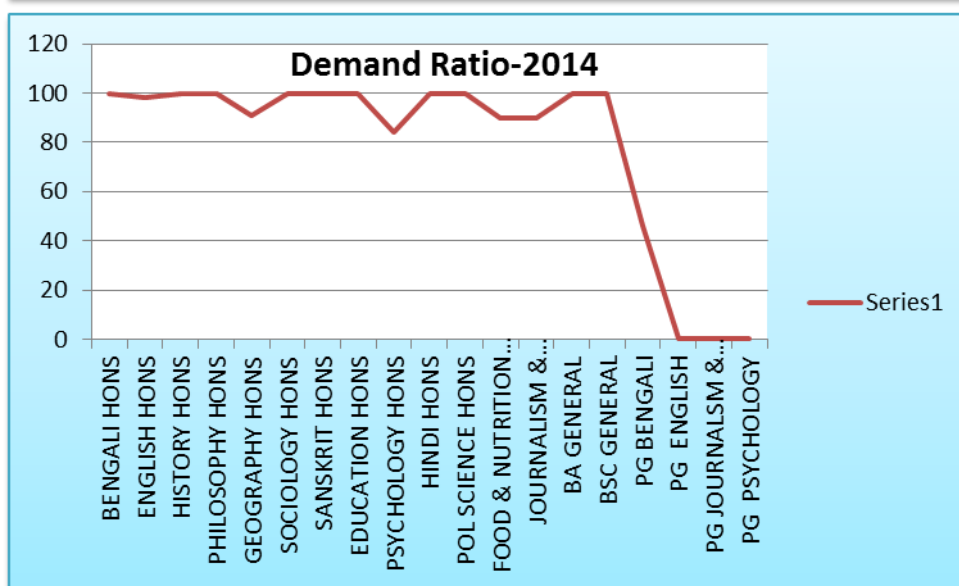
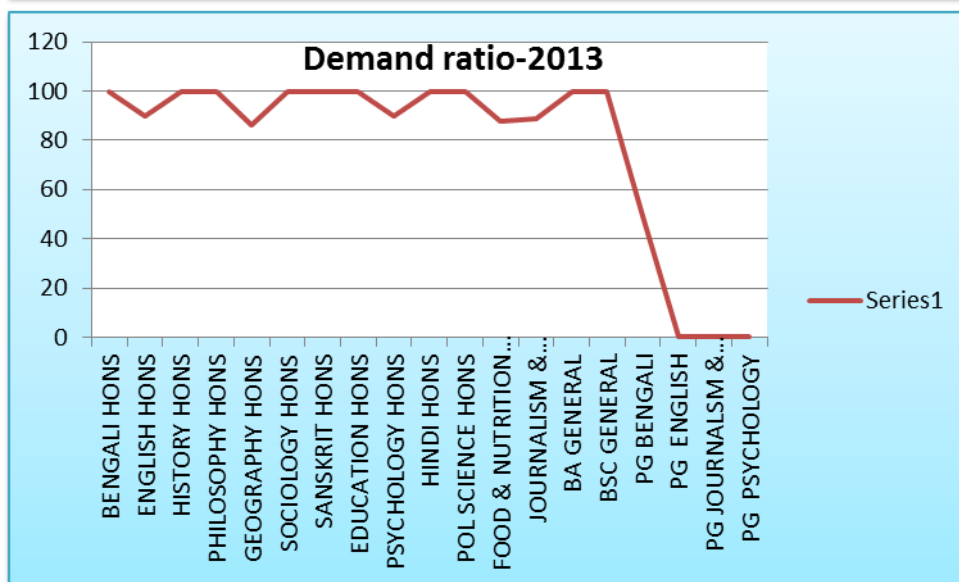
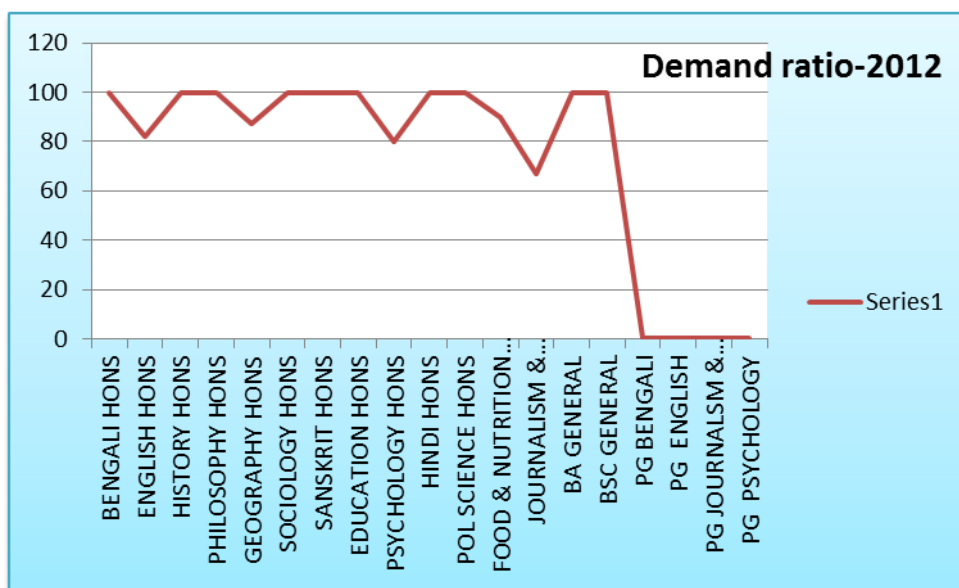
#### **Demand ratio**

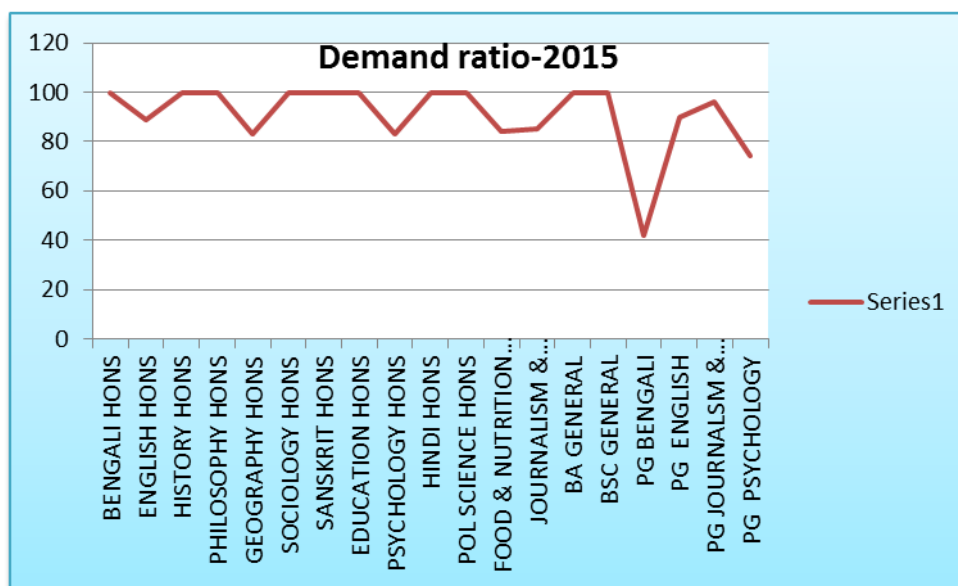
<b><u>Department Name</u></b>	<b><u>Demand ratio - 2011</u></b>	<b><u>Demand ratio - 2012</u></b>	<b><u>Demand ratio - 2013</u></b>	<b><u>Demand ratio - 2014</u></b>	<b><u>Demand ratio - 2015</u></b>
<b>BENGALI HONS</b>	100	100	100	100	100
<b>ENGLISH HONS</b>	95	82	90	98	89
<b>HISTORY HONS</b>	100	100	100	100	100
<b>PHILOSOPHY HONS</b>	100	100	100	100	100
<b>GEOGRAPHY HONS</b>	77	87	86	91	83
<b>SOCIOLOGY HONS</b>	100	100	100	100	100
<b>SANSKRIT HONS</b>	100	100	100	100	100

<b>EDUCATION HONS</b>	100	100	100	100	100
<b>PSYCHOLOGY HONS</b>	73	80	90	84	83
<b>HINDI HONS</b>	100	100	100	100	100
<b>POL SCIENCE HONS</b>	100	100	100	100	100
<b>FOOD &amp; NUTRITION HONS</b>	84	90	88	90	84
<b>JOURNALISM &amp; MASSCOM HONS</b>	80	67	89	90	85
<b>BA GENERAL</b>	100	100	100	100	100
<b>BSC GENERAL</b>	100	100	100	100	100
<b>PG BENGALI</b>	0	0	49	46	42
<b>PG ENGLISH</b>	0	0	0	0	90
<b>PG JOURNALISM &amp; MASSCOM</b>	0	0	0	0	96
<b>PG PSYCHOLOGY</b>	0	0	0	0	74









## 2.2 Catering to Student Diversity

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

In order to cater to the needs of the differently-abled students, the college aims to pay special attention towards these students. Extra care is endowed towards them. The teachers attend to the learning needs of such students and make special arrangement in terms of physical facilities and arranging special tutorial classes etc.

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

During the time of admission, admission committee scrutinizes the earlier academic record of the students and examines their academic performances and selection is made based on personal interaction with the students along with their guardians. Then the final line is drawn as to admit the students for the particular course or not. In case the course opted by the students are not found to be appropriate then the students are counselled and guided to take up the course best suited for them.

### 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- ❖ Institution supports students full handed with their preferred course by motivating them to refer simplified books, attend remedial classes for slow learners, participate in class room interactions and by giving assessments.
- ❖ Bridge course and special revision test is conducted for students and based on that their performances are regularly analysed.

### 2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

#### Gender sensitization

This college has served the noble cause of women's education for the last 75 years. Our motto is to generate a sense of empowerment and equality among the students. Since the male staff-members are not too many in number, therefore, there are very few gender related issues in the college. If such issues arise, then they are taken care of by the disciplinary committee that works under the Teachers' Council of the college.

Apart from that the college runs a regular legal aid cell that provides professional help and psychological counselling to students (and other women who seek assistance) in case they are victims of domestic abuse and various other instance of sexual harassment. The legal aid cell, is non-profitable, and operates under the legal service authority of the Government of West Bengal.

The college keeps close vigilance on the safety and security of the students. It has installed CCTV cameras and has security guards who reside within the campus to provide round-the-clock assistance.

The college organises several workshops, seminars for gender sensitization on a regular basis. To list a few:

- The college has already completed UGC-sponsored Sensitization, Awareness, Motivation Programme for the Higher Education Managers.
- A teacher of our college, Smt Rakhi Banik, has completed SAM, CBWM and has been selected for the TOTs.
- Several other faculty members have done their MRPs, published papers, books on issues related to women.
- The departments of Political Science, Economics and Education organised a seminar on Women Empowerment at Girish Mancha on 10 December 2012.
- NSS has organised many programmes related to women's health, security, and other issues.

#### Inclusion:

The college has one unit of NSS unit that works actively. Special lectures are delivered to the students on moral and ethical values. NSS helps to improve moral values through various activities. It conducts regular activities like health survey, visit to old age home, visit to orphanages, providing free education to the needy ones etc. These activities help the students to build a sense of community responsibility in them. It installs social values in them and aids in their holistic development.

A Gender Sensitization Cell has been set up in 2015 with the Principal and other senior teachers to cater to this need. The college organizes several workshops and seminars for gender sensitization on a regular basis.

Srijan, the Community Welfare Centre of the college looks after the academic and cultural needs of the local slum children, through the students of the college.

**Environmental issues:**

The college keeps a constant eye on the environmental parameters of the premises. In spite of the space constraints, the college tries to maintain the greenery and a landscape garden. It is ever-vigilant about increasing the chances of polluting the environment and thus have provision for bio- and non bio- waste management, water management and plans for installing solar panels as an alternative energy resource.

**2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

- ❖ Advance learners are acknowledged through class room interactions, performance in revision test, assignments, assessments taken and by overall participation in curricular and extracurricular activities.
- ❖ These students are fortified to embrace research activities, apply for summer courses, write for academic journals and college magazines, participate in inter collegiate competitions etc.
- ❖ Institution provides financial aid to students who are from economically weaker background.
- ❖ Merit prizes and endowment prizes are given annually to toppers in each subject in each class. Student Aid Fund is utilised optionally.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

The cases of drop outs are very rare. However if any such case is surfaced out, the college data base provides full information back up of the student and helps her transcend the barriers through various special assistance mechanisms. For example wheel chair support (for the physically challenged), extra counselling classes, parents call etc.

Economically weaker sections are sympathetically dealt with by the college management so that they can continue with their higher studies.

**2.3 Teaching-Learning Process****2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

All the departments prepare their own module before each academic session with a clear picture of distribution of classes so that the classes can be allotted and organized as per schedule.

The evaluation process is done as per the University norms. Regular mid-term and class tests are taken for all the classes so as to evaluate the progress of the students and help

them with revision classes to make them ready for their examinations.

### 2.3.2 How does IQAC contribute to improve the teaching –learning process?

The IQAC looks over the smooth functioning of all the committees, analyses the results of the students, addresses the grievances of the students, takes disciplinary measures if required. It also keeps a record of the academic achievements of the teachers and provides a healthy atmosphere that would contribute to the overall development of the college.

### 2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made more student-centric by:

- ❖ Making classroom interaction interesting between students and teachers, inviting guest lectures by eminent academicians, giving tests and assignments, motivating to pick up research projects under the guidance of teachers, workshops, educational tours, field work, practical classes for science subjects, project works and dissertations.
- ❖ Conducting competitions at college and intercollegiate level such as subject related quiz, lecture contests, laboratory based competitions, model making, exhibitions, etc. usually held by the Dept. of English/Bengali, Philosophy, Geography, JRM, F&N, Psychology. Tie-up and collaboration with IPP and ISI/CU/VN/IGNOU/NSOU etc.
- ❖ Library provides access to reference books and journals, digital library, e-resources like INFLIBNET, question banks and reprographic facilities.
- ❖ Departmental libraries, subject- related charts and models, CT enabled learning through LCD projectors, OHP, computers, software, printers, photocopiers and internet.

### 2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Interaction between students and teachers in class rooms build out of mode thinking. Students are tangled in the all-academic activities. Students are also involved in decision making by being members of committees including Anti-Ragging Committee, Library Committee, Canteen Committee, NSS Committee, Grievance Committee, Discipline Committee etc. Guest lectures delivered by eminent scholars, speeches by eminent men and women on special occasions inspire critical thinking among students. Creativity of students is cherished by categorizing various competitions like painting, poster-presentation, rangoli making, creative writing, photography, debating, dramas, dance and music – by the various extra-curricular societies and clubs of the college.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

For effective teaching faculties use modern technologies like

- ❖ Multimedia carried smart classrooms and use of Power-Point presentations.
- ❖ Library is assembled with computers, Audio facilities and Wi-Fi. It is also associated with INFLIBNET which qualifies all the primer to have access to e-journals and other digitized information.
- ❖ Archive of old Question Papers is made handy.
- ❖ Licensed software is installed in all the computers.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

- The college has the facility of using projectors and videos. Thus the teachers can take help of power point presentations, film showing and other such activities to make the teaching-learning process more interesting.
- Regular seminars are held to exchange ideas and the students are also inspired to present their papers in students' or class seminars. Expert lectures are a common feature in the PG departments particularly, though the UG departments do not lag behind in such practices. Workshops are also held which are not only related to academics but include a variety of topics ranging from women's safety measures, health issues to dietetics.
- The faculties are encouraged to attend the FDP programmes (orientation and refresher courses) which help them to deliver the curriculum in a better way.

For the details of all the seminars held in the college please refer to criterion no 3.

**2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?**

- ❖ Academic support is provided to all the students by the faculty members and the Principal.
- ❖ Students are provided with personal support and counselling through an active Psychological Counselling Cell.
- ❖ Informal/ Remedial Classes are taken by ever departments as per the need of the department.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

- ❖ Enhanced use of web-based resources, public domain databases and resources like INFLIBNET to augment classroom learning.
- ❖ Interface between the institution, industry and academics encouraged through invited speakers.
- ❖ Effective use of charts, models, kits in classroom teaching.
- ❖ Institution organizes orientation programmes to instruct the staff about the use of modern teaching methods.
- ❖ Faculties use case studies and articles to make issues more understandable and relevant.
- ❖ Educational and industrial trips are arranged.

### 2.3.9 How are library resources used to augment the teaching- learning process?

The teachers refer to books and journals which can be accessed by the students in both the seminar and general library. They also can update themselves as the libraries purchase books on a regular basis. Furthermore, they can also use the INFLIBNET service from any location which help them in their own research work.

### 2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

In UG Course - The College faces the usual restrictions imposed by the module of the Semester and Annual System.

In PG Course - Sometimes it becomes difficult to make space for curricular, extra-curricular and sports activities because of the pressure imposed by the semester system. However, the College rigidly follows extra-curricular activities like sports, picnic, excursions, seminars, socials and inter-college competitions held from time to time. A well maintained college calendar (Academic Calendar) with all the special days, time table etc. is scheduled accordingly. The Fleeting adjustments in the time-table are done to make up for missed classes. Completion of Syllabus is the motto. Sometimes affixed workload is mutually adjusted between teachers. They also take inter-disciplinary classes wherever necessary.

### 2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute monitors and evaluates the process of teaching learning through four cardinal procedures, namely, the functioning of the IQAC cell, the TC sub-committees, the Grievance Redressal System and Feedback Analysis. This comprises of feedbacks from students, self, peer and Principal.

### FEEDBACK ANALYSIS

Name of Teacher	Peer	Principal	Self	Student
<b>English</b>				
Subhra Bandopadhyay	8.8	9	9	8.4
Debamitra Kar	9.2	9	9	9.5
Sudipta Gupta	8.63	8	9	8.9



<b>Bengali</b>				
Dr Manasi Sengupta	9.3	9	9	9.8
Dr. Dipti Chakroborty	9.1	8.5	9	9.7
Dr Soumen Das	9.1	8.5	9	9.7
Dr. Avijit Banerjee	8.1	8	9	7.3
<b>Hindi</b>				
Mahmuda Khanam	7.3	7	8	7
Minu singh	8.5	8.5	8.5	8.5
Swantanu Nath	8.2	8	8	8.5
<b>Sanskrit</b>				
Dr Mala Kumari Gupta	9.2	8.5	9	10
Rituparna Saha	9.03	8.5	9	9.6
<b>History</b>				
Narayani Bannnerjee	8.83	8	9	9.5
Dr Madhumita Das	9.6	9	9	10
Susmita Mitra	9.2	8.5	9	10
Sanjukta Sardar Naskar	9	8	9	10
<b>Political Science</b>				
Dr Mahua Das (Principal)	9.2	9	9	9.5
Kakoli Munshi	8.7	8.5	9	8.5
Ubhoy Bharati Acharya	8.83	8.5	9	9
Rakhi Banik	9.2	9	9	9.5
Archita seal	8.7	8	9	9
<b>Philosophy</b>				
Swati Sen Gupta	8.3	8.5	9	7.5
Satakshi Sinha Roy	8.7	8	9	9
Bausakhi Das Saha	8.5	8	9	8.5
Tanusree Das	8.8	8	9	9.4
<b>Economics</b>				
Dr Indrani Sen	9	9	9	9
Sanghita Bhattacharjee	9	9	9	9
<b>Education</b>				
Rituparna Ganguly	8.83	8.5	9	9
Jhumpa Biswas	8.7	8.5	9	8.6
<b>Geography</b>				
Baisakhi Datta	8.83	8.5	9	9
Arnab Ghosh	9	9	9	9
<b>Psychology</b>				
Dr Manimala Mukherjee	8.83	8.5	9	9
Dr. Sayantani Bhattacharya	8.7	9	9	8
Soonli Sanyal	8.7	8	9	9
<b>Sociology</b>				
Punyarupa Bhadury	9.06	9	9	9.2
<b>Food and Nutrition</b>				
Arpita Srimani	8.73	8	9	9.2
Dr Debarati Mukherjee	9.03	9	9	9.1
<b>Journalism and Mass Communication</b>				



Rashmi Roy	9.2	9	9	9.5
<b>Chemistry</b>				
Dr Sukla Ghosh	8.5	8.5	9	8.1
<b>Music</b>				
Silpi Aditya Basu	9..2	8.5	9	10

## 2.4 Teacher Quality

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum**

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	M	F	M	F	M	F	
Permanent Teachers							
DSc/D.Lit							
Ph.D.			1	4	1	3	09
M.Phil.				3		8	11
PG				2		3	05
College Appointed Whole –Timers							
DSc/D.Lit							
Ph.D.							3
M.Phil.							
PG							4
Part-time teachers							
DSc/D.Lit							
Ph.D.							
M.Phil.							1
PG							3

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

Since this is mainly a UG Arts and Health Science College, we have very little scope of teaching such upcoming fields of knowledge. If any such requirement arises, experts are invited for special sessions. However, we try to make our students aware of the new researches through the seminars and workshops, which are held on a regular basis.

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

**a) Nomination to staff development programmes**

Academic Staff Development Programmes	Number of faculty nominated				
	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Refresher Course</b>	1	2	2	1	2
<b>HRD Programme</b>					
<b>Orientation Programme</b>	2	2	1		
<b>Staff training conducted by the University</b>					
<b>Staff Training Programme conducted by the Institution</b>	4				
<b>Summer school</b>	1				
<b>Total</b>	7	4	3	1	3

All the teachers (except CWTTs and PTTs) have attended Refresher and Orientation Courses as per their requirement for promotion.

4 teachers have done workshop on SAM.

Faculties pursuing Ph.D

Sl. No	Name of faculty	Department	Status
1	Debamitra Kar	English	Ongoing
2	Mala Kumari Gupta	Sanskrit	Completed
3	Sanjukta Sardar Naskar	History	Ongoing
4	Satakshi Sinha Roy	Philosophy	Completed
5	Baisakhi Das Saha	-Do-	Ongoing
6	Tanusree Das	-Do-	-Do-
7	Rituparna Gangopadhyay	Education	-Do-
8	Jhumpa Biswas	-Do-	-Do-
9	Sanghita Bhattacharjee	Economics	-Do-
10	Punyarupa Bhadury	Sociology	-Do-
11	Debarati Mukherjee	Food and Nutrition	Completed
12	Monimala Mukherjee	Psychology	-Do-
13	Sayantani Bhattacharjya	-Do-	-Do-
14	Shaonli Sanyal	-Do-	-Do-

**b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning v Teaching learning methods/approaches v Handling new curriculum v Content/knowledge management v Selection, development and use of enrichment materials v Assessment v Cross cutting issues v Audio Visual Aids/multimedia v OER's v Teaching learning material development, selection and use**

\* 4 teachers have attended a workshop organized jointly by the University of Calcutta and Women's College on free Software.

1\*\* All the staff of the college have attended the workshop on skill development held at Nano Technology Institute in 2015.

**c)Percentage of faculty \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies**

<b>Dr Mahua Das</b>	<b>Capacity Building Workshops- 2</b>
	<b>Seminars- 6</b>
<b>Dr Indrani Sen</b>	<b>Orientation Course-ASC-University of Calcutta- 2</b>
	<b>Seminars-5</b>
	<b>Workshops-5</b>

**\* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies**

**Almost 80% of the faculty regularly participate in seminars and workshops organized by different colleges and other bodies.**

**\* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies**

Refer to the paper presented section in the Departmental profiles.

**2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

To recharge faculties, institution grants study leaves under UGC-Faculty Development Program for those who are pursuing higher degrees. Besides these temporary teachers are appointed to support the curriculum. Institution also supports faculties who are undertaking research activities.

**2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

Dr Indrani Sen has received the Banga Bhushan Award by the Government of West Bengal in 2014. She has also received Sangeet Samman in 2013, and Sangeet Maha Samman in 2015.

The institution projects the teacher-concerned as a role-model celebrity to inspire the students in their cultural activities and pursuance of creative excellence.

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

The college has an active student feedback system which runs on a regular basis.

**2.5 Evaluation Process and Reforms****2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

- ❖ Principal conveys the evaluation process regularly to all the faculty members in general meetings.
- ❖ During the admission interview and orientation programme, the Principal reviews the evaluation process.
- ❖ The evaluation policies for classroom test, assignments, practical tests and internal assessment are modelled on the basis of the evaluation policies of the affiliating university.

**2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

Institution rigorously maintains student's attendance and regular notice is given to students in case of short percentage. MCQ tests and assignments are given so that the students have preferred chances to score high.

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

The evaluation system reforms are revealed on the college notice board. Consistent notification on the examinations as part of the teaching, learning and evaluation process is followed by the college at regular intervals. Meetings are held by the respective Departments at the beginning of each academic session to improve the standard of the teaching-learning process.

**2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

The formative approach to evaluation are conducting tests and assignments, punctuality, class room interaction, group discussions, subject quiz etc. Summative assessment is done to measure the progress of the student to see whether the learning goals have been achieved. Regular assessments based on the university examination model is a part of this

summative assessment. These forms of assessment have resulted in improving the overall performance of the students in university examinations. The number of college students who get admitted to PG courses has also increased significantly in the recent years - Bengali, English, Psychology, Journalism (under University of Calcutta) and Food & Nutrition, Geography, English, History and Political Science (under Vidyasagar University and NSOU).

#### **2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc).**

The internal examinations are held regularly, questions of which are prepared by taking into account the analytical, critical and explanatory capability of the students. The students have the access to last few years' question papers in the general and seminar libraries of respective departments. The copies are checked with diligence and care, results are published and the students are allowed to see their papers and discuss their difficulties with the concerned teachers.

Based on their performance parent teachers meeting are held, the date of which are published in the prospectus and academic calendar at the beginning of the session. The behaviour and overall development of the student is a matter of great concern to the teachers and in case of any necessity the disciplinary committee takes adequate measures by providing counselling and informing the guardian.

For the development of independent learning and communication skills, classroom interactions and student seminars are deemed to be most important. It has been found that students lack proficiency in spoken English, which is addressed by conducting some specialised classes.

#### **2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?**

Graduate attributes are the abilities, skills and understanding, students should develop during their time in the institution. Such attributes involve disciplinary expertise and technical knowledge. These are qualities that prepare graduates to be agents of social good and change. The graduate attributes of the institution are clear understanding of the subject, ability to grasp and analyse material and put what they have studied to practical use. Thus it is the knowledge required to pursue higher education and make the students more employable.

#### **2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

- ❖ The college is having a separate grievance redressal cell which takes necessary steps to redress the grievance of the teachers, students and non-teaching members.

- ❖ Answer sheets of the class tests are conveyed to and discussed with students during class room interactions. If there is any grievance with reference to evaluation, it is addressed then and there.
- ❖ The college has informed that the students should get in line with the departmental faculty or Principal who will help the students regarding their grievances.
- ❖ Students can attain a photocopy of their evaluated answer sheets by paying a nominal fee prescribed by the university.

## 2.6 Student performance and Learning Outcomes

### 2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Regular mid-term and annual tests are held, the results of which are discussed and analyzed by the faculty in intra and inter- departmental meetings. The students can see their marks and papers, the parents are informed about their wards' performance, and the teachers keep record of the development of individual students.

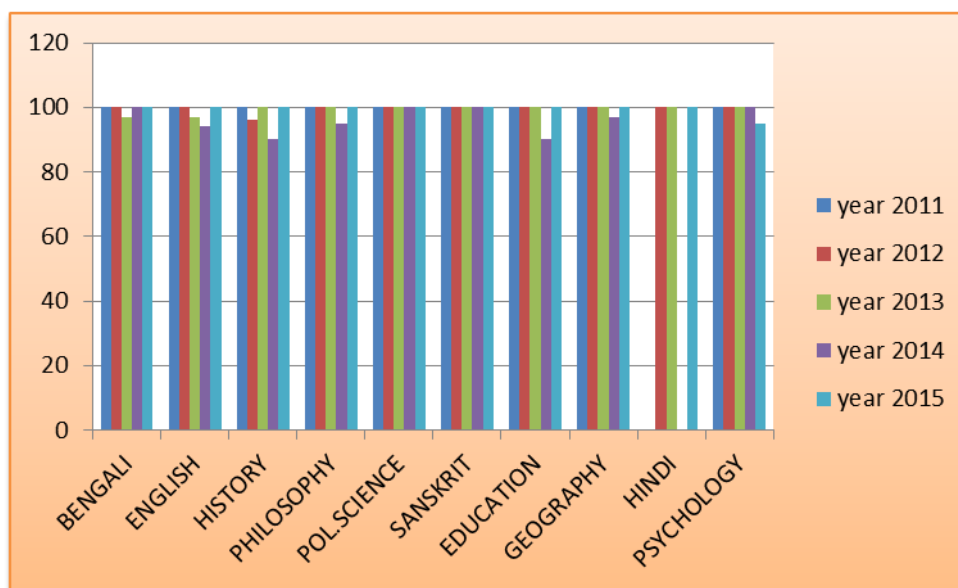
### 2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme?

Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

As already stated above we monitor our students' progression through regular class tests and mid-term test. Seminar classes and workshops are regularly held with active participation of students and teachers. Their performance on tests are informed and discussed with their guardians on the day of parent teacher meeting

#### Pass percentage of Honours Subject

	year 2011	year 2012		year 2013		year 2014		year 2015	
BENGALI	100	100	↑	97	↓	100	↑	100	↑
ENGLISH	100	100	↑	97	↓	94	↓	100	↑
HISTORY	100	96	↓	100	↑	90	↓	100	↑
PHILOSOPHY	100	100	↑	100	↑	95	↓	100	↑
POL.SCIENCE	100	100	↑	100	↑	100	↑	100	↑
SANSKRIT	100	100	↑	100	↑	100	↑	100	↑
EDUCATION	100	100	↑	100	↑	90	↓	100	↑
GEOGRAPHY	100	100	↑	100	↑	97	↓	100	↑
HINDI	0	100	↑	100	↑	0	↓	100	↑
PSYCHOLOGY	100	100	↑	100	↑	100	↑	95	↓



### 2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The college is equipped with smart classrooms. Teacher exchange programmes amongst various disciplines and seminar classes are taken by experts and sometimes by senior students. Regular revision of curriculum is done to facilitate the achievement of the intended learning outcomes.

### 2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- ❖ Distinct computer labs are operating which is used by students of all the departments.
- ❖ Well-assembled labs and library with a good collection of books add to the college infrastructure. Institution organizes seminars, workshops and conferences periodically.
- ❖ Educational tours and inspiring lectures by experts enlighten every student who wish to be employed in Dietary Centres/Hospitals/NGOs/Publishing Houses & Media.

### 2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The institution collects regular feedbacks from the teachers on student performance through their personal observations and marks in examinations. The data is analyzed by the team of teachers in the IQAC and remedial measures for weaker students are suggested to overcome the barriers. For example, extra classes, revision of syllabus, distribution of study materials and occasional tutorials are some of the methods to overcome the barriers of learning.

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

- ❖ The academic performance of the students is regularly tracked and rated.
- ❖ Student attendance record is maintained; actions are taken in case of short percentage.
- ❖ Student achievements are appraised from time to time.

**2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

- ❖ Each department examines the assessment/evaluation outcomes and plans the teaching-learning-evaluation reforms accordingly.
- ❖ The purpose of evaluation is to deliver growth- inducing feedback. It acts as a gauge not only for the students but also for the teachers.



**CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION****3.1 Promotion of Research****3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

Though there is no recognised research centre of the affiliating University or any other agency, however research culture is actively encouraged in the college. Also, application for women's studies from UGC has been already filed with the hope of research facility in the near future.

**3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

There is an active research committee which comprises of the Principal, the convenor and the teachers who have adequate experience in the field of research. The college has started publishing its own Journal of Social Science and Welfare - ISSN no. 2348-2974, in collaboration with Indian Institute of Psychometry, an esteemed research institution under Indian Statistical Institute.

**Research Committee:** Dr Monimala Mukherjee (Convenor), Dr. Indrani Sen, Dr Soumen Das, Dr Debarati Mukherjee, Dr Sayantani Bhattacharya, Smt Debamitra Kar, Smt Rakhi Banik

**Printing and Publication:** Dr Soumen Das (Convenor), Dr Manashi SenGupta,, Dr Dipti Chakraborty, Smt Jhumpa Biswas, Dr Monimala Mukherjee, Dr Debarati Mukherjee, Smt Debamitra Kar, Smt Rakhi Banik, Dr Abhijit Banerjee, Smt Arpita Srimani, Dr Shukla Ghosh

**The Research and Printing and Publication Committee works to:**

- Encourage teachers for further research and presenting papers
- Organising Seminars, Workshops and Conferences
- Publishing the news letter 'Barta' of the college
- Publishing the journal, JSSW annually
- Organising the annual Swapna Mukherjee Memorial Lecture

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects? § autonomy to the principal investigator § timely availability or release of resources § adequate infrastructure and human resources**

**Autonomy:** The teachers of the college are granted MRP under UGC scheme from time to time. They are given full autonomy to carry out their research work.

**Timely availability or release of resources:** There is timely availability of resources and grants received for purchasing required books and equipment. MRP grants also reach in time.

**Adequate Infrastructure:** The College houses well-equipped laboratories with adequate facilities. The college has a well-stocked library containing more than 25,841 (approx) books, a number of journals and periodicals on various subjects.

**Time-off, reduced teaching load, special leave etc. to teachers:** Teachers are granted special leaves for research activity. Timetable adjustment is also done if necessary.

**Technological support:** Computers are available with well-connected internet facility. Reprographic facility is available as well. Access to e-journals is available through subscription of INFLIBNET.

### 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- The college believes in encompassing research culture among the students. In order to develop a scientific aptitude, students are encouraged to take up projects and surveys under the supervision of senior faculty.
- Educational tours and industrial visits are conducted for the academic growth of students.
- Scholars exchange views and enlighten students through group and panel discussions.
- Add-on courses like Spoken English, Computer Applications etc., are there which requires mandatory project works as part of their course, where students get hands on experience.
- Access to Online research Journals is made available through INFLIBNET etc.
- Student seminars under the supervision of departmental teachers are held on a regular basis.

### 3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc

- The college publishes a peer-reviewed journal in collaboration with the Indian Institute of Psychometry. Two volumes have been published till date.
- Dr Indrani Sen, the senior most teacher of the college reviews the Ph.D theses of the scholars under Rabindra Bharati University as an external adjudicator.

### 3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

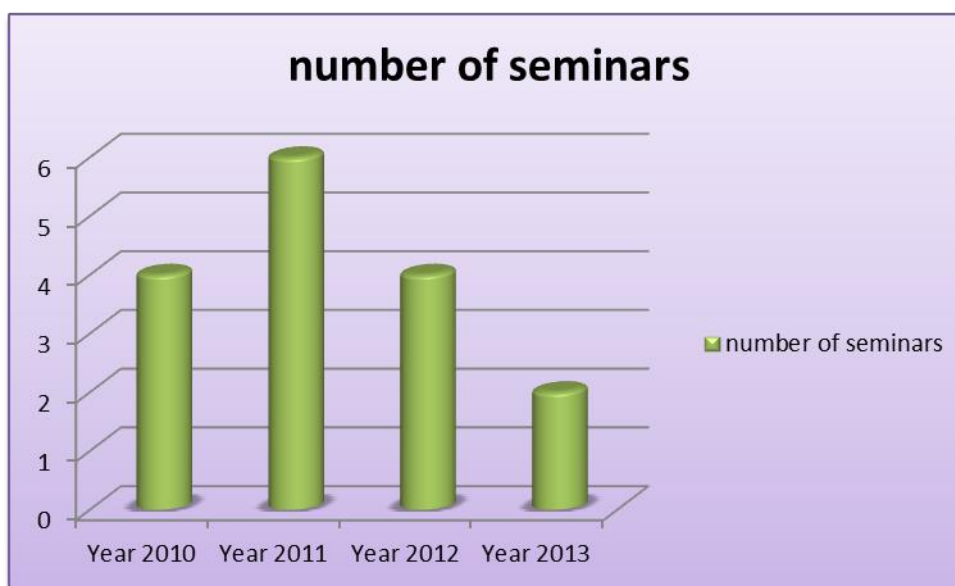
- The teachers are encouraged to pursue major and minor research projects under UGC scheme. So far 3 teachers have successfully completed the MRP and 2 teachers are working on their ongoing projects.
- The following seminars, special lectures and workshops have been organized by the college for the academic benefit of the students and the staff.

### Seminars and Workshops organized by the College

Sl. No.	Description	Seminars	Date
1.	Lecture organized by Department of History	Historiography of Indian Nationalism	19.01.10
2.	Seminar organized by Department of Political Science	The Future of Democracy in India	26.03.10
3.	Lecture on World Environment Day	'Climate And Life' Video Film were shown on Global warming and 'Bird Migration'.	05.06.10
4.	A Lecture organized by the Dept. of History (Swapna Mukherjee, Memorial Lecture)	Re assessment of the concept of : Early Medieval in the contest of historiography	09.12.10
5	College seminar organized by Department of Sanskrit	Ayurved—its value as medicine	04.10.11
6.	Seminar organized by Dept. of Economics and Cultural Programme on Tagore's 150 <sup>th</sup> Birth Anniversary at Jatra Mancha.	"Kabi Gurur Teen Kanya"	21.04.11
7.	Seminar/inaugural Ceremony at the Platinum Jubilee Celebration (2011-2012) at Girish Manch. Speaker: Prof Goutam Bhadra	"The Problem of Teaching in College – "In which languages should we teach"?"	02.07.11
8.	Seminar by Depts. of Food and Nutrition and Geography in Collaboration with	"Nutrition and Public Health	01.09.11 and 02.09.11

	Vidya Sagar University		
9.	A lecture organized by Dept. of Journalism and Mass Communication (Swapna Mukherjee Memorial Lecture). Speaker: Prof Abir Chattopadhyay	"Role of Media as Agent of Social change."	29.11.11
10.	UGC Sponsored Seminar at Jatra Mancha	"Human Rights"	16.12.11
11.	UGC Sponsored Foundation Course, organized by Dept. of Political Science	"Human Rights"	25.02.12
12.	UGC Sponsored National Level Seminar by Depts. of English and Political Science in Collaboration with ICCR	"The Future of Multiculturalism A Review of Contemporary Indian and American Literature & Politics"	29.08.12 and 30.08.12
13.	UGC Sponsored Seminar Organized by Depts. of Pol. Science, Economics and Education at Girish Manch	Women Empowerment	10.12.12
14.	UGC-sponsored National level Seminar cum Workshop Organized by Depts. of Sociology, Journalism and Mass Comm. and Philosophy.	"Women Empowerment and Focus on Women's issues through Media"	17.12.12 and 18.12.12
15.	UGC Sponsored National Seminar Organized by Depts. of Bengali, Music and Economics in Collaboration with R.B.U.	"Kathay Sure Rabindra Sangeet Ebong Anyanya Bangla Ganer dhara".	23.08.13
16.	A Lecture organized by Dept. of Economics and Food and Nutrition (Swapna	"Migration and Health"	06.12.13

	Mukherjee Memorial Lecture) Speakers: Smt. Sanghita Bhattacharjee and Dr Mundle		
17.	A Lecture organized by Dept. of Philosophy (Swapna Mukherjee Memorial Lecture) Speaker: Prof Abhik Bandyopadhyay	" Ethics and Morality"	28.11.14
18	UGC Sponsored National level seminar in collaboration with NSOU	"Skill Development and Capacity Building of Academic Back-up services"	02.03.15
19	Seminar Class organized by PG Bengali department Speaker: Dr. Sudipto Chatterjee	Analysis of "Hoy Badan"- Girish Karnad's drama  Lecture demonstration of "Jana Padabali"- a collection of Baul songs	14.03.15  13.04.15
<b>Workshops</b>			
1	Held in Women's College, Calcutta organized by TEQIP and UCT, CU.	"Free Software"	26 <sup>th</sup> /27 <sup>th</sup> /28 <sup>th</sup> February, 2009
2	UGC Sponsored workshop on SAM organized by Women's College, Calcutta	Capacity Building of Women Managers in Higher Education (Sensitivity/Awareness/Motivation Workshop (SAM))	14.12.2009-18.12.2009



### 3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

- The college runs PG courses in Bengali, English, Journalism and Mass Communication and Psychology, where there is ample scope for further research under the supervision of the in-house and external (visiting) faculty as experts.
- The students of Economics, Political Science and Geography have done surveys and projects on the socio-economic conditions of the neighbouring slum dwellers and the lower-middle class families of the locality.
- Students of Sociology and Food and Nutrition carry on research projects on socio-economic and health issues in a broad perspective as a part of their curriculum.
- A good number of students from various departments are pursuing M.Phil or Ph.D under esteemed universities.

### 3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- Eminent academicians of various genre are invited to take PG classes on a regular basis.  
Internationally acclaimed academicians like
  - Andre Beteille (Sociology)
  - Sudipto Chatterjee (English),
  - Arun Kumar Mukherjee (Philosophy)
  - Suranjan Das, Goutam Bhadra, Shekhar Bandopadhyay and Dipesh Chakraborty (History),
  - Sugata Marjit (Economics),
  - Soumitra Shekhar (Bengali),
  - Rezwana Choudhury Bonya (Music) ,
  - Alokanda Roy (Dance and Social Reformer)visited the college for delivering valuable lectures on their respective subjects.

- The college organizes conferences, seminars and special lectures of scholars of eminence from time to time

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

There is no sabbatical leave. However, 10% of the staff has utilized leave with pay to pursue research for Ph.D Degree under Faculty Development Program (FDP) of UGC. The faculty members are also granted permission/leave with pay to attend international conferences and present papers. Prof. Debamitra Kar of the Department of English, recently presented a paper at 9<sup>th</sup> PAN European International Relations Conference organized by European International Studies Association at Sicily, Italy on 23-26 September, 2015.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

There is no lab to land strategy yet. However the college has involvement in many surveys and often work closely with many organisations.

## **3.2 Resource Mobilization for Research**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

The college receives grants from UGC for research. There is no college budget allotted for research.

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

NA

**3.2.3 What are the financial provisions made available to support student research projects by students?**

- The financial provisions, that are made available to support student research projects, are in regards to ensure well-equipped laboratory with all the facilities. Financial assistance is allocated for the development of library and laboratory and also to purchase books and journals. The State of the Art, well-equipped laboratories are set up to foster the academic growth with hands on practice.

- Subject wise study trips, excursions and educational tours by different departments are organized with the fund allocated by the college for the purpose.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.**

- The college has so far organized a number of inter-disciplinary seminars and lectures (refer to 3.1.6).
- The college journal is an outcome of the multi-disciplinary endeavour where the faculty and external resource persons contribute papers as well.
- Most of the teachers engaged in active research have undertaken multi-disciplinary projects.

**Challenges:**

Some of the challenges faced in promoting inter-disciplinary research are:

- Time Constraints
- Problems faced in adjustment of work schedules of collaborating Researchers.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

The librarian plays a supportive role in providing guidance to the users about the use of facilities in the library. Experiments are conducted during practical sessions for the Science subjects. Students are encouraged to work independently so that they learn how to operate the instruments. In the depts. & labs of computer, Food & Nutrition and Chemistry, Psychology, Geography, JNMC, a collaborative bond is shared.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

Sl.No	Name of the Heads	Funding Agency	Amount Sanctioned	Amount Received (in Rs)
1	Additional Grant Equipment	UGC	Rs 26,00,280	10,40,112 (XII th Plan)
2	National level Seminar Grant	UGC	Rs 7,70,000	5,77,500 (XI th Plan)
3	State Level Seminar Grant	Govt. Of WB	Rs 1,00,000	75,000 (XI th plan)
4	SAC Grant	-do-	Rs 10,00,000	10,00,000 (2012-13)
5	Need Based Grant	-do-	Rs 8,50,000	8,50,000 (2009-10)



6	Grant for Add-on-Courses	UGC	Rs 14,00,000 (2014-15)	Nil
---	--------------------------	-----	---------------------------	-----

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

- ❖ The Research Committee takes utmost care for the smooth functioning of research activity by the faculty.
- ❖ It, along with IQAC, organizes all the seminars.
- ❖ Facilities like adequately equipped laboratories and well-stocked digitised library are available in the college.
- ❖ There are many faculties who are involved in individual research.
- ❖ Some are Principal investigators under UGC MRP scheme.

Name	Title	Sanctioned Amount	Status
<b>Dr Mahua Das</b>	Sriniketan- A model for SSI	Rs.1.50 lakh	Completed
<b>Dr. Indrani Sen</b>	The Evolution of Presentation Style of Tagore's Dance Dramas	Rs 1.50 lakh	Completed
<b>Smt. Subhra Bandopadhyay</b>	Enlightenment of women of 19 <sup>th</sup> century Bengal	Rs 98,750	Completed
<b>Dr Mahua Das</b>	Micro-Finance and Sustainable Development	Rs 2.50 lakh	Ongoing
<b>Smt. Sanghita Bhattacharjee</b>	Migrants, commuters and the Informal Sector- A Study of South 24 Parganas, West Bengal	Rs 2.15 lakh	Ongoing

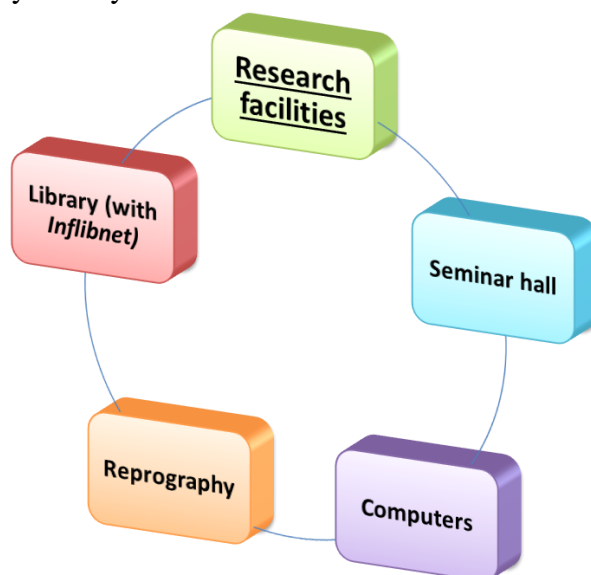
### 3.3 Resource Facilities

**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

Following are the research facilities available to the students and research scholars within the campus:

- Well network connectivity through internet facility and Wi-Fi in the campus.
- Departmental computers along with internet and printers and all other necessary requirements.
- Library which is equipped with automation and software.

- Provision of INFLIBNET
- Seminar hall with the facility of PPT presentation
- Reprography facility



### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution keeps a track of the Perspective Strategic Plan for future. It is periodically forwarded to the management for reviewing. Institutional memberships to libraries of premier institutes have been secured (USIS membership). 3 faculty members have already submitted their MRP and 2 teachers are pursuing the same under the 12<sup>th</sup> pan.

### 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

3 teachers have successfully completed the MRP and 2 teachers are working on their ongoing projects, under UGC Scheme.

### 3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- The college has obtained institutional membership of library - for eg. USIS.
- Faculties are encouraged to participate in orientation programme and refresher courses under FDP of UGC.

**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

- Fully automated library with a notably rich collection of books, research journals and publications.
- Access to e-journals through subscription to INFLIBNET.
- Creation of portals for external access is recently introduced
- Reprographic facility
- There is a Xerox and Printing set-up with/Lamination facility separately in the Campus for general back-up. The Departments of Geography, Journalism and Psychology are equipped with LAN facilities. Wi-Fi facility is available in the staffroom as well as in the library.

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

The college library has a Network Resource Centre and subscription to INFLIBNET facility. College fund plays a major role in the development of the quality of the college. Grants received from UGC and State government are made into use for the upgradation of facilities.

**3.4 Research Publications and Award****3.4.1 Highlight the major research achievements of the staff and students in terms of \* Patents obtained and filed (process and product) \* Original research contributing to product improvement \* Research studies or surveys benefiting the community or improving the services \* Research inputs contributing to new initiatives and social development**

Nil

**3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

For the last two consecutive years Women's College, Calcutta is running a peer-reviewed journal in collaboration with Indian Institute of Psychometry. The ISSN number of the journal is: 2348-2974.

The aim of the journal is to publish the cutting-edge research articles of young scholars. The thrust area of the journal is Social Science, Psychology and Health Sciences. The articles of the senior teachers are also welcomed to inspire the young minds.

The college has a dedicated team of teachers who collect the abstracts and the papers, both of which are sent for blind peer-reviews. A strict selection procedure is maintained to standardize the journal.

So far, the journal has been distributed to various libraries and prestigious institutions.

Future plans:

- To circulate the journal more widely to invite eminent external scholars to contribute to it.
- To publish a web-version of the journal

**3.4.3 Give details of publications by the faculty and students: \* Publication per faculty \* Number of papers published by faculty and students in peer reviewed journals (national / international) \* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) \* Monographs \* Chapter in Books \* Books Edited \* Books with ISBN/ISSN numbers with details of publishers \* Citation Index \* SNIP \* SJR \* Impact factor \* h-index**

For details see publication per faculty given as Annexure 19

Details	Number (Peer- Reviewed)
<b>Publication per faculty</b>	
<b>Political Science</b> Ubhoy Bharati Mukherjee Rakhi Banik	<b>1</b> <b>2</b>
<b>Economics</b> Indrani Sen Sanghita Bhattacharjee	<b>1</b> <b>3</b>
<b>History</b> Dr Madhumita Das	<b>1</b>
<b>Education</b> Rituparna Gangopadhyay Jhumpa Biswas	<b>1</b> <b>2</b>
<b>English</b> Shubhra Bandopadhyay Debamitra Kar Sudipta Gupta	<b>1</b> <b>5</b> <b>2</b>

<b>Bengali</b> Soumen Das Avijit Banerjee  Students- Bengali	1 2  1
<b>Psychology</b> Manimala Mukherjee Sayantani Bhattacharya Saonli Sanyal	11 2 1
<b>Sociology</b> Punyarupa Bhadury	1
<b>Food and Nutrition</b> Arpita Srimani Debarati Mukherjee	1 3
<b>Sanskrit</b> Rituparna Saha	1
<b>Chemistry</b> Dr Sukla Ghosh	7
<b>Library</b> Lopamudra Dey (Datta)	3
<b>Number of publications listed in International Database (for E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.)</b>	Nil
<b>Monographs</b>	Nil
<b>Chapter in Books</b>	<b>Bengali</b> –Dr Saumen Das-1, Debanjana Sadhukhan-1 <b>English</b> - Debamitra Kar-3 <b>Education</b> -Smt. Rituparna Gangopadhyay-1 <b>Sociology</b> -Smt. Punyarupa Bhadury- 3 <b>Psychology</b> - Dr. Manimala Mukherjee-1

	Student <b>Bengali-1</b>
<b>Books Edited</b>	<b>Nil</b>
<b>Books with ISBN/ISSN numbers with details of publishers</b>	<b>Political Science</b> -Smt. Rakhi Banik (978-81-8064-246-3)  <b>Bengali</b> -Dr Avijit Banerjee-3(ISBN No- 978-93-82041-32-0), (978-93-82041-04-7), (978-93-82012-68-9) <b>Student</b> Begali-1 (ISBN NO- 978-81-922-4491-4)
<b>Citation Index</b>	<b>Nil</b>
<b>SNIP</b>	<b>Nil</b>
<b>SJR</b>	<b>Nil</b>
<b>Impact factor (range)</b>	<b>Chemistry- Dr Sukla Ghosh – Refer to Departmental Profile</b>
<b>h-index</b>	

**3.4.4 Provide details (if any) of \* research awards received by the faculty \* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally \* incentives given to faculty for receiving state, national and international recognitions for research contributions.**

#### **Research awards received by faculty:**

5 Teachers who were pursuing their doctoral research have been awarded their degrees in the last four years.

### **3.5 Consultancy**

#### **3.5.1 Give details of the systems and strategies for establishing institute-industry interface?**

Formally, there have been no strategies or systems instituted for establishing such interface. These gap are organised through specific proposals and invitations, for the interest of the institution.

#### **3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

The institution has no stated policy to promote consultancy. However, the college runs a Legal aid cell to cater to the needs of the students and the neighbouring women as well. The cell comprises of well-known advocates for this purpose.

### 3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The college provides notable support to the teachers and tirelessly encourage them to share their knowledge on their respective disciplines. They are provided with adequate support system in the form of facilities like library (automated), internet connectivity, reprography and so on. In addition, there are Psychological and Nutritional cells, where free in house consultancy is provided on a regular basis.

### 3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Major consultancy services provided by faculty are as

- Research paper and Ph.D theses reviewers
- Resource persons for Orientation programme under ASC, The University of Calcutta
- Resource persons for HRD training
- Consultants for student research projects
- Psychological counselling cell
- Legal-aid cell
- Diet consultancy from Food and Nutrition Department.

But none of these services generate any revenue since these are informal in nature.



**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

NA

**3.6 Extension Activities and Institution Social Responsibility****3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The college has started a National Service Scheme (NSS) Unit in which the students of the college have successfully participated as volunteers in numerous social activities like survey of slum areas, setting up of medical centres, sanitation drives, adult education programmes for the weaker sections of the community, organising campaigns for eradication of social evils. The scheme will help the students to develop a sense of social and civic responsibility. They will also be awarded certificates of honour which will brighten their future prospects.

College extends its welfare activities in collaboration with Srijan (A Regd. NGO) for underprivileged children and their mothers residing in the neighbourhood slums. It offers opportunities to willing college students to participate in social welfare activities.

**3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

The Institution maintains the record of students' involvement in various social movements and activities through its NSS Unit. The NSS Officer makes sure that there is an active participation and enormous promulgation in regards of the extension activities.



### 3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- Feedback is taken from students on a regular basis on the overall performance of the institution to get a picture about the pros and cons. The positive points are taken as a source of encouragement and the negative ones are taken as a scope for improvement.
- Grievance Cell often conducts meetings to get the perception of the students. The same is discussed and accordingly decisions are made.
- The college has a regular communication channel between the teachers and parents. Parent-teacher meetings for students of each year are held regularly, dates of which are mentioned in the prospectus. The feedback of the parents is carefully reviewed by the college.

### 3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The College runs an active NSS Unit and a government registered NGO, Srijan centre for Community Welfare with active participation of teachers and students.

NSS Budget sanctioned + Expenditure		
	Special Camp	Regular Camp
2011-12	15,000	13,500
2012-13	15,000	13,500
2013-14	15,000	13,500
2014-15	15,000	13,500

**Srijan**

<b>Income and expenditure for the year 2014-15 (in Rs)</b>			
<b>Expenditure</b>		<b>Income</b>	
Honorarium (Teachers and Volunteers)	41500	Donation and subscription	6000
Tiffin to students	18069	Grants received from IAS_VU Sub Committee	55000
AGM and meeting Expenses	680	Bank Interest	2215
Depreciation on Fixed Assets	1444	Misc. Receipts	13
Audit Fees	1000		
Excess of income over Expenditure	535		
Total	63228		63228

### 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

At the commencement of each academic session, orientation is given to the students so as to make sure that there is ample involvement of students in the NSS activities. It is popularized on a big note through circulars, notice boards, college website and through social networking sites too. Ex-students of the college, teachers of Srijan have active participation in the Community Welfare Services along with the students. This includes visits in the nearby and adjacent slums, counselling about health and hygiene, distributing clothings, uniforms and stationary, medicines, offering the slum children guidance of civic discipline, teaching & training in all round activities.

### 3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The institution sincerely follows schemes introduced by the government for the uplift of under-privileged communities - Kanyasri has been specially focussed to cater to the interest of huge number of female students of the institution. The college has started a National Service Scheme (NSS) Unit in which the students of the

college have successfully participated as volunteers in numerous social activities like survey of slum areas, setting up of medical centres, sanitation drives, adult education programmes for the weaker sections of the community, organising campaigns for eradication of social evils. College extends its welfare activities in collaboration with Srijan (A Regd. NGO) for underprivileged children and their mothers residing in the neighbourhood slums.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

- **Community outreach programme**

The college as a part of its community welfare service runs a government registered NGO, called Srijan Centre for Community Welfare with around 35 beneficiaries. The objective of this scheme is to ameliorate the poverty-stricken condition of the children residing in the neighbouring slum. Students, ex-students and staff- all are involved in it. The students and the staff members of the college contribute to the West Bengal TB Board for supporting the cause of the TB patients. .

- **Cultural event**

The college has a tradition of organising teacher-student collaborative cultural programmes. They jointly organise dance-dramas in college Social and other cultural events. The students and teachers enjoy close camaraderie and join in various workshops of NSS. Last year they were found to learn Tai-kon-du together! Every year the teachers of the college organise a get-together to mark the beginning of the Bengali New Year and celebrate with various cultural programmes. The get-together is a tribute to the typical adda-spirit of our state. Chirantani is the alumni of this college. It organises a reunion, other cultural events, runs a magazine, provides financial support to the needy students and caters to the general development of the college and monitor the placement cell.

All the extension activities like Blood donation, helping the poor in slum areas, clothes donation, visit to old homes and 'Anath Ashram' and so on transform the students into socially responsible citizens.

There are concessions available to the students for Railway Daily Commuters in local transport as per rule. Further, all the students enjoy facility of medical insurance.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The college as a part of its community welfare service runs a government registered NGO, called Srijan Centre for Community Welfare with around 35 beneficiaries. The objective of this scheme is to ameliorate the poverty-stricken condition of the children residing in the neighbouring slum.

The students and the staff members of the college contribute to the West Bengal TB Board for support the cause of the TB patients.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

Local branches of the Nationalised Banks exchange information about banking facilities and financial information with the students of the college. The college is associated with W.B. Govt. to activate a Law Cell for the redressal of oppression on women.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

- Dr. Mala Kumari Gupta received the Best Programme Officer award in the year 2012-13
- Women's College, Calcutta won the Best NSS Special Camp Award in the academic session 2012-13
- Rumeli Roy received the WEST Bengal National Service Scheme Award for 2012-13.
- Bhabani Kar participated in the pre- Republic day parade camp held at Boro land University, Kokrajhar, Assam from 7-16 November, 2015.
- Children of Srijan performed at the Annual programme of Singing Strings at Rajya Yuva Kendra on 12<sup>th</sup> October, 2015. The Secretary received a memento in appreciation of their performance.
- On 18<sup>th</sup> October, 2015 a group of young and enthusiastic boys and girls from the facebook organization "Haath Baralei Bandhu" donated dresses, school bags and stationaries to all the beneficiaries of Srijan.

### 3.7 Collaboration

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

The collaborative efforts of different departments within the campus and with other institutes of the region have percolated in creating a research environment.

- The college has collaborated with Indian Institute of Psychometry (IIP) since 2014 to publish a peer-reviewed academic journal annually with contributions from teachers and external academicians. So far two volumes have been published.
- The teaching faculty are members of various academic institutes and libraries related to their respective subjects.
- Teacher exchange programmes are taken up in various departments like Education-Psychology, Food and Nutrition-Psychology, Bengali-English, and so on.

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

Collaboration with IIP in 2014.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

The institution constantly maintains communication with the parent university. Several meetings are conducted in the college for regular update. There is an active interaction with various stakeholders, beneficiaries which leads to an effective curriculum operation.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

Eminent academicians of various fields have been a part of national and international conferences organized by the college.

- Andre Beteille (Sociology)
- Sudipto Chatterjee (English),
- Arun Kumar Mukherjee (Philosophy)
- Suranjan Das, Goutam Bhadra, Shekhar Bandopadhyay and Dipesh Chakraborty (History),
- Sugata Marjit (Economics),
- Soumitra Shekhar (Bengali),
- Rezwana Choudhury Bonya (Music) ,
- Alokannada Roy (Dance and Social Reformer)

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated - a) Curriculum development/enrichment b) Internship/ On-the-job training c) Summer placement d) Faculty exchange and professional development e) Research f) Consultancy g) Extension h) Publication i) Student Placement j) Twinning programmes k) Introduction of new courses l) Student exchange m) Any other**

**Publication:**

Collaboration with IIP to publish a peer-reviewed academic journal “Journal of Social Science and Welfare” with ISSN No. 2348-2974 in 2014.

**3.7.6 Details on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

IQAC keeps an update if there is a possibility of collaboration with other national reputed institutes. Accordingly they put forward their recommendation to the management. Publication of journals in collaboration with IIP is in place. It holds seminars in collaboration with other institutions.

## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

#### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy of the college is to maintain an aesthetic and green campus with its extensive teaching-learning space environment for education and training. The college aims not only in providing quality education to the students; but also aims for their all-round development. Keeping this as the desired goal, efforts are being made to achieve a campus which would fulfil all the needs of the students regarding physical fitness, mental stability as well as extra-curricular and co-curricular activities. The college believes in proper maintenance of the existing infrastructure and always tries for the betterment and efficiency through the growth of new facilities.

**4.1.2 Detail the facilities available for a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc. b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

#### a) Physical Facilities

i)	Class Room	:	THE COLLEGE HAS 23 SPACIOUS CLASS ROOMS WITH PROPER VENTILATION AND LIGHT ARRANGEMENT. SOME OF THESE CLASSROOMS ARE WELL EQUIPED E-CLASS ROOMS. * 16 NEW CLASS ROOMS ARE UNDER CONSTRUCTION IN THE NEWLY CONSTRUCTED ANNEX COLLEGE BUILDING.
ii)	Seminar halls	:	THE COLLEGE HAS ONE SEMINAR HALL. THE HALL IS BEING USED FOR CONDUCTING WORKSHOP, SEMINAR AND CONFERENCE BY DIFFERENT DEPARTMENTS OF THE COLLEGE.
iii)	Tutorial spaces	:	OUT OF THESE 23 ROOMS, 6 ROOMS ARE ALSO USED FOR TUTORIAL PURPOSE FOR THE WEAKER STUDENTS.
iv)	Laboratories	:	THE COLLEGE HAS 5 WELL EQUIPPED LABORATORIES FOR CONDUCTING PRACTICAL CLASSES AND CARRYING PROJECT WORK BY STUDENT AS WELL AS TEACHERS. * 3 LABORATORIES ARE UNDER CONSTRUCTION IN THE NEWLY CONSTRUCTED ANNEX COLLEGE BUILDING.
v)	Garden	:	THE COLLEGE HAS GIVEN SPECIAL EMPHASIS ON GREEN CAMPUS. THOUGH THERE IS A LACK OF SPACE, TWO SMALL KITCHEN GARDENS ARE BEING MAINTAINED IN FRONT OF THE COLLEGE MAIN GATE. APART FROM THIS, SEVERAL BIG TREES ARE SHADING THE CAMPUS. FLOWER POTS ARE ALSO BEING

			MAINTAINED WITHIN THE CAMPUS.
vi)	Library	:	THE CENTRAL LIBRARY HAVING MORE THAN 25,000 BOOKS ARE COMPUTERIZED AND INFLIBNET FACILITY IS AVAILABLE TO THE STUDENTS AS WELL AS THE STAFF.
vii)	Animal House	:	NO

**a) Extra Curricular Facilities**

i)	Sports	:	THE INSTITUTION STRONGLY ADVOCATE HOLISTIC DEVELOPMENT OF ITS STUDENTS BY ENCOURAGING THEM TO PARTICIPATE IN VARIOUS SPORTS ACTIVITY, BOTH WITHIN AND OUTSIDE THE COLLEGE, PARTICULARLY AT UNIVERSITY LEVEL.
ii)	NSS	:	THE COLLEGE HAS ONE NSS UNIT. STUDENTS OF THIS UNIT REGULARLY PARTICIPATE IN DIFFERENT ACTIVITIES.
iii)	NCC	:	N.A
iv)	Cultural activities	:	STUDENTS AND STAFF REGULARLY PARTICIPATE IN DIFFERENT CULTURAL ACTIVITIES INCLUDING ANNUAL SOCIAL ORGANIZED BY THE COLLEGE. *** COMMUNITY WELFARE ACTIVITIES - COLLEGE IS UNIQUE OF ITS KIND TO RUN A SPECIAL SCHOOL WITH CULTURAL TRAINING NAMEDLY "SRIJAN CENTRE FOR COMMUNITY WELFARE", WITH THE OBJECTIVE TO UPLIFT THE EDUCATIONAL,CULTURAL AND SOCIO-ECONOMIC DEVELOPMENT OF THE CHILDREN (WITHIN THE AGE GROUP- 5-15YRS)OF THE NEARBY SLUM.THE ENTIRE ACTIVITIES OF SRIJAN IS BEING RUN WITH THE ACTIVE PARTICIPATION OF THE FORMER STUDENTS AND THE STAFF OF THE COLLEGE. **** FREE LEGAL AID CLINIC - OUR COLLEGE IS PIONEER TO RUN ONE LEGAL AID CLINIC CUM COUNSELING CENTRE WITH THE HELP OF THE GOVT OF WEST BENGAL TO PROVIDE FREE COUNSELING OF DOMESTIC VIOLENCE AND LEGAL SUPPORT FOR WOMEN. ADVOCATES,COUNCILORS AND STAFF OF THE COLLEGE ARE ACTIVELY INVOLVED FOR SUCCESSFUL FUNCTIONING OF THE ABOVE PROGRAMME.
v)	Public speaking:	:	THE COLLEGE ORGANIZES PROGRAMMES LIKE DEBATE, ELOCUTION, EXTEMPORE ETC.
vi)	Communication skills development	:	TO DEVELOP THE COMMUNICATION SKILLS OF THE STUDENTS, THE COLLEGE CONDUCTS SPOKEN ENGLISH CLASSES FOR THE



			BEGINNERS,PUBLISH ANNUAL NEWSLETTER “BARTA” AND A COLLEGE JOURNAL WITH AN ISSN NO. 2348-2974
vii)	Gym	:	PHYSICAL FITNESS BEING VERY MUCH IN VOGUE, THE COLLEGE RUNS A FULLY EQUIPPED GYMNASIUM FOR STUDENTS AND STAFF MEMBERS OF THE COLLEGE
viii)	Yoga	:	THERE IS NO YOGA CENTRE FOR THE COLLEGE. BUT OCCASSAIONALLY YOGA TRAININGS ARE CONDUCTED WITH EXPERTS IN THE FIELD BY THE NSS UNIT OF THE COLLEGE. INTERNATIONAL YOGA DAY HAS BEEN OBSERVED ON 20.06.15. STUDENTS OF NSS AND THE CHILDREN OF SRIJAN PARTICIPATED IN IT WITH FULL ENTHUSIASM.

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

There is a large academic block hosting big and spacious classrooms, tutorial rooms and laboratories. There are separate seminar libraries for certain departments. These Seminar Libraries are enriched with special reference books and journals. The Staff Council of the College takes care of the progress of the college. It is ensured that necessary measures are adopted for future renovations and amelioration of the infrastructure of the college. Building Committee is set up to look after the development and up-keep of the premises, keeping in mind the needs of the girl students, their safety & security.

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

The college has a separate unit to cater to the needs of students with physical disabilities. Such students are accommodated with special care & and the guardians are allowed to stay inside the premises as a safety measure.

**4.1.5 Give details on the residential facility and various provisions available within them: • Hostel Facility – Accommodation available • Recreational facilities, gymnasium, yoga center, etc. • Computer facility including access to internet in hostel • Facilities for medical emergencies • Library facility in the hostels • Internet and Wi-Fi facility • Recreational facility-common room with audio-visual equipments • Available residential facility for the staff and occupancy Constant supply of safe drinking water • Security**

**Hostel Facility** – Since the college enjoys a prime location and is well-connected to various parts of the city and suburbs, hostel accommodation is not a dire necessity.

However, there is residential facility to accommodate 20-25 outstation students which is kept under the supervision of the college authority.

**Recreational facilities, gymnasium, yoga centre, etc.:** Carom and table-tennis board are available for recreation. Further the students union has its own CD and DVD players which can be used for rehearsals and cultural programmes, whenever required.

**Gym:** Physical fitness being very much in vogue, the college runs a fully equipped gymnasium for students and teachers of the college.

So far, there was no yoga centre for the college. But occasionally yoga trainings were conducted with experts in the field by the NSS unit of the college. Very recently, a Yoga and Meditation Centre has been opened in the college, where Srimati Rituparna Gangopadhyay, the HOD of Education Department—who is also an expert in this field, has started a weekly training course. Besides, International Yoga Day has been observed on 20.06.15. The students of NSS and the children of SRIJAN participated on that day.

**Computer facility including access to internet in hostel:** Computer training is now considered to be the part of the curriculum. The college has smart classrooms, wi-fi in campus, computerised library and on-hand training facility.

**Library facility in the hostels:** NA

**Internet and Wi-Fi facility:** NA

**Recreational facility-common room with audio-visual Equipment's:** Carom and table-tennis board are available for recreation. Further the students union have their own CD and DVD players which can be used by them, whenever required.

**Available residential facility for the staff and occupancy:** Residential facilities are available for a few Non-Teaching staff of the college like the Care-taker, Durwan and the Sweeper.

**Constant supply of safe drinking water:** There is constant supply of safe drinking water with aqua-guard and water cooler facilities for the staff and students of the college. This facility is available for the students in each floor. The teaching staff can further avail the facilities of safe drinking water in the staff room.

**Security:** The residential facility for the outstation students is directly under the control of the College Management for supervision round the clock. A well equipped CCTV is installed in every floor so as to keep an eye on the activities for security purpose.

#### 4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

In order to ensure a healthy lifestyle of the students, it is made sure that pure drinking water is made available. Clean toilet facility is available to maintain proper health and

hygiene. In case there is any severe health issues, transportation facility is made available to Sanjeevani Nursing Home/R.G. Kar Hospital/Sterling Nursing Home in the locality.

**4.1.7 Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

The college has a special unit for IQAC, auditorium and a placement unit to cater to the academic and cultural needs of the students. The college looks forward to an all-round development of its most precious unit - the student and staff, and strives to extend best possible avenues for their development. College ensures clean and hygienic canteen premises offering a variety of nutritious and mouth watering preparations. There is a canteen conformed by staff & teachers to monitor this.

<u>Unit type</u>	<u>Place of location</u>	<u>Teacher/Staff in charge</u>
<b>IQAC</b>	1ST FLOOR, ADMINISTRATIVE BLOCK	SMT. SANGHITA BHATTACHARJEE
<b>Grievance Redressal Cell</b>	1ST FLOOR, ADMINISTRATIVE BLOCK	SMT SWATI SENGUPTA
<b>Women's Cell</b>	1ST FLOOR, ADMINISTRATIVE BLOCK	SMT DEBAMITRA KAR
<b>Career Counselling Cell</b>	1ST FLOOR, ADMINISTRATIVE BLOCK	SMT RASHMI ROY
<b>Canteen for staff and students</b>	GROUND FLOOR	DR MAHUA DAS
<b>Safe drinking water facility</b>	EVERY FLOOR	SMT RITUPARNA GANGOPADHYAY
<b>Seminar Hall</b>	2ND FLOOR	SRI PRADIP KUMAR SARKAR

## 4.2 Library as a Learning Resource

**4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

The college has a library advisory committee known as Library Committee – comprising of NAAC Library Committee and Academic Committee. It acts as the decision-making body for most of the issues like enough space, books, budget and so

on. Budget is decided as per UGC norms by the Principal, the librarian and the office. The views and suggestions of the Librarian are taken very seriously for betterment of Library facility. Special facility is provided to physically handicapped category of students. They are being taken personal care of.

## LIBRARY COMMITTEE

Lopamudra Dey (convenor)

Kakali munshi, Shukla Ghosh, Madhumita Das, Susmita Mitra, Jhumpa Biswas, Debamitra Kar, Baisakhi Das Saha, Abhijit Banerjee, Rituparna Saha, Ajoy k. Dey, Lakshmi Basak.

Implementation:

- Open Access for Books (for teachers and sometimes for students)
- Open Access for Journals (both for teachers and students)
- OPAC (Online Public Access Catalogue)
- E-Library facility
- Internet connection to Library
- Display of current Journals
- CCTV

**4.2.2 Provide details of the following: \* Total area of the library (in Sq. Mts.) \* Total seating capacity \* Working hours (on working days, on holidays, before examination days, during examination days, during vacation) \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

<u>Total area of the library</u>	<u>Total seating capacity</u>	<u>working hours</u>
138 Sq mtr	30	10AM-5PM MONDAY TO FRIDAY, SATURDAY-10-2PM, BEFORE & DURING THE EXAMINATION 10-5PM, IN VACATION-12NOON-4PM

The library also has a separate reading room facility, where the teachers, in particular, can study or check papers without any disturbance.

**Layout:**

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

The library gets annually a fund from UGC for the purchase of new text and reference books and journals as per recommendations of the teachers. Over and above that, the teachers regularly donate their personal copies to the general and seminar (departmental) libraries for the benefit of the students.

New books, journals and e-resources during the last four years.	
YEAR	AMOUNT SPENT
2011-12	73,994 (approx.)
2012-13	107,727 (approx.)
2013-14	157,308 (approx.)
2014-15	193,759 (approx.)

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection? \* OPAC \* Electronic Resource Management package for e-journals \* Federated searching tools to search articles in multiple databases \* Library Website \* In-house/remote access to e-publications \* Library automation \* Total number of computers for public access \* Total numbers of printers for public access \* Internet band width/ speed 2mbps 10 mbps 1 gb(GB) \* Institutional Repository \* Content management system for e-learning \* Participation in Resource sharing networks/consortia (like Infflibnet)

OPAC	YES
Electronic Resource Management package for e-journals	YES
Federated searching tools to search articles in multiple databases-	YES
Library website	NA
In-house/remote access to e-publications	YES
Library automation	PARTLY
Total number of computers for public access	2
Total numbers of printers for public access	1
Internet band width/ speed	BROADBAND 2MBPS



<b>Institutional Repository</b>	<b>YES</b>
<b>Content management system for e-learning</b>	<b>YES</b>
<b>Participation in Resource sharing networks/consortia (like INFLIBNET)</b>	<b>YES</b>

**4.2.5 Provide details on the following items: \* Average number of walk-ins \* Average number of books issued/returned \* Ratio of library books to students enrolled \* Average number of books added during last three years \* Average number of login to opac (OPAC) \* Average number of login to e-resources \* Average number of e-resources downloaded/printed \* Number of information literacy trainings organized \* Details of “weeding out” of books and other materials**

<b>Average number of walk-ins</b>	<b>80 USERS/DAY</b>
<b>Average number of books issued/returned</b>	<b>95/DAY</b>
<b>Ratio of library books to students enrolled</b>	<b>2:5</b>
<b>Average number of books added during last three years</b>	<b>580/YEAR</b>
<b>Average number of login to opac (OPAC)</b>	<b>NA</b>
<b>Average number of login to e-resources</b>	<b>2/DAY</b>
<b>Average number of e-resources downloaded/printed</b>	<b>5/DAY</b>
<b>Number of information literacy trainings organized</b>	<b>30/YEAR</b>
<b>Details of "weeding out" of books and other materials</b>	<b>80/YEAR</b>

**4.2.6 Give details of the specialized services provided by the library \* Manuscripts \* Reference \* Reprography \* ILL (Inter Library Loan Service) \* Information deployment and notification (Information Deployment and Notification) \* Download \* Printing \* Reading list/ Bibliography compilation \* In-house/remote access to e-resources \* User Orientation and awareness \* Assistance in searching Databases \* INFLIBNET/IUC facilities**

<b>Manuscripts</b>	<b>NA</b>
<b>Reference Library presides reference service of different types</b>	<b>YES</b>
<b>Reprography</b>	<b>YES</b>
<b>ILL (Inter Library Loan Service)</b>	<b>NA</b>
<b>Information deployment and notification</b>	<b>YES</b>
<b>Download</b>	<b>YES</b>
<b>Printing</b>	<b>YES</b>
<b>Reading list/ Bibliography compilation</b>	<b>YES</b>
<b>In-house/remote access to e-resources</b>	<b>YES</b>
<b>User Orientation and awareness</b>	<b>YES</b>
<b>Assistance in searching Databases</b>	<b>YES</b>
<b>INFLIBNET/IUC facilities</b>	<b>YES</b>

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

The Library staff act as a very significant support system to the students and teachers. They play an effective role in providing assistance regarding searching books and any type of other information. The students and teachers are made aware of the new edition of books that get added to the notable stock of the library. Notice Board for new



arrivals is updated.

#### 4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Library staff plays a supportive role to take special care of the visually and physically challenged students. They are given priority for any kind of facility. The library is well equipped with latest technical facilities alongside an assisting section of personnel.

#### 4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The college collects feedback from the students regarding library facilities through a suggestion box. Students are free to put forward their perception in this box. They can also have a talk with the teachers of their respective departments for the amelioration of library services and stocks update.

### 4.3 IT Infrastructure

#### 4.3.1. Give details on the computing facility available (hardware and software) at the institution. • Number of computers with Configuration (provide actual number with exact configuration of each available system) • Computer-student ratio • Stand alone facility • LAN facility • Wifi facility • Licensed software • Number of nodes/ computers with Internet facility • Any other

Number of computers with Configuration	PRINCIPAL'S ROOM- 1 LAPTOP WITH INTERNET TEACHER'S ROOM- 1 LIBRARY- 3 , OFFICE- 7, GEOGRAPHY LAB- 7 , JOURNALISM & MASSCOM LAB- 14 , FOOD & NUTRITION- 1, COMPUTER LAB- 7 , PSYCHOLOGY LAB- 2 ,17 LAPTOPS- 1 EACH FOR 17 DEPTS.
computer student ratio	JOURNALISM & MASS COM DEPT-4:1, GEOGRAPHY-4:1 FOOD AND NUTRITION- 6:1 COMPUTER LAB- 4:1 PSYCHOLOGY- 6:1
Stand alone facility	YES
LAN facility	YES,IN ADMINISTRATIVE PART AND LIBRARY

<b>Wi-Fi facility</b>	<b>YES, ADMINISTRATIVE BLOCK INCLUDING LIBRARY &amp; TEACHER'S ROOM</b>
<b>Licensed software</b>	<b>YES</b>
<b>Number of nodes/ computers with Internet facility</b>	<b>20</b>
<b>Any other</b>	<b>NA</b>

#### 4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Following are the computer and internet facility made available to the faculty and students on and off-campus:

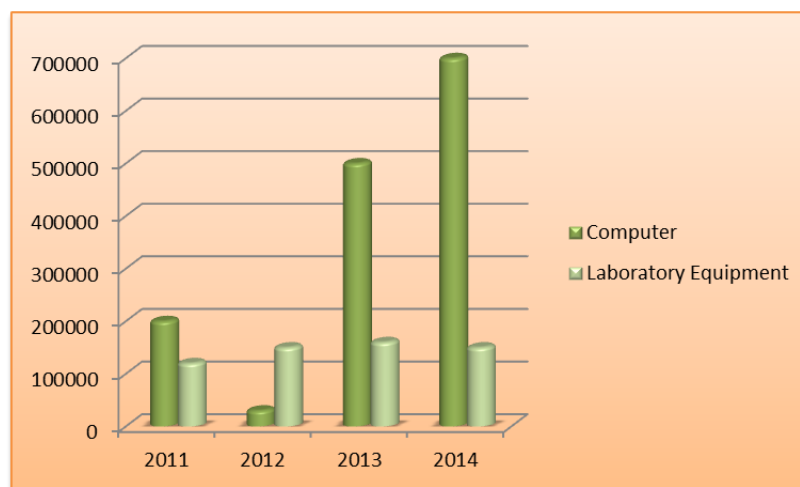
- Internet facility through Wi-Fi connectivity.
- Fully automated office
- Computerised office management system.
- Availability of cyber café outside the campus.

#### 4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

As a measure to upgrade the IT infrastructure, the labs and classrooms are equipped with projectors which help in delivering an effective teaching. Measures have been taken to enhance the auditorium and seminar hall for better ICT enabled infrastructure (infrastructural extension for better use of space is in process). Students and teachers can avail the facility of internet so as to keep themselves updated about the latest trends and developments in their respective areas.

#### 4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

	<b>Computer</b>	<b>Laboratory Equipment</b>
<b>2011</b>	200000	120000
<b>2012</b>	30000	150000
<b>2013</b>	500000	160000
<b>2014</b>	700000	150000



**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

Keeping in mind the significance and benefits of ICT enabled teaching methodology, power point presentations are used by many of the teachers. Learning is made more comprehensive when there is an add-on in the form of presentations and multimedia support.

Students are tirelessly encouraged to attend workshops organised in the college. Efforts are made to make the students and faculty aware of the emerging technologies.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

The teachers adopt various strategies in order to ensure a better teaching-learning process. Usage of projectors is in place to deliver enjoyable learning experience to the students.

Internet facility is available in the library and also in the campus through Wi-fi which enables the students to get access to a variety of learning materials online.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

The library has facilities for INFLIBNET for availing e-resources.

## 4.4 Maintenance of Campus Facilities

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

<b>Infrastructure</b>	<b>Y2010</b>	<b>Y2011</b>	<b>Y2012</b>	<b>Y2013</b>	<b>Y2014</b>
<b>Building</b>	760000	2050000	3050000	300000	35000000 (for construction of annex Bldg.)
<b>Furniture</b>	130000	30000	300000	450000	200000
<b>Equipments</b>	6000	15000	25000	0	0
<b>Computers</b>	0	200000	30000	500000	700000
<b>Lab equipment</b>	510000	120000	150000	160000	150000

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

The college understands the massive importance of health and hygiene. Hence it makes sure that the washrooms are cleaned on a regular basis. Safe drinking water is ensured in the campus. The college also aims to maintain a clean and green environment. Suggestions and feedback is taken from the students which also make valuable contribution in the upkeep of the infrastructure.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?**

The Laboratory Staff takes care of proper maintenance of the equipment. Precision measures are taken and calibration is done as applicable.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

Following are the steps taken for maintenance of sensitive equipment:

- Deployment of Power Generators

- Computers are enabled with UPS facility in order to handle voltage fluctuations. Safe keeping of the chemicals and other costly and sensitive equipments are done by the respective departments.
- A new annexe building has been constructed in 2015 to cater to the space constraint with a large number of classrooms, an auditorium, a seminar hall, gymnasium and common room for the students.

**CRITERION V: STUDENT SUPPORT AND PROGRESSION****5.1 Student Mentoring and Support****5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

The college publishes its Prospectus every year. Following are some of the relevant information provided to students through the prospectus:

- A glimpse of the history of the college is shared through the prospectus along with the aims and objectives.
- Admission norms and eligibility criteria with the list of courses available are detailed. It also delivers information about the documents required for admission. The various options for Honours subjects are also mentioned.
- The courses available are described in detail along with the combinations available and the fees for every course.
- Description is given about the various features and facilities of the college like library, Health care etc.
- Names of the Governing Body members, department wise faculty members and non-teaching staff are enlisted.
- Rules and regulations of the college are also mentioned which the college strictly follows.

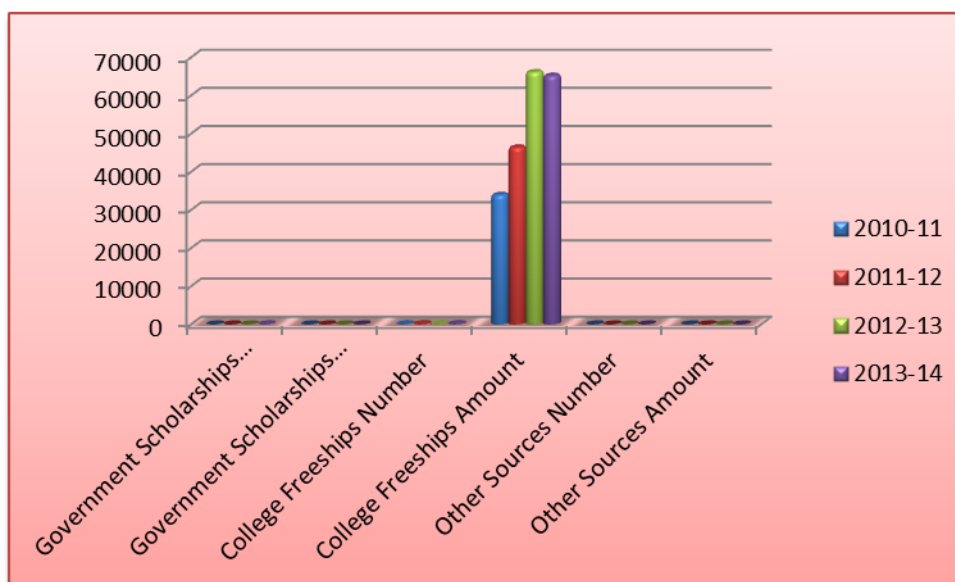
A detailed academic calendar is prepared and distributed at the beginning of each session. The academic calendar contains details of dates of internal examination and list of holidays. Classes and examinations are conducted according to this calendar.

**5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

<u>Year</u>	<u>Government Scholarships Number</u>	<u>Government Scholarships Amount</u>	<u>College Freeships Number</u>	<u>College Freeships Amount</u>	<u>Other Sources Number</u>	<u>Other Sources Amount</u>
2010-11	0	0	72	33970	0	0
2011-12	0	0	106	46400	0	0
2012-13	0	0	102	66150	0	0
2013-14	86	0*	148	65205	5	15000

2014-15	65		146		5	15000
---------	----	--	-----	--	---	-------

\* The College only recommends the scholarships, which are paid by the concerned government agencies.



### 5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

It has been found that approximately 10 percent of the students receive financial assistance from State government (Kanyashree), Central government and other national agencies.

**5.1.4 What are the specific support services/facilities available for** } Students from SC/ST, OBC and economically weaker sections } Students with physical disabilities } Overseas students } Students to participate in various competitions/National and International } Medical assistance to students: health centre, health insurance etc. } Organizing coaching classes for competitive exams } Skill development (spoken English, computer literacy, etc.) } Support for “slow learners” } Exposures of students to other institution of higher learning/ corporate/business house etc. } Publication of student magazines

#### **Students from SC/ST, OBC and economically weaker sections:**

- Admission is given to SC/ST and OBC as per the reservation policies of the Government.
- They are included in Ambedkar Cell running since 2004 to resolve issues related to them.
- Scholarships are awarded to the students who are strong in academics to encourage them to achieve excellence.

**Students with physical disabilities:**

Special support is provided to the students with physical disabilities. Extra care is given to them. They get priority access to various facilities in the college.

**Overseas students:**

There are no overseas students in our college.

**Students to participate in various competitions/National and International:**

Various competitions like sports, seminars, quiz etc. are organised where the students are encouraged to participate. Students recognised in National level are given special awards.

**Medical assistance to students: health centre, health insurance etc.:**

- The college organises regular health check-ups and medical camps for all the students of the college organized by NSS.
- The college covers its students under the Student Safety Insurance Policy Scheme introduced by the New India Assurance Company Limited.
- The college has a tie up with the nearest nursing home- Sanjeevani to take care of the students in emergency.

**Skill development (spoken English, computer literacy, etc.,)**

College runs Basic Computer Courses for all students of the 1st year class at very concessional rate. 2nd year and 3rd year students also avail a Basic Computer programme and Internet Facilities at nominal charges. Students also get the opportunity to acquire government approved training through various courses at the Computer Centre in the college.

Students have the added advantage of availing special rebates in the course fees.

Human Rights Foundation Course in association with University of Calcutta has been successfully conducted by the college. This course will help the students in getting placements in various NGOs working on social and legal issues.

A Career Oriented Course on Applied Psychology in collaboration with Indian Institute of Psychometry has been conducted by the college which is also helpful to the students for their placements in different organisations.

**Support for “slow learners”:**

Informal Remedial Coaching for the slow learners has been running successfully in the college.

**Exposures of students to other institution of higher learning/ corporate/business house etc.**

- The students are always encouraged to participate in seminars and workshops held by other institutions
- Department of Journalism and Mass communication send their students for internship programmes in different media houses.



- Department of Food and Nutrition send their students to different hospitals for on- hand training on dietetics.

#### **Publication of student magazines:**

Students are encouraged to contribute to the college and departmental wall magazines. It is a platform for them to expose their creative skills.

#### **5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

The college believes in developing entrepreneurial skills amongst the students. A number of seminars, workshops and symposiums are organised throughout the session to enrich the students in this genre. There is a dedicated team of teachers who takes care of it which is reflected in the projects undertaken by the students. In several departments for e.g. Journalism, Psychology, Nutrition and Geography, students are taught to undertake individual projects on their own.

#### **5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc. \* additional academic support, flexibility in examinations \* special dietary requirements, sports uniform and materials \* any other**

- The college has started a National Service Scheme (NSS) Unit under which the students of the college have successfully participated as volunteers in numerous social activities like survey of slum areas, setting up of medical centres, sanitation drives, adult education programmes for the weaker sections of the community, organising campaigns for eradication of social evils. The scheme has helped the students to develop a sense of social and civic responsibility. They are also awarded certificates of honour for their performances.
- College extends its welfare activities in collaboration with Srijan Centre for Community welfare (a Regd. NGO) for underprivileged children and their mothers residing in the neighbourhood slums. It offers opportunities to the willing college students to participate in social welfare activities through teaching these children and organising different co-curricular activities on a regular basis.
- The college provides orientation programme to the newly enrolled students to make them aware of the various events that are conducted from time to time.
- It is ensured that such dates do not coincide with the examination dates for maximum participation of students.
- Special awards and certificates are given to the students to encourage their participation and achievements.
- There are a number of clubs comprising of teachers and students to cater to a variety of interests of the students. They are as follows:
- 
- 1. Drama Club...RANGAMANCHA ( the Colosseum)...organizes play reading, dramas and skits by the students to stage them in Bengali, English, Hindi and Sanskrit.  
Convenor: Dr. Manasi Sengupta.

2. Handicrafts club....SRISHTI ( the Creation )...gives training of needle work, embroideries, making soft toys, cards and other indoor décor items.  
Convenor: Smt. Swati Sengupta.
3. Literary Club....LEKHANI (the PEN)..... comprises of all literary activities of the students through the publication of college magazines, newsletters, wall magazines, posters and academic journals.  
Convenor: Smt. Debamitra Kar.
4. Music Club....Ragini (the Ragas)...grooms the budding vocalists to participate successfully in competitions and stage shows.  
Convenor: .
5. Dance Club....Payel (the Anklets)...seeks good dancers in classical and folk areas and trains them to participate in musical shows throughout the year.  
Convenor: Smt Rituparna Gangopadhyay.
6. Sports Club....Krirangan ( the Playground)...conducts the annual sports and sends exceptional sports women to compete in university, state and national level sports.  
Convenor: Dr. Sayantani Bhattacharya.
7. Nature/ Eco Club....Mrittika ( the Soil).....keeps an eye on the proper maintenance of the greenery and beautification in the college campus and conducts awareness programmes to prevent pollution through NSS projects.  
Joint Convenors: Dr. Mala Kumari Gupta and Sri Priyabrata Dasgupta.
8. Social Welfare Club ....Srijan ( the Creation)...inspires the students to take up various social activities in the neighbouring slums like teaching , organizing cultural soirees and cultural competitions with them, and sending the talented children to better schools.  
Convenor: Sanghita Bhattacharjee.
9. Debate Club.....Tarkik ( The Orator)....conducts sessions of debate on contemporary issues and Extempore Speech.  
Convenor: Dr. Soumen Das.
10. Film Club.....Bioscope (The Cinema)...shows study related films to teach how to form an opinion, encourages creativity among the students, creates social awareness. It also represents an alternative teaching method.  
Convenor: Smt. Rashmi Roy mukherjee.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defence, Civil Services, etc.**

The teachers provide support as mentors. Ample guidance and assistance are given to the students. Adequate number of reference books are suggested and they are guided and supervised informally for competitive exams.

**5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)**

**Academic:**

The Academic counselling of the students continues throughout the period they are in college. It starts with the Admission Committee providing academic support to the newcomers to help them choose their subjects, based on their preferences and results. After induction, counselling is provided in the form of informal remedial coaching, raising their interest in the discipline and guiding for competitive examinations.

**Personal:**

Students are always free to share their personal issues with the teachers as and when required. The teachers maintain a friendly relationship with them and are always ready to offer a helping hand.

**Psycho-social:**

The college runs a Psychological Counselling Cell with the teachers of the department of Psychology. Psychological support is ensured by the teachers and external help is sought after if necessary.

**Career:**

Counselling sessions are organized by the Placement cell comprising of the Departments of Journalism and Mass Communication and Food and Nutrition. Many students of the college have been successfully recruited in media houses, hospitals and Nursing homes, schools and colleges.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

The College has an active Placement Cell which caters to the needs of the student by providing all types of employment opportunities to the fresh graduates of the College. The data base is updated with career information, relevant journals are subscribed and

lessons in the form of mock interviews, personal grooming, subject knowledge, fluent conversation, along with inter active counselling sessions are held to prepare students. The College occasionally takes a drive to hold pro-active seminars organised by recruiters like TCS, WIPRO etc. As a result many students are absorbed in various sections like IT firms, NGOs & others.

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

The Grievance Redressal Cell of the college is maintained to ensure that grievances related to academic, personal, infrastructure etc. is resolved. A complaint box is arranged through which students can express their grievances.

These issues are later discussed with the Principal and resolved. This is an active committee which functions throughout the session.

List of grievances reported and redressed:

- Spacious Common Room with recreational and indoor game facilities.
- A healthy and hygienic subsidised canteen
- Clean toilet for students in each floor
- Increasing the number of classrooms
- An Auditorium with modern facilities

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

- The college follows the guidelines as per UGC Government of India norms with regard to sexual harassment. The college runs an active legal aid cell to address the problems of the students.
- Regular workshops are organised to sensitize the students about their rights and strength.
- NSS programmes also play an influential role to resolve such issues.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

The college can boast of the fact that no issue regarding ragging has been raised till date. However, awareness is created among the students regarding the negativity of ragging. Ragging in any form is discouraged, with a possibility of punishment depending upon severity of offence.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

- **STUDENTS AID FUND:** Needy but meritorious students are provided with financial assistance from this fund. Arrangement of Transport Concession is provided by the college for the benefit of the students.

- The college organises regular health check-ups and medical camps for all the students of the college. It covers its students under the Student Safety Insurance Policy Scheme introduced by the New India Assurance Company Limited.

**5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?**

The college has an active Alumni Association which is not yet formally registered. To list a few activities of the association:

- Women’s College, Calcutta Alumni Association, “Chirantani” has a vowed purpose of bringing together former students and teachers into a vibrant interactive relationship. It also aspires to provide aid, financial or medical, to former as well as present students. The Association organises Re-union and other cultural programmes from time to time.
- Chirantani has donated the college Rs. 35,000 for purchasing a Vending Machine, which is of immense necessity in the girls’ toilet.
- Bengali Department organizes a re-union every year since 1997. Lately, an alumni association “Saswati” has been formed to carry on different philanthropic activities for the benefit of the department.

**ALUMNI ASSOCIATION OF WOMEN’S COLLEGE, CALCUTTA  
CHIRANTANI**

**Executive Members:**

**President:** Dr. Shampa Guha (Ex- teacher of Political Science Department)  
**Secretary:** Smt. Jayasree Bhattacharya (Ex- HOD, English Department)  
**Treasurer:** Sri Shyamal Ranjan Bhattacharya ( Head – Clerk)  
**Chief Patron:** Dr. Mahua Das (Principal)

**Members:**

**Teachers:** Anjana Ganguly, Dr. Manasi Sengupta, Dr. Madhumita Das, Dr. Mala kumari Gupta, Susmita Mitra, Jhumpa Biswas, Satakshi Sinha Roy, Archita Seal, Baisakhi Das Saha, Sanjukta Sardar Naskar.

**Non-teaching:** Sajal Das, Asim Ghosh

**Students:** Naina Dey, Anindita Banerjee

## 5.2 Student Progression

### 5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

There is no formal record of students’ progression. However, there have been many students who opt for higher education while many of them take up jobs. Many of the students have got placed in various organisations- School/College Teachers, IT Sectors, WBCS and Media.

<u>UG to PG</u>	<u>PG to MPhil</u>	<u>PG to PhD</u>	<u>Employed</u>
40	The alumni Association keeps a record which is reflected in the college web site	Not recorded	21

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

**Only the final year results of the Hons. Departments are reflected.**

**2011:**

<u>Department Name</u>	<u>Year</u>	<u>Appeared</u>	<u>Pass</u>	<u>Pass Percentage</u>	<u>First Class</u>	<u>Second Class</u>	<u>Qualified without Hons</u>
BENGALI	2011	48	48	100	0	43	5
ENGLISH	2011	30	30	100	0	29	1
HISTORY	2011	2	2	100	0	2	0
PHILOSOPHY	2011	9	9	100	0	9	0
POL.SCIENCE	2011	6	6	100	0	5	1
SANSKRIT	2011	5	5	100	0	5	0
EDUCATION	2011	19	19	100	1	17	0
GEOGRAPHY	2011	31	31	100	0	29	2
PSYCHOLOGY	2011	9	9	100	0	9	0
SOCIOLOGY	2011	14	14	100	0	13	1
FOOD & NUTRITION	2011	32	32	100	6	1	1

2012:

<u>Department Name</u>	<u>Year</u>	<u>Appeared</u>	<u>Pass</u>	<u>Pass Percentage</u>	<u>First Class</u>	<u>Second Class</u>	<u>Qualified without Hons</u>
BENGALI	2012	52	52	100	0	47	5
ENGLISH	2012	32	32	100	0	24	8
HISTORY	2012	31	30	96	0	28	2
PHILOSOPHY	2012	11	11	100	0	11	0
POL.SCIENCE	2012	10	10	100	0	9	1
SANSKRIT	2012	7	7	100	0	7	0
EDUCATION	2012	26	26	100	0	26	0
GEOGRAPHY	2012	22	22	100	2	20	0
HINDI	2012	7	22	100	0	7	0
JOURNALISM & MASSCOM	2012	11	22	100	0	10	1
PSYCHOLOGY	2012	4	4	100	0	4	0
SOCIOLOGY	2012	7	7	100	0	4	0
FOOD & NUTRITION	2012	33	33	100	2	31	0

2013:

<u>Department Name</u>	<u>Year</u>	<u>Appeared</u>	<u>Pass</u>	<u>Pass Percentage</u>	<u>FirstClass</u>	<u>SecondClass</u>	<u>Quqalified without Hons</u>
BENGALI	2013	49	48	97	0	47	1
ENGLISH	2013	38	37	97	0	32	5
HISTORY	2013	8	8	100	0	8	0
PHILOSOPHY	2013	15	15	100	0	13	2
POL.SCIENCE	2013	20	20	100	0	16	4

<b>SANSKRIT</b>	2013	4	4	100	0	4	0
<b>EDUCATION</b>	2013	29	29	100	0	28	1
<b>GEOGRAPHY</b>	2013	34	34	100	1	32	1
<b>HINDI</b>	2013	11	11	100	0	11	0
<b>PSYCHOLOGY</b>	2013	20	20	100	2	16	4
<b>SOCIOLOGY</b>	2013	16	16	100	0	15	1
<b>FOOD &amp; NUTRITION</b>	2013	42	42	100	10	31	1

2014:

<u>Department Name</u>	<u>Year</u>	<u>Appeared</u>	<u>Pass</u>	<u>Pass Percentage</u>	<u>FirstClass</u>	<u>SecondClass</u>	<u>Qualified without Hons</u>
<b>BENGALI</b>	2014	49	48	97	1	50	2
<b>ENGLISH</b>	2014	38	37	97	0	37	18
<b>HISTORY</b>	2014	8	8	100	0	24	7
<b>PHILOSOPHY</b>	2014	15	15	100	0	16	4
<b>POL.SCIENCE</b>	2014	20	20	100	0	14	0
<b>SANSKRIT</b>	2014	4	4	100	0	7	1
<b>EDUCATION</b>	2014	29	29	100	1	18	2
<b>GEOGRAPHY</b>	2014	34	34	100	3	34	2
<b>HINDI</b>	2014	11	11	100	0	3	0
<b>PSYCHOLOGY</b>	2014	20	20	100	3	30	0
<b>SOCIOLOGY</b>	2014	16	16	100	0	11	0
<b>FOOD &amp; NUTRITION</b>	2014	42	42	100	11	19	2
<b>JOURNALISM &amp; MASSCOM</b>	2014	30	30	100	5	43	0



2015:

Department Name	Year	Appeared	Pass	Pass Percentage	First Class	Second Class	Without Honours
<b>BENGALI</b>	2015	59	59	100	2	49	8
<b>ENGLISH</b>	2015	47	47	100		33	14
<b>HISTORY</b>	2015	38	38	100		30	8
<b>PHILOSOPHY</b>	2015	09	9	100		8	1
<b>POLITICAL SCIENCE</b>	2015	14	14	100		12	2
<b>SANSKRIT</b>	2015	15	15	100		12	3
<b>EDUCATION</b>	2015	30	30	100		26	4
<b>GEOGRAPHY</b>	2015	42	42	100	1	41	0
<b>HINDI</b>	2015	10	10	100		8	2
<b>PSYCHOLOGY</b>	2015	22	22	100	6	15	1
<b>SOCIOLOGY</b>	2015	17	17	100	1	15	1
<b>FOOD AND NUTRITION</b>	2015	41	41	100	17	24	0
<b>JOURNALISM AND MASS COMMUNICATION</b>	2015	36	36	100	6	30	0

\*Discrepancies in the number of students reflect that the missing number of students were shifted to the general course or subsequently qualified their honours in the following year.

### 5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The teachers always encourage the students to pursue higher studies. Ample guidance is provided in terms of reference books and suggestions. Various workshops are organised to make them aware of the several higher studies options.

The students are informed about the Summer internships so that they can make the most of it.

**5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

The students of the college usually come from the lower middle class section of the society, who are often at a risk of drop out. They are identified and properly counselled, in an informal and student-friendly environment. Academically weak students are given special care and attention.

Informal remedial classes are arranged in addition to the regular classes informally for the benefit of the weaker students.

**5.3 Student Participation and Activities****5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

Participation of students in different events:

1. All students are expected to participate in extra-curricular, cultural and inter-college sports activities organised by Calcutta University from time to time and by several other institutions. Sports facilities are made available to all the students, a college gym is already set up. Existing facilities are continuously upgraded and improved - indoor games facilities and gym equipment are used extensively by students. Apart from all these, the college sports is held annually in which the children of SRIJAN are encouraged to participate in a number of events.
2. An annual social is held which is organized by the Studnets' Union, where the students get a chance to showcase their talents. They also include the students of SRIJAN in the programme.
3. Every year, since the inception of the college, the students organise "Bani-Vandana" - the worship of Devi Saraswati in the college premises. They take every responsibility right from bringing the deity, arranging the priest, maintaining the accounts, immersion of the idol and organising the post-puja feast. It is assumed, that through this auspicious duty, they will learn how to organise social events.

**5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

- Riya Manna-1<sup>st</sup> year Hons. won the 3<sup>rd</sup> prize in the "Best Actor Category" in Inter-College Drama Competition organized by ANIK, a renowned group of Bengali Theatre, 2010.
- Women's College, Calcutta won the 4<sup>th</sup> prize in the "Best Production Category" Inter-College Drama Competition organized by ANIK, a renowned group of Bengali Theatre, 2010.
- Bhabani Kar-1<sup>st</sup> year Hons. won the 1<sup>st</sup> prize in Rabindra Sangeet competition organised by Paschim Banga Rajya Chhatra Yuva Utsav, 2010.

- Mousumi Dey- 2<sup>nd</sup> year Hons. won the 3<sup>rd</sup> prize in Bengali recitation competition organized by Ramakrishna Sarada Mission Vivekananda Vidyabhavan, 2011.
- Simanti Chanda Kundu – 3<sup>rd</sup> yr Hons. won the 2<sup>nd</sup> prize in Inter – College Lecture Competition for National Nutrition Week organized by International College of Nutrition, Calcutta Chapter, 2011.
- Bhabani Kar- 3<sup>rd</sup> year won the 2<sup>nd</sup> prize in Music Competition organized by Vivek Chhatra Yuva Utsav, 2012.
- Indrani Ganguly – 3<sup>rd</sup> year Hons. won the Outstanding Sportsman Award, 2012 for securing 3<sup>rd</sup> place in 50 mts back stroke and 2<sup>nd</sup> place in 100 mts backstroke in Inter-Collegiate Aquatic Championship for Women organized by University of Calcutta Sports Board.
- Shreya Daw – 2<sup>nd</sup> year Hons. won the 1<sup>st</sup> prize in Rabindrasangeet in Inter-Collegiate Music Competition organized by Ramakrishna Sarada Mission Vivekananda Vidyabhavan, 2012.
- Smita Roy- 2<sup>nd</sup> year Hons. won the first prize in Extempore and 2<sup>nd</sup> prize in Bengali Recitation competition in Inter-Collegiate Music Competition organized by Ramakrishna Sarada Mission Vivekananda Vidyabhavan, 2012.
- Rumeli Roy-3<sup>rd</sup> year Hons. won the ‘Best Volunteer Award’ in State –NSS on 28.3.2014
- She also won the first prize in Katthak, in the Talent Search Contest held on 27-28 December, 2014 by the Dover Lane Music Academy.
- Shatarupa Bose, 3<sup>rd</sup> year Hons. won the Runner up Trophy in the East Zone Inter University Cricket (Women Tournament), 2015-16, organised by Sports Council, VBS Purbanchal University, Jounpur, UP.
- Bhabani Kar won 3<sup>rd</sup> prize in folk music competition organized Paschim Banga Rajya Chhatra Yuva Utsav, 2014-15.
- Dipanwita Fouzder(Ghosh), an ex-student received “Bibhuti Bhusan Smriti Puraskar” in literature from Government of West Bengal for her book of poems ‘Dana Kata Pakhi’, 2013.

### 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The graduates often make visits to the college and share their valuable feedback with their respective departmental teachers. This is taken into consideration and discussed later with the Principal to take essential decisions. This plays a major role in improving the performance and quality of the institutional provisions.

### 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The students are encouraged to show their creativity through college magazines, departmental wall magazines, posters and newsletters. This enables them to showcase their talents in the form of paintings, poems, stories, travelogues and so on.

- Every year students of each department put up wall magazines in their respective departments comprising of contemporary issues.
- There are occasional poster competitions and exhibitions organized by the students of all departments.
- The students of Journalism department assist the teachers to publish “BARTA”—the college newsletter annually.
- The students of Bengali PG department has lately published a departmental journal—“SASWATI” with literary writings of the teachers and students.
- The Alumni Association—Chirantani is going to publish their magazine.”CHIRANTANI” on January 16, 2016.

**5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

The college has a Students’ Union. Members of the student’s union are elected. The nature of the union is apolitical. Actively involved students are selected in the Executive Body. The Students’ Union also organizes college socials, cultural competitions and seminars on environmental awareness throughout the year through NSS.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

**List of academic and administrative bodies that have student representatives in them:**

- College GB Committee
- Students Union
- Alumni Association
- Sports Committee
- Social Committee
- NSS
- All the clubs

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.**

Alumni association is a part and parcel of the college and participate in all the major functions. According to individual expertise, the alumni members are engaged in various activities and in every college function, all retired faculty members are invited to the college. They are considered indispensable for the overall development of the college, providing guidance to assess the infrastructural, academic, cultural and social improvement of their beloved institution.

## CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

#### 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

“Vidya Bindate Amritam”: the essence of education spreads like fire and immortalises the soul of man; the College believes in attaining academic excellence and enriching the cultural acumen of its students.

- Situated in the extreme northern part of the city, the college caters to the students who come from both urban and suburban locations.
- The vision of the college is to spread higher education among women of all strata of society—the economically backward, in particular. In many cases the students are the first generation women learners coming to higher education. Thereby, we believe that we are able to spread the benefits of higher education to a large cross-section of the society.
- The college aims at empowering women to become independent, self-reliant, confident and enlightened, so that they could emerge as women of substance, able to create their own niche in the contemporary world.
- We also try to inculcate values of altruism in our students. We consider community service as a part of our curriculum. The students are encouraged to participate in NSS and also work for Srijan, the Centre for Community Welfare run by the college.
- The college also encourages its students to participate in various intra- and inter-cultural activities which enable them to realise their potential and contribute to the society.
- The college plans to introduce new PG and career-oriented courses, improve the academic performance of the students, and motivate them to pursue Research.

#### 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The college has Governing Body as its apex body that functions as the apex body in academic, administrative and financial matters. The GB members, Principal and the faculty make sure that the quality and productivity in teaching is maintained and delivered. An abstract policy is formed, which is in accordance with the mission and vision of the college. Any revision and updation of the policies are always encouraged. Several policies regarding the academic performance, administrative organisation, digital utilization, environmental inclusiveness, and etc., are published in the college website. The staff-members, belonging to both teaching and non-teaching community, provide inputs for the smooth functioning of the college.

**6.1.3 What is the involvement of the leadership in ensuring :** • the policy statements and action plans for fulfillment of the stated mission • formulation of action plans for all operations and incorporation of the same into the institutional strategic plan • Interaction with stakeholders • Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders • Reinforcing the culture of excellence • Champion organizational change

- Policy Statements:  
Every year, at the beginning of a new academic session, the GB, the Principal and IQAC coordinator together chalk out the policy and action plans—academic, infrastructural and cultural—for the entire year. This is executed by the teaching and non-teaching staff through out the year.
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:
  - i. Action plans are created for the IQAC, different GB and Teachers' Council sub-committees which are discussed by the GB members and the Principal for acceptance. It is reflected in the college website as well.
  - ii. The routine committee, at the onset of a new academic year, prepares the Honours and General routine to distribute classes to all the departments. The PG and Distance Education classes are distributed by the respective coordinators and controllers.
  - iii. The annual reports of the students are declared at the end of the year and the top-rankers are awarded in the Annual Day function.
  - iv. The examination committee controls all the college and University examinations. For PG and Distance Education students, it is the responsibility of the controllers.
- Interaction with the Stakeholders:
  - i. Three types of examinations are held in the college—periodic class tests, mid-tests and selection tests before the finals. The evaluations are duly notified and discussed with the students so as to mark their weak points and correct them.
  - ii. Formal feedback on the holistic performance of the college and the teachers are taken from the students and guardians, after the annual parent-teacher meetings. There is also a grievance box, where suggestions/grievances are put up by the students. The feedback is discussed in the IQAC meetings and suitable steps are taken for rectification.
  - iii. The departments of Journalism and Mass Communication, and, Food and Nutrition, in collaboration with the media houses and hospitals, send their students for internship. The job portal is put up in the college website with an eye to provide appropriate placements to the successful students. Some of them are working in schools, hospitals, nursing homes, clinics and publication houses.
- Support for policy and planning through need analysis:  
As per the feedback thus collected, the need analysis is made by the management and the faculty regarding teaching-learning, space-crunch, routine, canteen, hostel accommodation, common room, sports and cultural activities. Hence, the action plans are formulated and executed.  
There is also a periodic interaction of the management with the stakeholders.
- Reinforcing the culture of excellence:  
The college, though a small one, tries its best to achieve the culture of excellence:
  - i. Regular classes and examinations are held.
  - ii. Feedback are taken from the stakeholders on a regular basis and appropriate measures are taken.

- iii. Certificate courses in basic Sanskrit, Psychological and Dietary counseling have already been notified.
- iv. Women' College Community Centre for Social Welfare—Srijan, is running successfully for the benefit of having neighbouring slum children.
- v. Academic, financial and green audits (see annexure 9 and 20) are done regularly.
- vi. A new annexe building has been constructed to accommodate the increasing number of students.
- vii. The college campus is green, clean and tidy.
- Champion organizational Change:  
The college encourages participatory management, where all the stakeholders can voice their thoughts and ideas. Subsequently, existing plans are changed for the betterment of the college.

#### **6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

Policies and plans are created by the institution for implementation, these are reviewed and approved by the GB along with the Principal. Different execution process is checked on a regular basis and is also reported during GB meetings. The committees and the Teachers' Council are also responsible for implementation of processes. Corrective measures are taken to resolve grievances, if any, of the students based on the feedback, provided by them and their guardians.

#### **6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

With the development in technology the faculties are also asked to make use ICT for teaching and learning. These processes are also student-centric and act as a supplement to the conventional chalk and talk method. Sabbatical leaves are granted for faculties participating in seminars/workshops, for presentation in conferences, etc. Focus is on holistic development of the students and towards creating a favourable academic environment. Field trips are also arranged whenever necessary.

#### **6.1.6 How does the college groom leadership at various levels?**

The college has a decentralised and participatory governance policy. The students are incorporated in various committees, including the Governing Body of the college, while the teachers run a separate autonomous council, Teachers' Council, which looks over the academic functioning of the college. Apart from that teachers elect representatives for the Governing Body and they are also encouraged to participate in various administrative workshops. For instance:

- The college has organized a SAM workshop, where Dr Mahua Das (Principal) was the coordinator and Smt Sanghita Bhattacharya as the Academic Assistant.
- Dr Indrani Sen, Dr Manasi SenGupta and Smt. Subhra Bandyopadhyay participated and successfully completed the workshop.



- Smt Rakhi Banik completed the SAM workshop in 2012, CBWM in 2014 and is selected for TOTs.

#### **6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

As noted above the college has an autonomous Teacher's Council, which has various subcommittees as listed below:

#### **TEACHERS' COUNCIL SUB COMMITTEES**

##### **1. EXAMINATION and RESULT :**

Indrani Sen {Convenor}

Swati Sengupta, Sanghita Bhattacharjee, Punyarupa Bhadury, Monimala Mukherjee, Debamitra Kar, Debarati Mukherjee , Rashmi Roy Mukherjee, Archita Seal, Ubhoybharati Mukherjee, Rakhi Banik, Arpita Srimani.

##### **2. ADMISSION COMMITTEE:**

All the Heads of the Departments.

##### **3. DISCIPLINARY COMMITTEE:**

Swati Sengupta {Convenor}

Narayani Banerjee, Manasi Sengupta, Dipti Chakraborty, Kakali Munshi, Sayantani Bhattacharya, Rituparna Gangopadhyay, Jhumpa Biswas, Sanjukta Sardar Naskar.

##### **4. ROUTINE COMMITTEE:**

Kakali Munshi {Convenor}

Manasi Sengupta, Madhumita Das, Susmita Mitra, Jhumpa Biswas, Rituparna Gangopadhyay, Sanjukta Sardar Naskar, Archita Seal, Ubhoybharati Mukherjee, Shukla Ghosh.

##### **5. PUBLICATION and SEMINAR COMMITTEE:**

Madhumita Das and Manasi Sengupta {Joint Convenors}



Susmita Mitra, Soumen Das, Shubhra Bandopadhyay, Dipti Chakraborty, Jhumpa Biswas, Monimala Mukherjee, Rashmi Roy Mukherjee, Debamitra Kar, Rakhi Banik, Rituparna Saha, Arnab Ghosh, Arpita Srimani.

**6. NSS COMMITTEE:**

Mala Kumari Gupta {Convenor}

Narayani Banerjee, Rituparna Gangopadhyay, Ubhoybharati Mukherjee, Sanghita Bhattacharjee, Debamitra Kar, Rakhi Banik, Baisakhi Das Saha, Sanjukta Sardar Naskar, Archita Seal, Tanusree Das, Sudipta Gupta.

**7. SPORTS COMMITTEE:**

Satakshi Sinha Roy and Mala Kumari Gupta {Joint Convenors}

Madhumita Das, Rituparna Gangopadhyay, Kakali Munshi, Ubhoybharati Mukherjee, Jhumpa Biswas, Sayantani Bhattacharya, Monimala Mukherjee, Sanjukta Sardar Naskar, Abhijit Banerjee, Tanusree Das.

**8. SOCIAL COMMITTEE:**

Indrani Sen and Rituparna Gangopadhyay {Joint Convenors}

Swati Sengupta, Manasi Sengupta, Dipti Chakraborty, Susmita Mitra, Sanghita Bhattacharjee, Soumen Das, Debamitra Kar, Rakhi Banik, Baisakhi Das Saha, Punyarupa Bhadury, Shilpi Aditya Basu, Rituparna Saha, Sudipta Gupta.

**9. STUDENT-AID COMMITTEE:**

Soumen Das {Convenor}

Swati Sengupta, Madhumita Das, Manasi Sengupta, Shubhra Bandyopadhyay, Archita Seal, Abhijit Banerjee, Shukla Ghosh, Tanusree Das.

**10. EXCURSION COMMITTEE:**

Swati Sengupta and Shubhra Bandyopadhyay {Joint Convenors}

Soumen Das, Sanghita Bhattacharjee, Shatakshi Sinha Roy, Jhumpa Biswas, Archita Seal, Rakhi Banik, Sayantani Bhattacharya.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

The college always has given importance to participative management. Different committees are created by the staff council for execution of policies and also smooth functioning of the college. The GB, IQAC have members from the teaching, non-teaching and student community.

## 6.2 Strategy Development and Deployment

### 6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Since the college is affiliated to the University of Calcutta it follows all the rules and regulations laid down by it.

There is a formally stated quality policy created after inputs taken from the academic committee which has the heads of the departments as its members. These policies are communicated to all the staff members. There are also policies for academic affairs, administrative activities, data usage, inclusiveness etc.

Feedback is taken to track the performance of the faculties. This feedback is analysed and actions are taken accordingly.

### 6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the College does have a perspective plan for academic and also infrastructure development.

Based on necessity the expansion and extension plans are put forward to the GB where the ultimate decision is taken and then the actual plan is implemented later on.

### 6.2.3 Describe the internal organizational structure and decision making processes.

The Governing Body is at the apex where decisions on finance and administration are taken. There is also the Principal who is the Head of the Institution and is responsible for taking decisions on relevant issues related to administration, organising of extra-curricular activities and other teaching undertakings.

Feedback is also taken from the parents/guardians and genuine issues are attended to as soon as possible after discussions with other committees.

### 6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following • Teaching & Learning • Research & Development • Community engagement • Human resource management • Industry interaction

Teaching and Learning

- The College has provisions like LCD projectors, and smart classrooms.
- The laboratories are fully equipped.

- The College library and the seminar library have a good collection of books, reading facility, and good internet access.  
Research and Development
- Creating a research ambience is considered to be an important factor.
- Teachers are encouraged to pursue PhD and other research activities
- Seminars and workshops are held regularly.
- There is a provision to generate revenue through consultancy (patronage of Journalism, Psychology, Geography, ENVS and Nutrition Department).  
Community Engagement
- Motivating the students to participate in the NSS
- Continuing with the work of community welfare through Srijan  
Human Resource Management
- Mobilisation and a constant monitoring of the recruitment of faculty and non-teaching staff members through Government and College channels
- Facility of the college Cooperative that is available to all the staff members of the college.
- Regular training of the staff-members  
Industry Interaction
- Regular communication with different companies
- Providing counselling
- On-hand training with the industry particularly for the students of the departments of Journalism and Mass Communication, and Food and Nutrition.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The college understands the importance of sharing the necessary information with its stakeholders. The head of the institution is instrumental in maintaining the following procedures:

- i. Updating the college website on a regular basis. The website contains all the necessary information, like—departmental profiles, staff profiles, notices, tenders, student benefit programmes, academic calendar, and so on.
- ii. The prospectus is given to the students at the time of admission.
- iii. A college directory is updated regularly and is circulated among the staff-members.
- iv. The parents are informed about the performance of their wards through meetings, dates of which are declared at the beginning of the academic session.
- v. There are several active mechanisms of collecting feedback from students and guardians.
- vi. The feedback from the stakeholders is discussed by the GB, Principal, and the staff-representatives, and appropriate changes are incorporated in the subsequent action plans.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

There are several operational committees formed in the college like, Academic Committee, Routine Committee, Discipline Committee, Exam Committee, Library Committee, Canteen Committee, and NSS Committee, which function under the autonomous Teacher's Council. These committees are responsible for smooth implementation of the institutional processes. There are also finance committee and building committee and IQAC cell that are under directly under the GB, who take care of the administration, provides infra-structural support and ensures academic quality. Suggestions are taken from teaching and non-teaching staff and this is communicated to the Principal and Management for decision making.

### 6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

#### Governing Body meeting held on 18.05.2015

SL no.	Resolutions	Status of implementation
1.	Recommendations of finance and building committees were ratified.	A new building is being constructed in front of the present one.
2.	Online admission process to be initiated from the ensuing session. New accounts to be opened.	The college conducted the online admission for the year 2015-2016, successfully. New accounts were opened with Union Bank of India.
3.	The building grant to be utilised for the construction of the annexe building.	The annexe building is under construction.
4.	Applications to be sent to the college service commission for new posts.	New teachers joined in the academic session 2015-2016, in the departments of Bengali and English.
5.	Steps to be taken for the opening of PG courses in Psychology, Journalism and Mass Communication, and English.	Courses opened in October.
6.	A number of guest faculties in various departments to be appointed.	Requirement for posts was advertised in important dailies, interviews were conducted, following the norms of the parent university and the visiting faculties, for the academic session 2015-16, were appointed in various departments.
7.	List of visiting professors in PG section to be finalised by the individual departments and necessary actions to be taken.	The list was prepared by the individual departments.
8.	The work of engaging a consulting engineer to be	As the construction is

	deputed to PWD, for convenience.	conducted by the PWD, Government of West Bengal, there was no further need to engage one such.
--	----------------------------------	--

Governing Body meeting held on 16.10.2015

SL no	Resolutions	Status of implementation
1.	An application to be sent to the NAAC for 2 <sup>nd</sup> cycle of accreditation and subsequent work to be done in November.	The Letter of Intent was sent on 30 December 2015.
2.	Repairing and renovation of the existing building to be done during the Puja vacation with UGC fund. To speed up library data computerisation.	Regular petty repairing and renovation was conducted. The process of data computerisation of the library is completed successfully.
3.	PG courses in the three subjects, opened in October are to continue successfully. A PG body taking care of all the four PG departments to be formed. A separate bank account to be opened particularly for the PG sections.	A PG body is constituted by the GB, comprising the Chairperson Dr Mahua Das (Principal), one government nominee, two senior officials of the parent university, one local representative, one teacher representative, one non-teaching representative, bursar and the accountant of the college. Independent bank accounts have been opened for each departments
4.	IIAS contribution for Distance Education block to be provided.	The fund was realised for the purpose to utilise space for further education for internal and external students through affiliation with competent authorities under the aegis of a trust body promoted by the GB of Women's College, Calcutta.
5.	More CCTVs to be installed.	Waiting for the completion of the new building.
6.	Teachers eligible for CAS are to send application to the government of West Bengal.	Under process
7.	The proposal for conducting UGC sponsored National Seminars are submitted.	Proposal submitted for a national-level seminar on 'Role of Media in Contemporary Society' to be conducted by the department

		of Journalism and Mass Communication. for a national-level seminar on 'Rural Reconstruction Programme in India: Challenges and Practices' to be conducted by the department of Economics
8.	New visiting/guest faculties to be appointed for PG classes.	The list of the visiting faculties was suggested and finalised by the Boards of Study. The PG committee is to take decision about other necessary portfolios.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

No. There is no such provision in the UG course. However, the PG departments are allowed to set questions, conduct examinations and make certain changes in the syllabi (after three years of teaching the prescribed syllabi), without interfering with its basic structure.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The college has a Grievance Redressal cell that takes care of issues among the student community. These grievances are redressed with priority after discussions within the Teachers' Council and Governing Body. Apart from that, the relation between the teacher and the student is so cordial in our college that in many cases, some of their problems are resolved through informal channels in a casual manner. The students have the facility to write their grievances down and put the letters in the Boxes, reserved specifically for this purpose. The institute keeps the identity of the student strictly confidential.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No such cases have been filed till date.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

The college has a process of generation and collection of feedback from students and other stakeholders for the implementation of institutional process. There is also a manual feedback pro forma given out to the students and the guardians. This can also be downloaded from the website. A complaint box is kept in the college campus which the students can use to share their issues. These issues are attended to and decisions are taken after discussion with Principal and other communities.

**6.3. Faculty Empowerment Strategies****6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

For faculties pursuing research study leaves are provided. There is also a provision for three year study leave for Post-Doctoral research.

ICT workshops are conducted periodically, UGC sponsored Back-office training for office staff was recently held.

In addition to this, the college also organizes a variety of in-house orientation/ training programmes / sessions aimed at the professional development of staff members - upgradation & orientation of MIS for non-teaching Staff.

Latest ICT tools and techniques are available for the faculty members. There is also a MIS software that is being used for managing the administration and institutional process.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The college provides total autonomy to the Principal Investigator of the research projects.

There are seminars conducted on a regular basis. Experts and eminent people are invited to the college to deliver lectures in their respective fields. The faculty members are also encouraged to participate and also organise workshops.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

The college has service books where all the records of the faculty are maintained. The achievements and upgradation of the faculty are monitored by the IQAC, which also takes into account the feedback from different stakeholders.

The IQAC also supervises the PBAS for CAS during the promotion of the faculty.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

Administration retains intense watch on the occupational behaviour of the teaching as well as the non-teaching staff. The Principal assesses them and notifies the management. Suggestions are given when necessary and are communicated to the stakeholders.

**6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

There are several schemes under the Staff Welfare Co-operative which benefits the teaching and non-teaching staff such as deposit scheme, loan scheme (home loan, education loan, personal loan, and etc.)

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

- The college has no autonomy in selection and retention of permanent faculties. Selection process is controlled by the College Service Commission.
- Only, in case of appointing the Part-time and Guest lecturers, the college authority exercises autonomy though it follows the rules and regulations of the parent university.

**6.4. Financial Management and Resource Mobilization****6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

- Accounts and Administration unit of the college manages accurate operation of obtainable capitals.
- Stock verification and Annual Audits are conducted regularly.
- Internal Audit is also conducted.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

Internal audit is done annually by the auditors arranged by the Governing Body, Bursar and S.C. Mondal & Co., who is the college-appointed financial auditor. This brings out transparency in the financial sphere. The reports of the auditor are usually followed with best possible effort. The accounts of the institution are audited by the internal audit agency every year and the external audit is done as per the Government norms by K. Prasad and Co.



**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

- Support of computers, laptops, projectors etc. is given by higher education department.
- Innovative projects are sponsored by the University.
- Obligatory capitals is endowed to the college with state of art equipment.
- All the expenses are sustained by the college in an organised way to rationalise the funds.
- **Please see Annexures: 9**

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

Some private organizations also make their valuable contribution for sponsoring various events - Dabur Golabari, P.C. Chandra, T2 (Telegraph). There are some private donors, who contribute for the academic uplift of the students (Arun Mukherji/Others).

## **6.5 Internal Quality Assurance Cell (IQAC)**

**6.5.1. a) Has the institution established an Internal Quality Assurance Cell (IQAC)?**

Yes the college runs an actively functioning IQAC.

IQAC plays a vital role in the following genre:

- It monitors quality of the teaching and learning.
- Applies adequate measures matching with the objectives of the institution
- IQAC monitors the promotion of faculty as per PBAS scheme of CAS.

**b) How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented**

- The proposal of promotion to the post of Assistant Professor (grade 2 and Grade 3) by IQAC through CAS has been resolved in the Governing Body meeting held on October 16, 2015.
- The proposal of the IQAC regarding the construction of a new college building in front of the existing one was approved by the G.B. in 2013.
- The same regarding the addition of six new classrooms in the 4<sup>th</sup> floor of the existing building was approved and implemented in the year 2012.
- The recommendation of the IQAC for opening PG courses in Bengali was implemented in 2013 and that of English, Psychology and, Journalism and Mass Communication in 2015.

**C) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them**

Yes, the IQAC has external members:

- Jayasree Biswas – Government nominee of Governing Body
- Sri Bapi Ghosh- Local Councillor

Contribution:

The students and the parents give regular feedback on the status of the overall teaching-learning system.

(The feedback link is provided in the college website)

**d) How do students and alumni contribute to the effective functioning of the IQAC?**

The IQAC Coordinator Dr Manasi Sengupta, being a member of the alumni, she collects the feedback and recommendations of the association and tries to implement them for the effective functioning of the IQAC.

**e) How does the IQAC communicate and engage staff from different constituents of the institution?**

- The IQAC seeks opinions from different departments before taking major decisions on occasions like college/state/National level Seminars.
- IQAC proposes the issues of promotion of the teaching staff to the governing body.
- The IQAC collects suggestions from various Governing body/ Teachers council sub-committees, reviews and forwards them to the management for necessary action.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

For quality assurance, the college conducts academic and administrative audit regularly.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

The institution encourages teachers to attend orientation and refresher courses as and when required, present papers in seminars and peer-reviewed journals, conduct in-

house projects with students and sends the non-teaching staff to attend capacity building courses to update themselves.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

Yes, the college conducts academic audit of the academic provisions. General grants from Higher Education are made available to the College after inspection of its academic quality & standard. Enhancements are done on standard and quality of education based on their endorsements.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

Although the internal quality assurance mechanisms are not necessarily aligned with external agencies but there has been a holistic assessment of the institution through periodic inspections from The University of Calcutta, Higher education department and Higher Education Council of The Govt. of West Bengal, SAC, NAAC and the UGC. In each case the college has come out in flying colours.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

- Students are mapped with the academic calendar mentioning their schedule for the sessions.
- Merit list is automated during admission process, which is displayed in the college website and college notice board.
- Feedback mechanism is running actively, which is examined by the management, IQAC and Principal where decision is made and necessary suggestions are adopted.
- Admission committee evaluates the admission data annually to even out the admission procedure in the coming years.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance Leadership and Management which the college would like to include.**

There is no formal mechanism for communicating the policies and outcomes to the stake-holders. But the students, parents and the alumni are informed about this through the college website, circulars and occasional meetings.

**CRITERION 7: INNOVATION AND BEST PRACTICES****7.1 Environmental Consciousness****7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?**

Yes, the college does conduct a Green Audit of its campus and facilities (see annexure 20).

**7.1.2 Eco friendly Initiatives**

(a) **Energy Conservation**: The Institute takes all measures to ensure the conservation of power. It is seen that most of the times lights are not turned on unnecessarily when there is sufficient natural day light. Energy conservation is ascertained in following manner.

- It is ensured that the Fans are switched off when the rooms are vacant.
- Printers are turned off at the end of the day.
- “Sleep” mode on computers and monitors is highly used as and when applicable.

(b) **Renewable Energy**: Education and awareness on using renewable sources is the prime area of focus. There are plans to install solar panels in the Annexe building in the campus

(c) **Efforts for Carbon Neutrality**: The College in its own capacity has taken measures to check the emission of Carbon dioxide. The use of Coal as fuel in the canteen has been banned and replaced by gas (LPG).

(d) **Plantation**: Greenery is maintained through potted plants in the corridors and in the college premises. Limited space is well-utilized.

(e) **Hazardous Waste Management**: Bio-degradable dustbin is provided and non-bio waste disposal will be implemented in the near future.

(f) **E- waste management** : It is made sure that old equipment are disposed in a proper manner.

**7.2 Innovations:****7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.**

- **Community Outreach Programme**

The college as a part of its community welfare service runs a government registered NGO, called Srijan Centre for Community Welfare with around 35 beneficiaries. The

objective of this scheme is to ameliorate the poverty-stricken condition of the children residing in the neighbouring slum.

The students and the staff members of the college contribute to the West Bengal TB Board for support the cause of the TB patients.

- **Legal Aid cell**

The college is one of the pioneer institutes in Kolkata which runs a non-profitable legal aid cell which is under the legal service authority of the Government of West Bengal. The objective of this cell is to provide counselling to women suffering from domestic violence and various other instances of sexual harassment. Qualified advocates and counsellors provide professional and psychological help.

- **Cultural events**

The college has a tradition of organising cultural programmes with active participation of both the students and teacher. They jointly organise dance-dramas in college Social and other cultural events. The students and teachers enjoy close camaraderie and join in various workshops of NSS. Last year they were found to learn Tai-kon-du together!

Every year the teachers of the college organise a get-together to mark the beginning of the Bengali New Year and celebrate with various cultural programmes. The get-together is a tribute to the typical adda-spirit of our state.

Chirantani is the alumni of this college. It organises a reunion, other cultural events, runs a magazine, provides financial support to the needy students and caters to the general development of the college and monitor the placement cell.

- **Career counselling courses**

The college has received the approval of the UGC for two career-counselling courses, in psychological counselling and dietician management course. We are awaiting the funds.

- **Green campus**

The college keeps a constant eye on the environmental parameters of the premises. In spite of the space constraints, we try to maintain the greenery and a landscape garden. We are ever-vigilant about increasing the chances of polluting the environment and thus have provision for bio- and non bio- waste management and water management. There are plans for installing solar panels as an alternative energy resource. Green audit is held to monitor the development.

- **Hostel facility**

Since the college enjoys a prime location and is well-connected to various parts of the city and suburbs, hostel accommodation is not a dire necessity. However, there is

residential facility to accommodate 20-25 outstation students which is kept under the supervision of the college authority.

- **Placement cell**

The college invites different companies for the placement in IT companies, Retail, and Front Office jobs. Mock tests and training programmes are held regularly to make the students more equipped for the present job market. The different government and non-government jobs are regularly updated in the website by the alumni association.

- **Medical aid**

The college has made a tie-up with Sanjeevani nursing home which is situated at a stone's throw from the college to meet the medical emergency of the students or staff-members. Apart from that, first-aid, stretcher is available in the college. The NSS unit has a stretcher which is used in times of emergency.

- **Parent-Teacher meeting**

The college has a regular communication channel between the teachers and parents. Parent-teacher meetings for students of each year are held regularly, dates of which are mentioned in the prospectus. The feedback of the parents is carefully reviewed by the college.

- **Psychological Counselling**

The college has a psychological counselling cell which is run jointly by the departments of Psychology, Sociology and Education to cater to the students suffering from various stress-related disorders. All the teachers are always ready to help students who face various issues both in their academic and personal lives.

- **Spoken English, Computer training, Physical fitness**

The college runs an annual certificate course on Spoken English. This course not only aims at increasing the language proficiency of the students but also contributes towards their holistic development. The classes are held regularly on Saturdays.

Computer training is now considered to be the part of the curriculum. The college has smart classrooms, wi-fi in staffroom and office, computerised library and on-hand training facility.

The college believes that the holistic development of the students is dependent on their physical ability. Realising the necessity, the college has arranged for a fully-equipped gym and facilities like Table Tennis and Carom board.

- **Student's Aid Fund and Scholarship**

The college has a regular student's aid fund, headed by the principal, where maximum of 100 per cent aid is given to the student based on her merit and financial condition. The college also runs the Kanyashree scheme of WB Government successfully. Student scholarship is funded by Prof. Arun Kumar Mukherjee and some of our retired professors. Student aid is also funded by Usha-Ajay Foundation India as per recommendation from the Principal.

### 7.3 Best Practises

#### *Practice 1*

**Title :** Community outreach programme

**Objective:** The college as a part of its community welfare service runs a government registered NGO, called Srijan Centre for Community Welfare with around 35 beneficiaries. The objective of this scheme is to ameliorate the poverty-stricken condition of the children residing in the neighbouring slum. We aim to enrich them academically, culturally and provide them with a clean and healthy environment. The college also runs the NSS successfully since 2009 with the motto of social service to the community.

**The Context:** The idea of Srijan was conceived to serve the children of the neighbouring slum. Some of our ex-students were motivated to cater to their needs and thereby Srijan was formed in 2003.

**The Practice:** Srijan has a dedicated team of teachers, who are the ex-students of our college and are guided by the teachers of our college. Regular classes are held. The students are helped in their academic pursuits and they are taught music, dance, painting, handicrafts and drama. The more talented students are sent to various institutes for advanced lessons. During the festival months, they are given new clothes. They are also provided with books and other stationary items as per their requirement.

The NSS organizes sensitization camps for women, health check up programmes, women-centric seminars, green campus, outdoor surveys and counsellings in health and hygiene in the vicinity.

**Evidence of Success:** Srijan hold exhibitions, and annual shows, participates in various cultural programmes and competitions, on a regular basis. They are also taken out for picnics, excursions, pandal hoppings during the Pujas. They also participate in college sports.

**Problems encountered and Resources Required:** The main problem encountered is to keep the students interested in such academic and cultural activities for long, since their financial background demands them to forsake these activities and join into various kinds of odd jobs for a paltry sum of money. Many become victims of drug addiction, early marriage, domestic violence, and so on.

The NGO does not get any financial support from any external agency.

#### **Contact Details:**

Smt Sanghita Bhattacharya, Secretary.

Smt Rakhi Banik, Assistant Secretary.

NSS: Dr. Mala Kumari Gupta, Programme Officer.

### *Practice 2*

**Title:** Publication of a peer-reviewed Journal, titled, Journal of Social Science and Welfare

**Objective:** Contributing towards the generation of knowledge and research environment of the college

**Context:** To provide an in-house facility to the faculty members to increase their research acumen.

**Practice:** For the last two consecutive years Women's College, Calcutta is running an annual peer-reviewed journal in collaboration with Indian Institute of Psychometry. The ISSN number of the journal is: 2348-2974.

The aim of the journal is to publish the cutting-edge research articles of young scholars. The thrust area of the journal is Social Science, Psychology and Health Sciences. The articles of the senior teachers are also welcomed to inspire the young minds.

The college has a dedicated team of teachers who collect the abstracts and the papers, both of which are sent for blind peer-reviews. A strict selection procedure is maintained to standardise the journal.

So far, we have distributed the journal to various libraries and prestigious institutions.

**Evidence of Success:** Two issues have successfully come out.

**Problems Encountered and Resources Required:** Usual publication delays and the rising cost of printing and publication

Notes:

Future plans : We aim to circulate the journal more widely so that we can invite scholars to contribute to it.

To publish a web-version of the journal

**Contact:** Dr Monimala Mukherjee, HOD, Dept of Psychology

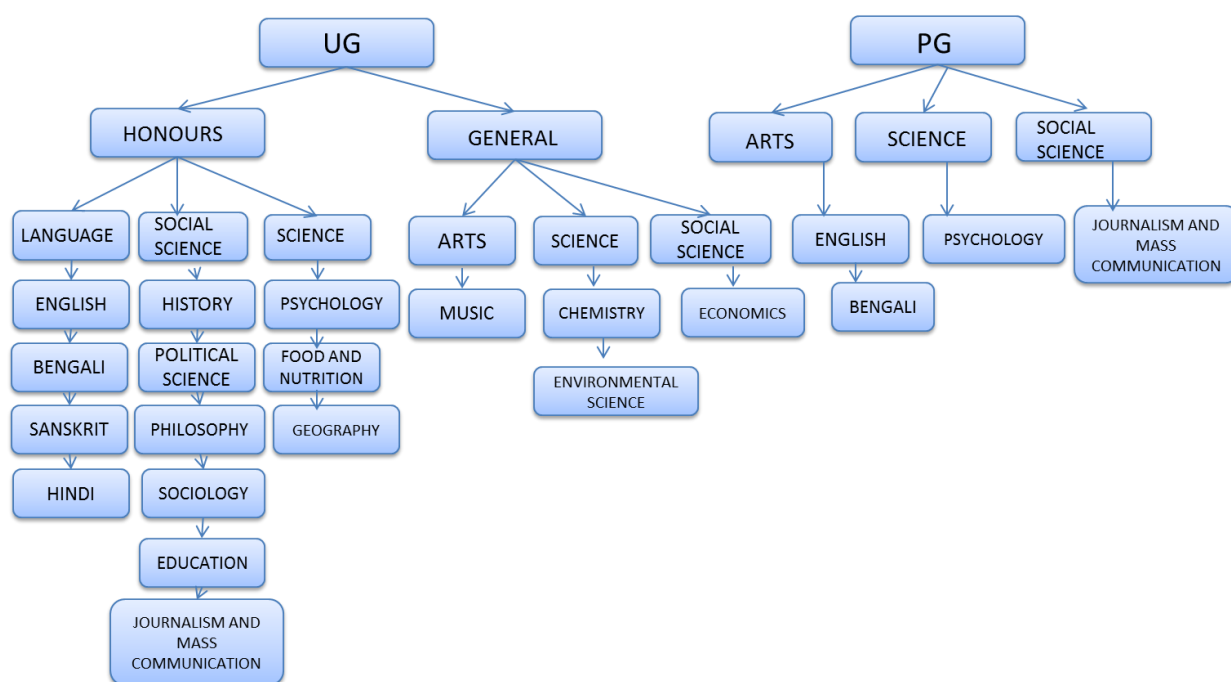


## POST NAAC ANALYSIS

### Recommendations & Compliances

- The College is successfully running different courses at Degree level and now deserves to start the P.G. courses in some subjects in phased manner.
- **PG courses in regular (Bengali, English, Journalism and Mass Communication and Psychology) and distance education mode are already introduced with great response from students.**
- The College may consider to have some add on courses like Nursing, Fashion, designing, Interior Decoration, Event Management Food Processing etc. along with existing courses as per local requirement.
- **Two Add on Diploma courses on Computer Training and Spoken English are running successfully in the college.**
- **The college has received the approval of the UGC for two career-counselling courses, in psychological counselling and dietician management course**
- **Further a certificate course on basic Sanskrit is also handled by the College**
- **A vocational course in General Duty Assistant (Nursing), affiliated to National Skill Development Corporation for Health and Nursing is proposed.**
- **The vocational course mentioned above and the other PG courses under IGNOU, VU and NSOU are being run and managed by the IIAS (Institute of Integrated and Advanced Studies), a body promoted under the aegis of the Governing Body of Women's College Calcutta.**
- Vocational courses like Journalism and Mass Communication, Travel and Tourism, Hotel Management etc. may be considered.
- **Calcutta University affiliated degree course in Journalism Mass communication is running successfully since 2008. This year PG course has also been introduced.**
- Step may be taken to open one centre for P.G Courses of Netaji Subhas Open University for the benefit of locality.
- **The college functions as the study/ examination centre for IGNOU, NSOU and Vidyasagar University.**
- Steps to be taken to construct a Hostel adjacent to the College for the convenience of the students.
- **The College has arranged for exclusive Residential accommodation up to 20-25 students in local unit according to demand.**

- The Govt of West Bengal and the College Management may initiate steps to fill up the vacant teaching positions and to regularize the services of Temporary/ part time teachers.
- **The College has recruited a number of part time/ Guest faculties and procured full time teachers from the Govt. panel.**
- The infrastructure of the College may be strengthened.
- **It has been developed to the fullest possible extent of space utilizations. A new Annexe Building is already constructed to accommodate more students.**
- The teachers may be encouraged and enabled to involve themselves in research projects from U.G.C and other funding organizations.
- **The Teachers including the Principal are engaged in various UGC sponsored research Projects.**
- Career Guidance and Counselling and Placement Cell need to be revitalized.
- **Departments of Journalism and Mass Communication and Food and Nutritional have provisions for placements in reputed media houses and different hospitals and companies. Apart from these, the college invites different MNCs for recruiting the students in IT and Retail sectors. Job advertisements are regularly updated in the college website.**
- **The college has a psychological counselling cell which is run jointly by the departments of Psychology, Sociology and Education to cater to the students suffering from various stress-related disorders. All the teachers are always ready to help students who face various issues both in their academic and personal lives.**
- A Gymnasium may be Constructed and U.G.C assistance may be sought in this regard
- **The Fully equipped Gymnasium is a new addition to the College.**
- Yoga and Karate training may be provided in the Campus.
- **Special Camps are held to popularize the training. A reputed NGO trains the self - defense techniques to girls at intervals & visit the Campus for Yoga Classes.**

**EVALUATIVE REPORT OF THE DEPARTMENTS****DEPARTMENTAL STRUCTURE:**

**EVALUATIVE REPORT OF THE DEPARTMENT OF ENGLISH**

1. **Name of the department:** ENGLISH
2. **Year of Establishment:** ...1940 (UG) October 2015 (PG).....
3. **Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG AND PG
4. **Names of Interdisciplinary courses and the departments/units involved:** NA
5. **Annual/semester/choice based credit system (programme wise):** ANNUAL
6. **Participation of the department in the courses offered by other departments:**  
Smt. Debamitra Kar is teaching in the pg course of the BES college since December 2015. Other teacher-exchange initiatives are under process.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** PG COURSE IN COLLABORATION WITH UNIVERSITY OF CALCUTTA
8. **Details of courses/programmes discontinued(if any) with reasons :** NA
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	0	0
Associate Professors	1	1
Assistant Professors	3	2

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt. /Ph.D./M.Phil., etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the
SUBHRA BANDYOPADHYAY	MA, M.PHIL	ASSOCIATE PROFESSOR	VICTORIAN POETRY, CONTEMPORARY	23	NA
DEBAMITRA KAR	MA, MPHIL	ASSISTANT PROFESSOR	MODERN AND POSTMODERN LITERATURE	5	NA
SUDIPTA GUPTA	MA	ASSISTANT PROFESSOR	GENDER STUDIES AND INDIAN LITERATURE	6 MONTHS	NA
RUMELA GANGULY	MA	GUEST LECTURER		6 MONTHS	NA

**11. List of senior visiting faculty:** The PG section has invited Prof Sinjini Bandyopadhyay, Associate Professor, University of Calcutta, Prof Ramakrishna Bhattacharya, (Retired), Prof Basudeb Chatterjee, (Retired) and others to take classes.

**12. Percentage of lectures delivered and practical classes handled (programme-wise)**

**By temporary faculty:** 12 (ONLY HONOURS)

**13. Student-Teacher Ratio (programme-wise):** HONOURS 25: 1. GENERAL 15: 2. (Ist year); HONOURS 20:1, GENERAL 20:1 (II year); HONOURS 15:1, GENERAL 20:1 (IIIrd year)

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:** NA

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG. :** WITH MPHIL: 2; PG: 1

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** NIL

- UGC- funded minor research project completed by Subhra Bandyopadhyay 10.12.10—15.09.2012)
- A UGC travel grant to present paper in the 9<sup>th</sup> Pan-European conference in Internal Relations, held in Sicily, from 23-26 September, 2015, has been sanctioned to Debamitra Kar. She has submitted the documents and waiting for the reimbursement.

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. And total grants received: UGC, RS 1 LAKH

18. Research Centre/facility recognized by the University: NIL

19. Publications:

\* a) Publication per faculty : Subhra Bandyopadhyay- 1, Debamitra Kar-8, Sudipta Gupta-2

**List of Research Publications in referred journals-**

List of Publications:

Smt. Subhra Bandyopadhyay, MA, MPhil.; Associate Professor

Sl no	Title	Publication	ISBN/ISSN	Date
1.	The Plight of the Nineteenth Century Bengal Women as Revealed in their Literary Works	Journal for Social Science and Welfare, Vol 1	2348-2974	2014

Smt. Debamitra Kar, MA, MPhil.; Assistant Professor

Serial No.	Title	Name of the Journal/Book	ISSN/ISBN	Year of Publication
1.	Jeb-un-Nissa: History and Feminism	<i>Bhorai</i> , 4 <sup>th</sup> year	ISSN: 0974-2565	2011
2.	Body and Sexuality: Locating the Mother in <i>Madhavi</i>	<i>Banheek</i> , 5 <sup>th</sup> year: Vol V	ISSN: 2277-5455	2012
3.	The Semiotics of Violence: Reading Italo Calvino's <i>The Castle of Crossed Destinies</i>	<i>Rupkatha</i> Online Journal, 5:1	ISSN 0975-2935	2013
4.	Memory as a Glocal Agent: Reading <i>The Collaborator</i> and <i>Buried Evidence</i>	<i>Globalisation to Glocalisation: A Multidisciplinary Perspective</i> . Edited by Rustam Brahma. Delhi and Guwahati: Akansha Books	ISBN: 978-81-8370-421-2	2015
5.	Reading Novels after 9/11: Resisting the Empire in Mohsin Hamid's <i>The Reluctant Fundamentalist</i>	<i>Journal for Social Science and Welfare</i> , Vol 2	ISSN: 2348-2974	2015
6.	The Politics of Difference: Reading Eliot's <i>Notes</i>	<i>Objective Illumination: A</i>	ISBN: 978-93-83292-96-7	In Press

	<i>Towards the Definition of Culture</i>	<i>Study of T. S. Eliot's Prose Writings</i> , Edited by Dr Sarbojit Biswas and Saptarshi Mallick. Publisher: Alfa Publishing House, New Delhi		
7.	Creating the Subject: Understanding Traumatic Memory in Don DeLillo's <i>Falling Man</i> and Mirza Waheed's <i>The Collaborator</i>	<i>Journal of the Department of English</i> , University of Calcutta. Vol: XXXIX	ISSN: 2249-4537	In Press
8.	Breaking the Myths of Peace: Rise of Fundamentalism after 9/11	<i>Responses Towards 9/11: South Asia and Beyond</i> , edited by Dr Nukbah Langah, Associate Professor, Department of English, Forman Christian College University, Lahore.	Book proposal is accepted by Routledge	

Smt. Sudipta Gupta, MA, MPhil.; Assistant Professor

Serial no	Title	Publilation	ISBN/ISSN	Date
1.	In a World of their Own: Locating Television Soaps, Women's Gossip and Oral Culture	Netaji Nagar Collège Journal of Language and Literature, Vol II	2320-4109	Jan 2014
2.	At the Cross Roads: India, America and Cross Cultural Encounters in R. K. Narayan's <i>My Dateless Diary: An American Journey</i>	Netaji Nagar Collège Journal of Language and Literature, Vol III	2320-4109	Jan 2015

## 20. Areas of consultancy and income generated: NIL

### 21. Faculty as members in NIL

a) National committees b) International Committees c) Editorial Boards:

- All the teachers are members of the PG English BOARD OF STUDIES, WCC
- Prof Subhra Bandyopadhyay is the member of the PG BOARD of the college.

## 22. Student projects

- a) Percentage of students who have done in-house projects including

interdepartmental programme: 50

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: NA

**23. Awards/Recognitions received by faculty and students:** AMRITA DASGUPTA (2014 pass-out) received recognition as a young scholar.

- 24. List of eminent academicians and scientists/visitors to the department:** Andre Beteille, Prof Sukanta Choudhuri, Prof Mihir Bhattacharya, Prof Jayati Gupta, Prof. Debalina Banerjee, Prof Sinjini Banerjee and other senior academicians visited the department for the seminar.

**25. Seminars/Conferences/Workshops organized & the source of funding**

- a) National: The department of English and Political Science jointly organised a UGC-sponsored national Level seminar on 'The Future of Multiculturalism', in collaboration with ICCR, held at ICCR, on and from 29 August to 30 August 2012.

b)International: NIL

**26. Student profile programme/course wise:**

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
			M	*F	
UG	260 (2014-15)	100		100	100
PG	32 (2015-2016)	30		30	

\*M=Male \*F=Female

**27. Diversity of Students**

Name of the Course	%of students from the same state	% of students from other States	%of students from abroad
UG	100		
PG	100		



28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** Each year students qualify NET/SLET. It is not possible to keep a regular record unless they intimate us.

29. **Student progression**

Student progression	Against % enrolled
UG to PG	APPROXIMATELY 20 PERCENT INCLUDING REGULAR AND DISTANT COURSES
PG to M.Phil.	TOP 2 PER CENT
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> • Campus selection • Other than campus recruitment	NO CAMPUS RECRUITMENT. OTHER RECRUITMENTS ARE NOT RECORDED.
Entrepreneurship/Self-employment	YES

30. **Details of Infrastructural facilities**

- a) Library: SEMINAR LIBRARY AND

COLLEGE LIBRARY

- b) Internet facilities for Staff & Students: AVAILABLE BOTH FOR STAFF AND STUDENTS

- c) Class rooms with ICT facility: NIL

- d) Laboratories: NA

31. **Number of students receiving financial assistance from college, university,**

**Government or other agencies:** Under college fund for students' aid and Kanyasree a number of students receive grants. The record is maintained by the office and the students' aid committee.

32. **Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:** STUDENTS SEMINARS ARE ORGANISED.

The latest seminar was on 'Reading Beyond Books' in which several students presented

papers with PPT arrangements, and teachers from other colleges like Prof Naina Dey of Manindra Chandra college, and Prof Sarottama Majumdar of Behala Sarsuna college, came as experts.

### 33. Teaching methods adopted to improve student learning: PPT CLASSES AND FILM SHOWS

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:** our students work for the NSS and Srijan. They are also active participants in college social, picnic and sports.

### 35. SWOC analysis of the department and Future plans

<b>STRENGTH</b> Discipline, attendance, student teacher interaction, parent-teacher meeting, counselling spoken English course	<b>WEAKNESS</b> shortage of staff shortage of space in respect to the number of students more books required
<b>OPPORTUNITIES</b> good career prospect global language innovative career opportunities	<b>CHALLENGES</b> improvement of the language skills of our students motivating for enrolling themselves for higher studies development of their aesthetic abilities

Future plans:

- Since the PG section has started recently it has to be improved and its quality must be maintained.
- More student seminars to be organized
- The departmental faculty is keen on improving their qualification so that they can contribute more to the growth of the department.

**EVALUATIVE REPORT OF THE DEPARTMENT OF BENGALI**

1. **Name of the Department- Bengali**
2. **Year of Establishment-1937 (Affiliation from University of Calcutta in 1940)**
3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-UG & PG**
4. **Names of Interdisciplinary courses and the departments/ units involved- NA**
5. **Annual/ Semester/ Choice based credit system (Programme wise)- UG – Annual PG - Semester**
6. **Participation of the department in the courses offered by other departments-NA**
7. **Courses in collaboration with other universities, industries, foreign institutions etc- NA**
8. **Details of courses/ programmes discontinued (if any) with reasons- NA**
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		3
Assistant Professors		1
<b>Total Posts</b>	4	4

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr Manasi Sen Gupta	M.A, M.Phil., PH. D	Associate Professor	Comparative Literature	21 years	NA
DrDipti Chkrabarti	M.A,	Associate	Tagore	18 years	NA

	Ph. D	Professor	Literature		
Dr. Saumen Das	M.A, Ph. D	Associate Professor	Folk & Literature	18 years	NA
Dr Avijit Banerjee	M.A, M.Phil., PH. D	Assistant Professor	Mediaeval Literature	10 years	NA
Debanjana Sadhu Khan	M.A, M.Phil., Pursuing PH. D	Visiting Faculty	Fiction	6 years	NA

**11. List of senior visiting faculty-** Post Graduate classes are taken regularly by senior visiting faculty.

- A. Prof. Pabitra Sarkar – Ex Professor, Jadavpur University and Ex Vice Chancellor, Rabindra Bharati University.
- B. Prof. Dr. Barun Kumar Chakraborty – Ex Professor, Kalyani University.
- C. Prof. Dr. Sumita Bhattacharya - Ex Professor, University of Calcutta.
- D. Prof. Dr. Soumitra basu – Professor, Rabindra Bharati University.
- E. Prof. Dr. Himabanta Bandopadhyay – Vidyasagar Professor, Rabindra Bharati University.
- F. Dr. Sunahan Bandopadhyay – Associate Professor, Vidyasagar University.
- G. Dr. Narayan Halder - Associate Professor, Rabindra Bharati University.
- H. Dr. Sohrab Hossin - Associate Professor, Anandamohan College.
- I. Dr. Sonali Roy - Associate Professor, Prafulla Chandra College.
- J. Dr. apurba Kumar Dey - Associate Professor, Raja Peary Mohan College.
- K. Dr. Jayashree Bhattacharya – Ex Reader, Women’s College, Calcutta and Ex Principal, Vivakananda College for Women.
- L. Dr. Sanjukta Guha - Associate Professor, Seth Surajmal Jalan College.
- M. Dr. Paramita Banerjee - Associate Professor, Jogomaya Debi College.
- N. Dr. Siddharta Datta - Associate Professor, Chakdaha College.
- O. Dr. Subrata Chatterjee - Associate Professor, Konnagar Nabagram Hiralal Pal College.
- P. Dr. Suamita Saha – Assistant Professor, Vidyasagar Evening College.
- Q. Dr. Ayantika Ghosh - Assistant Professor, Anandamohan College.
- R. Dr. Mantu Biswas - Assistant Professor, Kanaikal Bhattacharya College.

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-** UG- 15% PG- 59%

**13. Student- Teacher Ratio (Programme wise)-**

UG General Part1- 11:1, Part2- 10:1, Part3- 6:1

UG Honors Part1- 15:1, Part2- 12:1, Part3 – 11:1

PG- 4:1

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-**

No sanctioned post for the department but 2 from administrative staff of the college (1permanent & 1 casual) give academic support for smooth running of the PG course.

**15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Professor
M.Phil. & Ph.D.	2

Ph.D.	2
M.Phil.	1

**16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-**

**NIL**

**17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- NA**

**18. Research Centre/ facility recognized by the University-**

**NA**

**19. Publications-**

Name of The Teacher	Items	Title
Dr. Manasi Sen Gupta	Book	Trailokanather Kathasahitya:
		Chena Jagat Achena Swad
	Articles in Different	Last Published in 2015
	Magazines	
	Radio Talk	Various Literary Topics since 1981 to 2013
	Editorship	Edited & published College Prospectus
		During last 5 years, PG Bengali Prospectus
		in 2014, College Magazines, Souvenirs of Alumni Association from 2008 to 2015

Dr. Dipti Chakraborti	Book	Naripragatir Swarup O Rabindranath 2001
	Ariticles in Different magazines	Various Literary Topics Since 1998 to 2015
	Editorship	College Magazines & others Since 1992 to 2007
Dr. Saumen Das	Book	Tulanamulak Lokasahitya: Paddhti O Prayog - 2006 Prasanga: Tulanamulak Lokasahitya
	Chapters & essays in Book	Bangla Lok Kathar Tulanamulak Alochana Lokkathar Satkahan 2013
		Bangla Chharar Tulanamulak Alochana Chhara : Swarup Sandhan 2011- ISBN No. 978-93-82041-17-7
	Ariticles	Various Literary Topics Since 1998 to 2015
	Editorship	College Magazines & other Journals Since 1995

Dr. Avijit Banerjee

Book Jarasandher Upanyase Samaj  
Bastabata ( ISBN No.  
978-93-82041-32-0) 2015  
Baishnab Padabalar Nabamulyayan  
( ISBN No. 978-93-82041-04-7)  
2010,2012  
Madhyajuger Sayhiye Gatanugatikata  
Banam Manabikata. 2008,2012  
(ISBN No. 978-93-82012-68-9)

Tarashankarer Kabi ebong Radha Upanyas samiksha. 2004

Chapter in Rabindrottar Bangla Kabita Pather  
a book Nana Matra. 2014

Chapters in Sunil Gangopadhyayer 'Sai Samay'  
Journals & (ISSN No. 0971-6688) 'Prama'  
Magazines Atmabirodhi Rabinandranath  
(ISSN No. 2278-5922) Tathyasutra 2012

Dersho Bachharer Bismitra Bangla Bai. 'Korok' 2014  
Rabindranather Chhotogalpe Prakriti Chetana 'Tabu Ekalabya' 2010

Analytical Swadhinata Uttar Bangala Upanayaser Bibartane Achena Janaki (ISBN No. 978-81-929245-4-0) 2015

**Some important publications by the students of the department**

Dipanwita Foujdar	Book	A collection of poems named 'Danakata Pakhi' (ISBN No. 978-81-922-4491-4) Awarded 'Bibhutibhusan Smriti Puraskar' in 2013
Ranu Ghosh	Chapter in a Book	Ajker Samaje Sri Ramkrishna Bhabaloke Bibekananda (ISBN No. 978-81-926316-2-2)

a. **Publication per faculty – Book- 4 Teachers ( Names in Annexure 19)**

b. **List of Research Publications in referred journals-**

1. **International Journals-**

2. **National Journals-**

S.no.	Name of Journal	Name of article	ISSN Number	Date of Publication
1.	Parama	Sunil Gangopadhyayer 'Sei Samay'	0971-6688	2014
2.	Tathyasutra	Atmabirodhi Rabindranath	2278-5922	2012
3.	Korak	Dersho Bachorer Bismrtra Bangla Boi		2014
4.	Tabu Ekalabya	Rabindranather chhotogalpe Prahriti Chetana		2010

c. **Chapters written in books-**

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILL
	Bangla Chharar Tulanamulak	978-93-82041-17-7	
	Banla Lakkathar Tulanamulak Al ochama		
	Rabindrotor Bangla Kabita Pather Nana Matra		
	Swadhinta Uttar Bangla U panyaser Bibartane Achen a Jonaki	978-81-929245-4-0	2015

d. **Books Edited-**

Dr. Manisi Sen Gupta – edited & published college prospectus, P.G. Bengali, Prospectus, college magazines, Souvenir.

Dr. Dipti Chakraborti – edited college magazines.

Dr. Saumen Das - edited college magazines, & other journals.

**20. Areas of consultancy and income generated- NA****21. Faculty as members in-**

a. **National Committees** – Nil.

b. **International Committes-** Dr Saumen Das – member of International Folk Congress Committee

c. **Editorial Boards-** All full time teachers (4) of the Dept. are Editorial Board members of printing and publication committee of the college.

**22. Student projects-**

a. **Percentage of students who have done in house projects including inter-departmental/ programmes-50% of PG students are involved in students' seminars and other cultural programmes.**

b. **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-NA**

**23. Awards/ Recognitions received by faculty and students-**

a. Smt. Dipanwita Fouzder (Ghosh), ex-student of Bengali Hons., passed out in 2007, received an award for literature. She received "Bibhutibhusan Smrity Puraskar" in 2013 for the 'Govt. of West Bengal' for her book of poems 'Dana Kata Pakhi'. Dipanwita dedicated her book to Dr. Manasi Sen Gupta, the senior most teacher of the department of Bengali and the preface of the book also has been written by Dr. Manasi Sen Gupta.

b. Smt. Indrani Banerjee, an ex-student of Bengali Hons. Won 3<sup>rd</sup> Best Actress Prize in 2007 in the Inter College Drama Competition organized by 'Ameek', a renowned theatre group of Kolkata for the role of Hero in the drama 'Bhusundir Mathe'. On the same platform the students of the college received 4<sup>th</sup> Best Actress Prize in 2008 and 1<sup>st</sup> Best Actress Prize along with the



prize of 4<sup>th</sup> Best Production in 2010. Dr. Manasi Sen Gupta, Head of the Dept. of Bengali was deeply involved with all these productions through dramatization, direction and overall supervision.

- c. Smt. Susmita Roy, ex-student of Bengali Hons., stood 1<sup>st</sup> Class 4<sup>th</sup> in Bengali M.A. exam, 2015 from University of Calcutta securing 68% marks.
- d. Dr. Soumen Das, Associate Professor of the dept. has been recognized as Resource Person and presented papers in UGC Sponsored National seminars in November 2013, December 2013 and April 2015.
- e. A large number of students received awards and recognitions in the field of music, dance, recitation, acting, creative writing etc. during last five years.

#### 24. List of eminent academicians and scientists/ visitors to the department-

- A. Dr. Sudipta Chattopadhyay – Eminent Professor Drama in different Universities of USA & UK like Loughborough University, UK and present Professor of Cultural Studies at Centre for Studies in Social Sciences, Kolkata. He is also one of the renowned actor of theater and film.
- B. Prof. Soumitra Sekhar Professor of Bengali, Dhaka University, Bangladesh
- C. Dr. Pallab Sengupta Former Vidyasagar Professor, Dept. of Rabindra Bharati University.
- D. Dr. Sudhir Chakraborty Ex- Professor of Bengali, Krishnagar Govt. College & Jadavpur University.
- E. Dr. Soumitra Basu Professor of Drama, Rabindra Bharati University.
- F. Dr. Himabanta Bandyopadhyay Vidyasagar Professor, Dept. of Bengali, Rabindra Bharati University.
- G. Dr. Sucharita Bandyopadhyay Professor of Bengali, University of Calcutta.
- H. Dr. Indrani Sen Eminent singer and Head of the dept. of Economics Women's College, Calcutta
- I. Dr. Urmi Roy Chodhury Professor of Bengali, University of Calcutta.
- J. Dr. Sarbani Pal Professor of Bengali, Rabindra Bharati University
- K. Dr. Sukhen Biswas Professor of Bengali, Kalyani University.
- L. Dr. Subha Chodhury Associate Professor of Bengali, Bhabanipur Gujrati Education Society College

**Eminent professors and celebrities have been invited for the enrichment of the students specially for PG Course. List enclosed.**

#### 25. Seminars/ Conferences/ Workshops organized and the source of funding -

- a. National- UGC sponsored Seminar on 'Kathay Sure Ranindra- sangeet Ebang Anyana Bangla Gaaner Dhara' held on 23-08-2013 organised by Dept. of Bengali, Music & Economics in collaboration with Rabindra Bharati University.

## 26. Student Profile programme wise / course wise:

Name of the Course/Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
UG – Hons.	200	70	X	70	100%
PG	100	60	X	60	100%

## 27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%		
PG	100%		

## 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services etc. - 1/2

## 29. Student Progression-

Student Progression	Against % enrolled
UG to PG	80%
PG to M. Phil	5%
PG to Ph.D	1%
Ph.D to Post Doctoral	
Employed	30%
Campus Selection	
Other than campus Recruitment	
Entrepreneurship/ Self Employment	60%

## 30. Details of Infrastructural Facilities

- Library-** Departmental Seminar Library for UG students. Separate book – lending system for PG Students. Very rich collection of nearly 7000 books in college library.
- Internet facility for staff and students-** Made available to both students and the teachers
- Classrooms with ICT-NA**
- Laboratories-** NA

## 31. Number of students receiving financial assistance from college, university, government or other agencies- UG students- 80 during last 5 years from student aid fund.

**PG students – 14 during last 2years from PG fund.**

## 32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-

Seminars held and special lectures delivered by the external experts as the part of the Post Graduate Course from 2013-2015

Name of the Speaker	Topic
Prof. Soumitra Sekhar, Dhaka University, Bangladesh	Tagore Study in Bangladesh
Prof. Himabanta Bandyopadhyay	Works of Premendra Mitra
Prof. Sudhir Chakraborty	Analysis of Tagore Songs
Prof. Sudipta Chattopadhyay	Analysis of Play 'Hayabandan' and Lecture demonstration on Lalan Geeti
Prof. Subha Chodhury	work of Bimal Kar
Prof. Soumitra Basu	Analysis of 'Raktakarabi'
Prof. Indrani Sen	Analysis of Tagore Songs of Geetanjali, Geetimala, and Geetali with a Lecture demonstration

### Students Seminars held during 2013-2015

#### **Speakers – Post Graduate Students.**

#### **Topics**

- Women characters in the works of Ashapurna Debi.
- Advertisement in our life: Its impact.
- Triangle love in Bengali Novels.
- Songs of Lalan Phakir.
- Goddess Manasa: how modern is she.
- Dominance of God against Humanism in medieval literature.
- Crisis in conjugal lives in the novels of Bamkimchandra, Rabindranath & Sharatchandra.
- Partition as a crisis in Bengali short stories.
- Role of Tagore in the development of rural society.
- Mother characters in Bengali literature.
- Evolution of Bengali songs.
- Bengali songs generated from Bengali poetry.
- Relevance of Tagore's play at the present day.
- Mahaprabhu Sri Chaitanya: Pioneer of Socio-Political Revolution.
- Influence of Sri Chaitanya in Folk & Literature of Bengal.
- Works of Ritupornao Ghosh, the eminent film director.

**33. Teaching methods adopted to improve student learning- Interactive Classes, students' seminars with presentation of research based papers and facing of question answers sessions.**

**34. Participation in Institutional Social Responsibility and Extension Activities- Current students are involved with NSS, Ex-students serve as tutors of Srijan, the NGO & Centre for Community Welfare.**

**35. SWOC Analysis of the department and future plan-****• Strengths:**

- Oldest and largest department with nearly 300 students.
- Sanctioned post is filled up - 100%
- Full –time faculty with Ph.D degree - 100%
- Full –time faculty with NET - 100%
- Faculty having publication – 100%
- Faculty having experience of editorship – 100%
- Guest faculty is also with M. Phil degree and continuing Ph.D.
- Pioneer in opening of Post Graduate Course as per the recommendations of NAAC Peer Team visited on 2007. The course is running smoothly since 23th August 2013.
- Only dept. continuing an annual get together programme with the current and ex-students and teachers since 1997.
- Only dept. with its own Alumni Association named “Saswati” established in 2014. First Reunion was held on 26<sup>th</sup> February 2015 along with publication of souvenir.
- Involvement of eminent teachers as visiting faculty and resource persons in Post Graduate Course.
- Excellent results in UG and PG  
In part I Hons, Exam, 2015, 20 students out of 62 secured 1<sup>st</sup> class marks with highest marks 68.5%. 8 students have 65% and above marks. During last three years Hons. Students got 1<sup>st</sup> class in their final Part III exam. In Part I, 2015, 100% students passed with Hons.
- PG Students of first batch (2013-15) passed 100% out in 16.09.2015. In their 4<sup>th</sup> & final Semester 33 students secured 1<sup>st</sup> class marks out of 58 with 70.62% highest marks. 16 students got above 65% marks. 27 PG students of 2<sup>nd</sup> semester 2015 got 1<sup>st</sup> class marks out of 59 students with highest marks of 70%. 9 students got above 65% marks.
- Healthy student – teacher relationship and unity of teachers and students.
- The dept. has its own prospectus for Post Graduate Courses.

- **Weaknesses:** Space shortage. No separate staff room and office room provided for running for PG course in Bengali during last two years.  
No separate space for Post Graduate library during last two years. No reading room where students can get facility to use the day – issue books.

**• Opportunities:**

- Both UG and PG students have the opportunity to closely interact with the teachers and to get proper counseling from them.
- A good number of Hons students get a chance to study in PG Courses in their own college.
- A large number of students succeed to engage in teaching or other professions.
- PG students have the opportunity for Seminar Paper presentation regularly in their scheduled seminar classes.
- In- house teachers get opportunity to teach in Post Graduate classes regularly which is beneficial for their carrier.
- Both teachers and students can enrich themselves through the lectures delivered by resource persons in the PG seminar classes and through the interactions with the eminent visiting faculty regularly.
- The department has its own feedback system for PG Students where they can give their opinions confidentially. UG students also have this facility.
- Both UG & PG students can show their talents in different co-curricular activities arranged by the dept.

**Challenges:**

- To present the dept. as the best dept. of the college in spite of space shortage.
- To arrange more seminars and to invite more dignitaries.
- To win any kind of obstacles and reach the goal within limited facilities.

**Future Plan:**

- Publication of dept. journal, magazine and wall magazine
- Convocation and certificate giving ceremony for the PG students
- To seek permission for the in-house teachers to act as Ph.D research guides.
- Continuation of the Reunion of the Alumni Association of the Dept.

**EVALUATIVE REPORT OF THE DEPARTMENT OF PSYCHOLOGY**

1. **Name of the Department-** Psychology
2. **Year of Establishment-**2006
3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-**UG,PG
4. **Names of Interdisciplinary courses and the departments/ units involved-** Education, Food and Nutrition
5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual
6. **Participation of the department in the courses offered by other departments-**
7. **Courses in collaboration with other universities, industries, foreign institutions etc-** UGC sponsored orientation training program on career counseling from psychological approach in collaboration with Indian institute of psychology (IIP)
8. **Details of courses/ programmes discontinued (if any) with reasons-** nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	1	0

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Monimala Mukherjee	Ph.D	CWTT	Clinical	9	-
Dr. Sayantani Bhattacharya	Ph.D	CWTT	Clinical	8	-
Shaonli Sayal	Post Graduation	PTT	Stress management & community psychology	6	-

- 11. List of senior visiting faculty-** a) Dr.Dipesh Chandra Nath, Retd.Prof. Dept.of Applied Psychology, University of Calcutta.  
b) Smt.Susmita Muherjee, Retd. Prof. Dept.of Psychology, Gokhel Memorial Girls'College. C)Prof. Mallika Banerjee, Dept.of Psychology, University of Calcutta.

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-** 100%

**13. Student- Teacher Ratio :**

Part-1	Part-2	Part3
Hons. 45:4	Hons.35:4	Hons.25:4
Gen.54:4	Gen.30:4	Gen.26:4

- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-** N.A

**15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Professor
Ph.D	2
PG	2

- 16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-N.A**

**17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- N.A**

**18. Research Centre/ facility recognized by the University- N.A**

**19. Publication:**

Dr. Monimala Mukherjee 11  
 Dr. Sayantani Bhattacharya 2  
 Shaonli Sanyal 1

**List of Research Publications in referred journals-**

**Dr Monimala Mukherjee**

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Organisational Climate and Works Motivation – A Study on Public Sector Organisation	Indian Journal of Research 2013, 2(1), 60-62 (listed and indexed in International ISSN Directory Paris	ISSN-22501991	2013
2.	A Study on perceived environmental disposition factors – Pastoralism and Urbanism	United Journal of Awadh Scholars, 2013 7(1), 11-18	ISSN-09740503	2012
3.	Managerial role and Ethics - A Study on Private Sector Organisation	Indian Journal Scholary Research 2013, 2(4), 54-57	ISSN-22788271	2013
4.	Problem faced by the Teachers engaged in special and integrated Schools for hearing impaired children	Indian Journal of Psychological Science, 2013. 1, 44-46	ISSN-09769218	2013
5.	Goal setting tendencies communication skills and work motivation vis-à-vis age difference – A study on Public Sector	Indian Journal of Applied Research, 2012 1(9), 206-208)	ISSN-2249555X	2012



	Organisation			
6.	Residential environment as perceived by the inhabitants belonging to industrial belt of Howrah district of West Bengal	Behavioural Scientist 2012, 13(1), 69-76.	ISSN-09725911	2012
7.	Quality of Work life and reasons for absenteeism – A Study on employees of West Bengal Board of Secondary Education	United Journal Awadh Scholars 2012, 6(1), 1-10	ISSN-09740503	2012
8.	School Climate and job involvement – A Study on school teachers of CBSE and ICSE Board across Kolkata	Indian Journal of Psychological Science, 2011, 2 (2), 1-11	ISSN – 09769218	2011
9.	General conduct of the students as perceived by the school teacher of Kolkata and Howrah district of West Bengal	Indian Journal of Psychometry 2011, 25 (1), 51-58	ISSN-097169639	2011
10.	Dependence Proneness and aggression – A Study on adolescence of congenitally blind and low vision	United Journal of Awadh Scholars, 2011, 5(2) 75-81	ISSN-09740503	2011
11.	Attitude of younger generation towards the elderly and elderlys' attitude towards them.	Indian Journal of Gerontology 2011, 25 (2), 189-199	ISSN-09714189	2011

Dr. Sayantani Bhattacharjee

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Women and Motherhood : Social and Psychological Interpretation	Journal	ISSN-P-2229-5356- e2321-3698 Vol. 4 (7)	Oct. 2013
2.	Does History of Miscarriage Affect the Affective States During Pregnancy? A	Journal of Social Science and Welfare Vol. 1.	ISSN-23492974	2014

	comparative study with primigravidae			
--	--------------------------------------	--	--	--

SHAONLI SANYAL

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Perceived Work Environment and Accepted Coping Mechanism- A Study on I.T. Employees	Journal of Social Science and Welfare Vol. 1.	ISSN-23492974	2015

**20. Areas of consultancy and income generated-** Counselling & IQ Testing, Career Counselling

**21. Faculty as members in-** N.A  
**National Committees -**  
**International Committes-**  
**Editorial Boards-**

**22. Student projects-** N.A  
**Percentage of students who have done in house projects including inter-departmental/ programmes-**

**Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-**

**23. Awards/ Recognitions received by faculty and students-** Nil

**24. List of eminent academicians and scientists/ visitors to the department-** The list is being updated by the PG section.

**25. Seminars/ Conferences/ Workshops organized and the source of funding**  
 National- Nil International- nil  
 UGC sponsored state level seminar

**26. Student Profile programme wise / course wise:**

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	

2010-11	50	37		37	
2011-12	60	44		44	
2012-13	40	32		32	
2015-16	20	20		20	

**27. Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100		

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- N.A****29. Student Progression-**

Student Progression	Against % enrolled
UG to PG	40
PG to M. Phil	10
PG to Ph.D	N.A
Ph.D to Post Doctoral	N.A
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

**30. Details of Infrastructural Facilities****Library-** Yes**Internet facility for staff and students-** Yes**Classrooms with ICT-****Laboratories-** Yes**31. Number of students receiving financial assistance from college, university, government or other agencies- N.A****32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- N.A****33. Teaching methods adopted to improve student learning-** Seminar, audio-visual presentation**34. Participation in Institutional Social Responsibility and Extension Activities-** NSS, Srijan

**35. SWOC Analysis of the department and future plan-**

<b>Strengths</b> Good lab equipment and psychological test materials, Good infrastructure, Qualified faculty, PG in applied Psychology under C.U	<b>Weaknesses:</b> Lack of lab assistant. Inadequate staff for management
<b>Opportunities</b> Various job opportunities like school teacher, Lecturer, psychiatrist after completion. Further research work on different kinds of Therapy.	<b>Challenges</b> Inspire the students to enroll in greater number To conduct the practical classes with limited resources To run the psychological counseling cell more effectively

**Future Plans:**

- To run the PG section more smoothly.
- To conduct the certificate course on counseling for the students
- To conduct more such career-oriented courses

**EVALUATIVE REPORT OF THE DEPARTMENT OF JOURNALISM & MASS COMMUNICATION**

1. **Name of the Department-** Journalism & Mass Communication
2. **Year of Establishment-** 2008
3. **Names of the Programs/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.):** UG AND PG
4. **Names of Interdisciplinary courses and the departments/ units involved-** Certificate Course in Human Rights, Department of Journalism, Political Science and Sociology
5. **Annual/ Semester/ Choice based credit system (Program wise)-:** ANNUAL
6. **Participation of the department in the courses offered by other departments-** NA
7. **Courses in collaboration with other universities, industries, foreign institutions etc-** NA
8. **Details of courses/ programmes discontinued (if any) with reasons:-** NA
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	1	0

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt / Ph.D./M.Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
RASHMI ROY	MA	CWTT	PUBLIC RELATIONS	7 years	NA
USASI RAY SENGUPTA	MA	GUEST	-	6 years	NA
IVY SAHA	MA	GUEST	-	5 years	NA
RILINA KANJILAL	MA	GUEST	-	5 months	NA

#### 11. List of senior visiting faculty-

- Dr Manas Pratim Das (AIR)
- Dr Tanuja Basu Roy (South Calcutta Girls College)
- Dr Umashankar Pandey
- Mr Ritabrata Bhattacharya (Editor Ekdin)

They regularly take classes of Journalism PG Courses. The data , further are in the process of updation.

#### 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-

YEAR	THEORY	PRACTICALS
2012-13	G1-7.14%	5.17%
	G2-7.14%	5.17%
	G3-15%	-
2013-14	G1-7.14%	5.17%
	G2-7.14%	5.17%
	G3-15%	-
2014-15	G1-7.14%	5.17%
	G2-7.14%	5.17%
	G3-15%	-
2015-16	G1-7.14%	5.17%
	G2-7.14%	5.17%
	G3-15%	-

#### 13. Student- Teacher Ratio (Programme wise)-

YEAR	PART 1	PART 2	PART 3
------	--------	--------	--------

2012-13	9:1	12:1	8:1
2013-14	14:1	9:1	12:1
2014-15	13:1	14:1	9:1
2015-16	14:1	12:1	11:1

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- NA**

**15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG :  
PG : 4**

**16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-NA**

**17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- NA**

**18. Research Centre/ facility recognized by the University- NA**

**19. Publications- Nil**

**20. Areas of consultancy and income generated- NA**

**21. Faculty as members in-**  
**National Committees - nil**  
**International Committes- nil**  
**Editorial Boards- WOMENS' COLLEGE NEWSLETTER, BARTA**

**22. Student projects-**  
**Percentage of students who have done in house projects including inter-departmental/ programmes- NIL**

**Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- INTERNSHIP IN MEDIA HOUSES**

**23. Awards/ Recognitions received by faculty and students- NIL**

**24. List of eminent academicians and scientists/ visitors to the department- NIL**

**25. Seminars/ Conferences/ Workshops organized and the source of funding**

National- UGC (Year: 2012-Dec)

International- Nil

**26. Student Profile programme wise / course wise:****UG:**

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
2012-2013	60			40	67%
2013-2014	70			62	89%
2014-2015	50			45	90%
2015-2016	70			60	85%

**PG:**

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
2015- 2016	55			28	

**27. Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%	NIL	NIL
PG	100%	NIL	NIL

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- NA****29. Student Progression-**

Student Prgression	Against % enrolled
UG to PG 2012	4
UG to PG 2013	7
UG to PG 2014	19



UG to PG 2015	17
PG to M. Phil 2015	1
Employed 2015	SAYANI GHOSH (FREE LANCING IN EK DIN NEWSPAPER)
Employed 2015	AVISHA CHATTERJEE SUB-EDITOR OF "UTTARBANGA SAMBAD" NEWSPAPER & TATHYAKENDRA MAGAZINE; FREE LANCING (SANDHYA AJKAL & KHELA)
Other than campus Recruitment 2014	SHREYA MUKHERJEE AS A PRO IN A PUBLICATION HOUSE
Other than campus Recruitment 2014	NAMRATA BASU AS A TRAINER IN TCS
Employed 2014	SAPTADWIPA GHOSAL REPORTER IN NEWSPAPER "MORNING INDIA"

### 30. Details of Infrastructural Facilities

**Library-** YES

**Internet facility for staff and students-** YES

**Classrooms with ICT-** NO

**Laboratories-** YES

### 31. Number of students receiving financial assistance from college, university, government or other agencies-

FROM COLLEGE	
2012-13	25
2013-14	25
2014-15	25

KANYASREE	
2014-15	08

### 32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-

### 33. Teaching methods adopted to improve student learning-

**TUTORIAL, STUDENTS SEMINAR, WORKSHOP, POWERPOINT PRESENTATION**

### 34. Participation in Institutional Social Responsibility and Extension Activities- NSS, SRIJAN, SPORTS

**35. SWOC Analysis of the department and future plan-**

<b>STRENGTH</b>	<b>WEAKNESS</b>
<p>Good infrastructure to support higher education.</p> <p>Educated/Qualified Faculty members</p> <p>Overall performance of the students is very good</p>	<p>More practical exposure is required</p> <p>The location of the college sometimes creates hindrance to attract the best students</p> <p>More guest faculties from the industry are required</p>
<b>OPPORTUNITY</b>	<b>CHALLENGE</b>
<p>It's a professional course so exposure in terms of placement is more in comparison to the general courses.</p> <p>This course supports the students to become more economically independent post completion of the course.</p> <p>The subject has a good market demand. So more students are interested to take up this course.</p>	<p>The location of the college sometimes creates hindrance to attract good students, hence more advertisement of the course is required in this competitive world. It is very important to be strategic.</p> <p>The students from different economic background takes the admission proper plan is required to ensure all the students can complete the course keeping the quality of teaching intact.</p>

**Future Plan:**

- Since the PG section is recently added hence the smooth running of the section is to be ensured.
- To be a part of the media industry is the motto of this course.

**EVALUATIVE REPORT OF THE DEPARTMENT OF SANSKRIT**

1. **Name of the Department-** Sanskrit
2. **Year of Establishment-**1962
3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-UG**
4. **Names of Interdisciplinary courses and the departments/ units involved-** N.A
5. **Annual/ Semester/ Choice based credit system (Programme wise)- Annual**
6. **Participation of the department in the courses offered by other departments-**  
Inter-departmental exchange lectures
7. **Courses in collaboration with other universities, industries, foreign institutions etc-** N.A
8. **Details of courses/ programmes discontinued (if any) with reasons-** N.A
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	4	2
<b>Guest Faculty</b>	-	2

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Mala Kumari Gupta	M.A, Ph.D	Assistant Professor	Upamalamkar er karmvikas: ekti samiksha	7	-
Rituparna Saha	M.A, M.Phil	Assistant Professor	Samkhyayan Brihmane Pratiphalita Samajchinta	6	-
Ajit Paul	M.A	Guest lecturer	Veda	4	
Anjana Mallik	M.A, Ph.D	Guest lecturer	Nyaya philosophy	15	

#### 11. List of senior visiting faculty- N.A

#### 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- N.A

#### 13. Student- Teacher Ratio (Programme wise)-

<b>Part I(H) 5:2</b>	<b>Part II(H)2:1</b>	<b>PartIII(H)5:2</b>
<b>Part I(G) 7:4</b>	<b>Part II(G)3:1</b>	<b>Part III(G)2:1</b>

#### 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- N.A

#### 15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Professor
Ph.D	2
M.Phil	1
PG	1

#### 16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-N.A

**17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- N.A**

**18. Research Centre/ facility recognized by the University- N.A**

**19. Publications-**

**Publication per faculty**

**Dr Mala Kumari Gupta: Nil**  
**Rituparna Saha : 1 no. with ISSN**  
**Ajit Paul: 1 book with ISBN No.**  
**Dr Anjana Mallick: Nil**

SL No	Title	Publication	ISBN/ISSN	Date
1.	Brahmana Sahitye Samganer Prakriti ANVIKSA	Research Journal of the Department of Sanskrit, Jadavpur	ISSN: 0587-1646	March 2014
2.	Economic Thought as Revealed in the Rigveda Samhita	Book	ISBN: 978-93-81631-11-9	2013

**List of Research Publications in referred journals-**

**International Journals- no**

**National Journals- 1**

**Monographs- NA**

**Chapters written in books- Nil**

**Books Edited- Nil**

**20. Areas of consultancy and income generated- N.A**

**21. Faculty as members in- NA**

**National Committees -**

## International Committees- Editorial Boards-

### 22. Student projects-

Percentage of students who have done in house projects including inter-departmental/ programmes- 50%

Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-N.A

### 23. Awards/ Recognitions received by faculty and students- Mala Kumari Gupta was awarded the best program officer during 2012-13 by NSS, University of Calcutta

### 24. List of eminent academicians and scientists/ visitors to the department-

**Dr Rita Chattopadhyay**  
**Dr Shila Dey**

### 25. Seminars/ Conferences/ Workshops organized and the source of funding

National- N.A

International- N.A

### 26. Student Profile programme wise / course wise:

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
2010-11	12	12		12	100
2011-12	19	19		19	100
2012-13	23	23		23	100
2013-14	15	15		15	100
2014-15	7	7		7	100

### 27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100		

--	--	--	--

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- 10%**

**29. Student Progression-**

Student Progression	Against % enrolled
UG to PG	75%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	10%
Entrepreneurship/ Self Employment	10%

**30. Details of Infrastructural Facilities**

**Library-** Yes

**Internet facility for staff and students-** Yes

**Classrooms with ICT-** NA

**Laboratories-** N.A

**31. Number of students receiving financial assistance from college, university, government or other agencies-** Financial assistance is given to the needy students.

**32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-** N.A

**33. Teaching methods adopted to improve student learning-** Encouraged to speak the language as much as possible, to share their opinions, to use the library and computer facilities, to encourage the students to participate in peer teaching.

**34. Participation in Institutional Social Responsibility and Extension Activities-** NSS activities, Srijan, Sports, College picnic etc.

**35. SWOC Analysis of the department and future plan-**

<b>Strengths:</b> Academic Work environment, dedicated faculty, availability of library, regular classes, excellent teacher student ratio	<b>Weaknesses:</b> Lack of hostel, lack of space, insufficient book grant
---	---

<b>Opportunities:</b> All round development of student	<b>Challenges:</b> To teach in such a way so that they can learn this ancient language properly
--	---

**Future Plan:** To conduct regular workshops and seminars, to increase budget for buying books.



**EVALUATIVE REPORT OF THE DEPARTMENT OF HINDI**

1. Name of the Department- **Hindi**
2. Year of Establishment- **2006**
3. Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)- **UG**
4. Names of Interdisciplinary courses and the departments/ units involved- **NA**
5. Annual/ Semester/ Choice based credit system (Programme wise)- **Annual**
6. Participation of the department in the courses offered by other departments- **NA**
7. Courses in collaboration with other universities, industries, foreign institutions etc- **NA**
8. Details of courses/ programmes discontinued (if any) with reasons- **NA**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Assistant Professors	1	
Guest Faculty	-	03

10. Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Minu Singh	M.A , B.Ed pursuing M.Phil	Guest faculty	Anuvad Vigyan	2 years	NA
Mahmuda Khanum	M.A,B.Ed ,M.Phil	Guest Faculty	Stri Sahitya	2 years	NA
Shantwanu Nath	M.A	Guest Faculty	Stri Vimarsh	1 year	NA

#### 11. List of senior visiting faculty- NA

#### 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- There are no permanent faculty and so the full work load is taken by the guest faculty

#### 13. Student- Teacher Ratio (Programme wise)-1st year Hons – 11:3, 2<sup>nd</sup> year Hons – 13:3, 3<sup>rd</sup> year Hons - 17:3, 3<sup>rd</sup> year General – 7:3, Compulsory Hindi 15:3

#### 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- NA

#### 15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Name	Highest Qualification
------	-----------------------

<b>Minu Singh</b>	M.Phil
<b>Mahmuda Khanum</b>	M.Phil
<b>Shantwanu Nath</b>	M.Phil

**16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-NA**

**17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- NA**

**18. Research Centre/ facility recognized by the University- NA**

**19. Publications- NA**

e. Publication per faculty

f. List of Research Publications in referred journals- NIL

**20. Areas of consultancy and income generated- NA**

**21. Faculty as members in- NA**

National Committees -

International Committes-

Editorial Boards-

**22. Student projects- NA**

Percentage of students who have done in house projects including inter-departmental/ programmes-50%

Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-

**23. Awards/ Recognitions received by faculty and students- NA**

**24. List of eminent academicians and scientists/ visitors to the department- NA**

**25. Seminars/ Conferences/ Workshops organized and the source of funding - NA**

**26. Student Profile programme wise / course wise:**

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	

UG	63	63		63	100

## 27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%	-	-

## 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- 10%

## 29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	70%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

## 30. Details of Infrastructural Facilities

**Library-** Necessary books are available in the seminar and general library

**Internet facility for staff and students-** Staff-members can use the internet facility in the staffroom, library and office, while students have access to the Internet connection in the library and computer labs.

**Classrooms with ICT-** NA

**Laboratories-** NA

## 31. Number of students receiving financial assistance from college, university, government or other agencies- The records are maintained by the college office.

## 32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- NA

**33. Teaching methods adopted to improve student learning- Using traditional lecture method.**

**34. Participation in Institutional Social Responsibility and Extension Activities- Participation in NSS, SRIJAN, SPORTS, PICNIC etc.**

**35. SWOC Analysis of the department and future plan-**

<b>Strengths</b> Good academic atmosphere in the college as well as in the department. Regular evaluation through unit tests. Continuous and close interaction between students and teachers. Adequate opportunity for students to express their aspiration grievance.	<b>Weaknesses</b> No full-time teachers. Poor teacher-student ratio Inability of students to study in the college library or departmental library because of lack of space in departmental library.
<b>Opportunities</b> Hindi as a Rashtrabhasha creates opportunities to get government and private jobs.	<b>Challenges</b> To appoint full time faculties. Teacher student ratio in the general courses is unfavorable.

#### **Future Plan**

- Addition of more full time teachers in the department will help to diversify academic activities both at departmental level and institutional level.

**EVALUATIVE REPORT OF THE DEPARTMENT OF HISTORY**

1. **Name of the Department-** History
2. **Year of Establishment-**1937 (Pass), 1984 (Hons)
3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-**UG
4. **Names of Interdisciplinary courses and the departments/ units involved-** N.A
5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual
6. **Participation of the department in the courses offered by other departments-** Interdepartmental exchange lectures
7. **Courses in collaboration with other universities, industries, foreign institutions etc-** N.A
8. **Details of courses/ programmes discontinued (if any) with reasons-** N.A
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	0	0
Associate Professors	3	3
Assistant Professors	1	1

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Narayani Banerjee	M.A	Associate Professor	Economic History of India	3+ 31* years	N.A
Madhumita Das	M.A, Ph.D	Associate Professor	Socio economic history of India	1 + 20* years	N.A
Susmita Mitra	M.A, M.Phil	Associate Professor	Socio economic history of India	1 + 19* years	N.A
Sanjukta Sardar Naskar	M.A, B.Ed, M.Phil	Assistant Professor	Socio economic history of India	5 + 7* Years	N.A

- Experience as part time + Full time Teachers

#### 11. List of senior visiting faculty- N.A

#### 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- N.A

#### 13. Student- Teacher Ratio (Programme wise)-Ist year (Gen): 55:1, 2<sup>nd</sup> year (Gen) 28:1, 3<sup>rd</sup> year(General)18:1.Ist year Hons.:8:1, 2<sup>nd</sup> year Hons 7:1,3<sup>rd</sup> year Hons. 6:1

#### 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- N.A

#### 15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Professor
Ph.D	1
M.Phil	2
PG	1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- N.A

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- N.A

18. Research Centre/ facility recognized by the University- N.A

19. Publications-  
Publication per faculty:

Narayani Banerjee: Nil

Madhumita Das: 1 no. publication with ISSN No, 3 publications (without ISSN)

S.no.	Name of Journal	Name of article	ISSN Number	Date of Publication
1	CLIO (An Annual inter-Disciplinary Journal of History)	The Commercialisation of the Durga Puja Festival In Bengal during the Inter-War Period	0976-075X CLIO	Vol.14 No.14 (Jan-Dec, 2014)

Sushmita Mitra: 2 Publications (without ISSN)

Sanjukta Sardar Naskar: 1 (in press)

List of Research Publications in referred journals-  
International Journals-

National Journals- 1

Chapters written in books- Nil

20. Areas of consultancy and income generated- N.A

21. Faculty as members in- N.A

22. Student projects-

Percentage of students who have done in house projects including inter-departmental/ programmes- 70%

Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- N.A

23. Awards/ Recognitions received by faculty and students- N.A



**24. List of eminent academicians and scientists/ visitors to the department-**

- (a) Professor Dipesh Chakravarty
- (b) Professor Sekhar Banerjee
- (c) Professor Brajadulal Chattopadhyay

**25. Seminars/ Conferences/ Workshops organized and the source of funding: Nil**
**26. Student Profile programme wise / course wise:**

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
B.A History (Hons)					
2010-11	12	12		12	100%
2011-12	43	43		43	100%
2012-13	47	47		47	100%
2013-14	31	31		31	100%

**27. Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%		

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- NA**
**29. Student Progression-**

Student Progression	Against % enrolled
UG to PG	75%
PG to M. Phil	3%
PG to Ph.D	
Ph.D to Post Doctoral	

Employed Campus Selection Other than campus Recruitment	20%
Entrepreneurship/ Self Employment	10%

### 30. Details of Infrastructural Facilities

**Library-** Yes

**Internet facility for staff and students-** Yes

**Classrooms with ICT-**

**Laboratories-** N.A

### 31. Number of students receiving financial assistance from college, university, government or other agencies- 3-4 students.

### 32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- N.A

### 33. Teaching methods adopted to improve student learning- Focus on making the students more open to their natural ideas. They are encouraged to take part in debate, group discussion, extempore etc. They are given oral and written assignments, seminars and lectures from external experts to upgrade their knowledge. Faculty also keep themselves upgraded. Psychological and professional counseling through student monitoring. They are encouraged to use library and computer facilities available to them.

### 34. Participation in Institutional Social Responsibility and Extension Activities- NSS, Sports, Picnic

### 35. SWOC Analysis of the department and future plan-

<b>Strengths:</b> Sound academic work environment, team work between students and teachers, good faculty, excellent student teacher rapport, maximum focus on academic activities, regular classes, regular assessment, availability of central and departmental library.	<b>Weaknesses:</b> Lack of hostel facilities, lack of open space, lack of good vernacular text books.
<b>Opportunities:</b> To develop academically weak students into good academic performers. To bring about all- round development of the students.	<b>Challenges:</b> Insufficient book grant for the library; less funding for departmental library, for books and journals; unfavourable teacher-student ratio in the

	General Course.
--	-----------------

**Future Plan:** To organize more seminars and workshops, to increase space, to increase budget for book grants.

**EVALUATIVE REPORT OF THE DEPARTMENT OF POLITICAL SCIENCE**

1. **Name of the Department-** Political Science
2. **Year of Establishment-** 1962 (General), 1978 (Honors)
3. **Names of the Programs/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-:** UG
4. **Names of Interdisciplinary courses and the departments/ units involved-** HUMAN RIGHTS
5. **Annual/ Semester/ Choice based credit system (Program wise)-** ANNUAL
6. **Participation of the department in the courses offered by other departments-** Inter Departmental Exchange lecture
7. **Courses in collaboration with other universities, industries, foreign institutions etc- :** NA
8. **Details of courses/ programmes discontinued (if any) with reasons-:** NA
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	
Associate Professors	-	1
Assistant Professors	-	2
PTT	-	1

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Mahua Das	M.A, M.Phil, Ph.D	Principal	International Relations	29	-
Smt. Kakali Munshi	M.A, M.Phil	Associate Professor	Left Front Govt in West Bengal	18	-
Smt. Ubhoybharati Acharya	M.A, M.Phil	Assistant Professor	Feminism in India	07	-
Smt. Rakhi Banih	M.A, M.Phil	Assistant Professor	Public Administration Self Govt.	05	-
Smt. Archita Seal	M.A, B.Ed, M.Phil,	PTT	Gandhi on Women's Empowerment	16	-

#### 11. List of senior visiting faculty- NA

#### 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- NA

#### 13. Student- Teacher Ratio (Programme wise)-

Programme	Ratio
B.A. Part-I(HONS)	9:1
B.A. Part-I(GEN)	50:1
B.A. Part-II(HONS)	2:1
B.A. Part-II(GEN)	28:1
B.A. Part-III(HONS)	5:1
B.A. Part-III(GEN)	10:1

#### 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- NA

#### 15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Ph.D- 1  
M.Phil- 4

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-2**

**17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- NA**

**18. Research Centre/ facility recognized by the University- NA**

**19. Publications-**

**Publication per faculty**

**List of Research Publications in referred journals-**

**International Journals- Principal-3**

**National Journals- Principal-2, RB-8, UM-1**

**Chapters written in books- Nil**

**Books –RB-1 (ISBN No- 978-81-8064-246-3)**

**20. Areas of consultancy and income generated- NA**

**21. Faculty as members in- Nil**

**National Committees -**

**International Committees-**

**Editorial Boards- Principal**

**22. Student projects-**

**Percentage of students who have done in house projects including inter-departmental/ programmes-60%**

**Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- NA**

**23. Awards/ Recognitions received by faculty and students- Nil**

**24. List of eminent academicians and scientists/ visitors to the department-**

**Prof Andrei Bettele**

**25. Seminars/ Conferences/ Workshops organized and the source of funding**

**National- “Future of Multi-Culturalism”**

**Source of Funding- UGC**

**26. Student Profile programme wise / course wise:**

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
UG Hons) I					100%
II					100%
III					100%

The students who are unsuccessful in their honours qualify as general students and therefore failure is not reflected.

**27. Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%	Nil	Nil

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services etc.- Not possible to assess.****29. Student Progression-**

Student Progression	Against % enrolled
UG to PG	70%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	20%
Entrepreneurship/ Self Employment	20%

**30. Details of Infrastructural Facilities**

**Library-** Yes

**Internet facility for staff and students-** Yes

**Classrooms with ICT-** NO

**Laboratories-** NA

**31. Number of students receiving financial assistance from college, university, government or other agencies- NA**

**32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-**  
Organised a National UGC Seminar on Multi Culturalism in 2013 with National experts of renown.

**33. Teaching methods adopted to improve student learning-**

Talk and chalk; **Group Discussions; Debates; Mock Parliament.**

**34. Participation in Institutional Social Responsibility and Extension Activities-**

Member of NSS and Srijan. Rakhi Banik is the Assistant Secretary of Srijan Centre for Community Welfare

**35. SWOC Analysis of the department and future plan-**

<b>Strengths:</b> Sound academic work environment Team Work between teachers and students. Excellent teacher-student ratio Good and strong faculties. Regular classes are taken.	<b>Weaknesses:</b> Lack of hostel facility for the students Lack of good vernacular text books Lack of open space.
<b>Opportunities:</b> We have the opportunity to develop academically weak students into good performance. We also try our best to develop their all-round development.	<b>Challenges:</b> To create interest in the subject in a mass scale. To show them the Assembly and Parliament sessions.

**Future Plan:**

- Organize regular workshop and seminars
- Increase budget for book grants
- Try to increase space.



**EVALUATIVE REPORT OF THE DEPARTMENT OF PHILOSOPHY**

1. Name of the Department- **PHILOSOPHY**
2. Year of Establishment- **1969 (Pass & Hons)**
3. Names of the Programs/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-: **UG**
4. Names of Interdisciplinary courses and the departments/ units involved- **NA**
5. Annual/ Semester/ Choice based credit system (Program wise)-: **Annual**
6. Participation of the department in the courses offered by other departments-  
Inter- departmental exchange lecture
7. Courses in collaboration with other universities, industries, foreign institutions etc- : **NA**
8. Details of courses/ programmes discontinued (if any) with reasons-: **NA**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	1	1
Assistant Professors	3	3

**10. Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Swati Sengupta	MA, B.Ed	Associate professor	Psychology	28 years	-
Satakshi Sinha Roy	M.A, PhD	Assistant Professor	Logic	14 years	-
Baisakhi Das Saha	MA, B.Ed	Assistant Professor	Logic	5 years	-
Tanusree Das	MA, B.Ed	Assistant Professor	Logic	1year 4months	-

**11. List of senior visiting faculty- NA**

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- NA**

**13. Student- Teacher Ratio (Program wise)-**

UG		
IH 6:1	IIH 8:1	IIIH 3:1
IG 27:1	IIG 13:1	IIIG 4:1

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- NA**

**15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Professor
PhD	1
M.Phil	2
PG	1

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- No**

**17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- NA**

**18. Research Centre/ facility recognized by the University- NA**

**19. Publications-**

**Publication per faculty:**

**Swati Sen Gupta: Nil**

**Dr Satakshi Sinha Roy: Nil**

**Baisakhi Das Saha: Nil**

**Tanusree Das: Nil**

**List of Research Publications in referred journals- Nil**

**20. Areas of consultancy and income generated- NA**

**21. Faculty as members in- NA**

**22. Student projects-**

**Percentage of students who have done in house projects including inter-departmental/ programs- 40%**

**Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-NA**

**23. Awards/ Recognitions received by faculty and students- NA**

**24. List of eminent academicians and scientists/ visitors to the department-**

**Prof. Prabal Sen, Prof. Arun Mukherjee, Prof. Soumitra Basu, Prof. Atashee Chatterjee Sinha, Prof. Avik Banerjee, Prof. Deboshruti Roychowdhury.**

**25. Seminars/ Conferences/ Workshops organized and the source of funding**

Seminars are organized annually in memory of Late ex-HOD of Philosophy, Smt. Swapna Mukherjee, funded by her husband and an eminent philosopher Dr. Arun Mukherjee. The department has organised several lectures by eminent philosophers.

**26. Student Profile programme wise / course wise:**

Year	Name of the Course/ Programme	Applica tions receiv ed	Selected/ Appeared	Enrolled		Pass % (Reflecting only the Honours results)
				Male	Femal e	
2010-11	UG PHIA	39	39		33	50%
2011-12	UG PHIA	30	30		20	70%
2012-13	UG PHIA	31	31		17	100%
2013-14	UG PHIA	16	16		12	80%
2014-15	UG PHIA	30	30		28	98%

**27. Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%	-	-

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- None****29. Student Progression-**

Student Prgression	Against % enrolled
UG to PG	75%
PG to M. Phil	3%
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	25%
Entrepreneurship/ Self Employment	10%

**30. Details of Infrastructural Facilities****Library- Yes****Internet facility for staff and students-. Yes****Classrooms with ICT- NIL**

## Laboratories- NA

**31. Number of students receiving financial assistance from college, university, government or other agencies- NA**

**32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- NA**

**33. Teaching methods adopted to improve student learning- Debate, Group Discussion, PPT Presentation**

**34. Participation in Institutional Social Responsibility and Extension Activities- Srijan, NSS, Picnic, Curricular activities, Sports etc**

**35. SWOC Analysis of the department and future plan-**

<b>Strengths</b> Excellent teacher-student rapport Regular examination and communication with the guardians No vacant posts in the department Excellent teacher-student ratio	<b>Weaknesses</b> Lack of interest of the students to take up the subject Not included in the primary school curricula, hence lack of scope of teaching at that level
<b>Opportunities</b> Excellent scope in higher education Scope for the students in various government services Scope for inter-departmental teacher-exchange.	<b>Challenges</b> Motivate the students to take up the subject at UG level Upgrading the qualification of the in-service faculties Better performance in the examinations

Future Plan: Planning for organising workshops having social impacts.

**EVALUATIVE REPORT OF THE DEPARTMENT OF SOCIOLOGY**

1. **Name of the Department :** Department of Sociology
2. **Year of Establishment :** .....2006.....
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG Course
4. **Names of Interdisciplinary courses and the departments/units involved:** Certificate Course on Human Rights with the Departments of Journalism and Mass Communication and Political Science.
5. **Annual/ semester/choice based credit system (programme wise):** UG - Annual : Part I, Part II & Part III
6. **Participation of the department in the courses offered by other departments:** UG course of Political Science, Geography and Journalism and Mass Communication.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :**NA
8. **Details of courses/programmes discontinued (if any) with reasons :** NA
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	1	Nil

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Punyarupa Bhadury	M.A. with SET qualified, PhD registered	Contractual Whole Time Teacher (CWTT)	Gerontology	9 years 4 months	Nil
Madhura Basu	M.A. MPhil	Guest Teacher	Crime and Indian Society	4 years	Nil
Lupa Ghosh	M.A.	Guest Teacher	Nil	4 years	Nil
Seema Dutta	M.A. MPhil	Guest Teacher	Sociology of Crime, Gender and Technology	5 months	Nil
Poulami Chakraborty	M.A.	Guest Teacher	Medical sociology, sociology of crime and Anthropology in PG	5 months	Nil

**11. List of senior visiting faculty : Nil**

**12. Percentage of lectures delivered and practical classes handled (programme wise)**

**by temporary faculty :**

100% delivered to Part I, Part II and Part III Hons. and Gen. But do not take practical classes to Part III Hons, which includes only Dissertation and Viva Voca.

**13. Student -Teacher Ratio (programme wise) :** Part I Hons - 17:5 ; Part I Gen - 135:5 ; Part II Hons - 11:5 ; Part II Gen - 280:5 ; Part III Hons - 16:5 ; Part III Gen - 74:4

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil**

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :** 3 teachers with PG and 2 teachers with PG & MPhil

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**

18. Research Centre /facility recognized by the University : Nil

19. Publications:

\* a) Publication per faculty : **PUNYARUPA BHADURY-1**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

• Chapter in Books: **PUNYARUPA BHADURY-3**

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:

50% of the students participated in a Presentation on Women Empowerment in a UGC sponsored National level Seminar-cum-Workshop on “Women Empowerment and Focus on Women’s Issues through Media on 17<sup>th</sup> and 18<sup>th</sup> December, 2012 with the students of Journalism and Mass Communication.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: 20% of the students are placed in projects for various NGOs.

23. Awards / Recognitions received by faculty and students:

- Faculty : Punyarupa Bhadury - Recipient of National Merit Certificate for securing 172nd rank in the Higher Secondary Examination and entitled for National Prize, Recipient of College Medal for securing Letter marks in Philosophy in the Higher Secondary Examination.
- Students: Recipient of college medals for securing Highest marks in Honours and General subject in the C.U. Part III examination.

24. List of eminent academicians and scientists / visitors to the department:



- During national and state level seminars various eminent academicians from renowned institutions visit the department;
- During the practical examination various academicians visit the department as External Examiners for taking the Viva Voce of the students.

## 25. Seminars/ Conferences/Workshops organized & the source of

### funding

- a) **National** : UGC sponsored National level Seminar-cum-Workshop on 'Women Empowerment and Focus on Women's Issues through Media' on 17<sup>th</sup> and 18<sup>th</sup> December, 2012 organized by the Departments of Sociology, Journalism and Mass Communication and Philosophy of Women's College, Calcutta in collaboration with Raja Peary Mohan College.

- b) **International** : Nil

## 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A Hons (UG) 2010-2011	18	18		100%	
2011-2012	12	12		100%	
2012-2013	23	23		100%	
2013-2014	22	22		100%	
2014-2015	11	11		100%	
2015-2016	17	17		100%	

\*M = Male \*F = Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	10%
PG to Ph.D.	10%
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	40%
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural

facilities a) Library:

2014-2015: 330 books

2013-2014: 303 books;

2012-2013 : 290 books.

b) Internet facilities for Staff & Students :

- One laptop with internet facility provided to the department that can be used by the staff; teacher's room also has the provision of desktop with internet facility to be used by the staff.
- Students have the access to use computer with internet facilities in the computer room and library.

c) Class rooms with ICT facility: As and when required

d) Laboratories : NA

31. Number of students receiving financial assistance from college, university, government or other agencies :

32. Details on student enrichment programmes (special lectures / workshops /

**seminar) with external experts:**

- UGC sponsored State Level Seminar cum Workshop on ‘Stress Syndrome of the Adult Youth and degeneration of Moral Values’ on 19th and 20th March, 2009 organised by the Departments of Sociology, Psychology, Education and Philosophy in collaboration with Centre for Social Studies. .
- UGC sponsored National Level Seminar cum Workshop on ‘Women Empowerment and Focus on Women’s Issues through Media’ on 17<sup>th</sup> and 18<sup>th</sup> December, 2012 organized by the Departments of Sociology, Journalism and Mass Communication and Philosophy of Women’s College, Calcutta in collaboration with Raja Peary Mohan College.
- Various seminars and workshops organised by NSS of Women’s College, Calcutta from time to time.

**33. Teaching methods adopted to improve student learning :** participatory class, power point presentations, debates, quiz, group discussions, providing examples from real life, encouraging them to read newspapers and watch movies etc.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

- Students are involved in NSS activities of the college under University of Calcutta.
- They are also engaged as social workers in various NGOs of Kolkata.

**35. SWOC analysis of the department and Future plans:****Strengths**

- Only college in the concerned locality providing Honours course in the subject;
- Good coordination among the faculty members of the department ;
- Student teacher relationship is very friendly in nature;
- As the subject is dynamic in nature, students are able to participate in learning and having experience both inside and outside the class;
- Good results by the students of the department securing 1st class marks in each programme;
- Enrolling themselves for higher studies in various university programmes;
- Good learning experience by the students for Dissertation work involving various socio-economic issues concerned;
- learning how to take interviews and build rapport and network with people from various fields;
- participating in various extracurricular activities like debates, quiz, seminars and other cultural events outside the college from time to time;
- Involvement of parents of the students during Parent teacher meet from time to time.

**Weaknesses**

- Lack of computer for the students in the department for Dissertation purpose;
- Lack of Bengali Books of Sociology as the demand of the students reading in Bengali increases.

**Opportunities**

- To enroll students from sound academic background with good knowledge in English;
- Providing career counselling for the students;
- Offering all-round grooming for students in a way to make them industry-ready.

### Challenges

- Improving English communication skills among the students;
- As the books of Sociology are costly, large number of books cannot be purchased at a time;
- To make students of different merits work effectively for Dissertation work.

### Future Plans

- To organize some special lectures and extension lectures inviting academicians from various institutions ;
- To organize more number of Departmental Seminars and Workshops for the benefit of the students;
- To introduce Departmental Seminar Library for the students;
- To Organize students' Excursion or Field visit for Dissertation purpose;
- To publish students' magazine or Departmental magazine by inviting articles from the students and teachers of the Department on various relevant issues.

**EVALUATIVE REPORT OF THE DEPARTMENT OF EDUCATION**

1. **Name of the Department-** Education
2. **Year of Establishment-**1994 (General), 2003 (Hons)
3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-**UG
4. **Names of Interdisciplinary courses and the departments/ units involved-** N.A
5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual
6. **Participation of the department in the courses offered by other departments-**  
Inter- departmental exchange lecture with Psychology
7. **Courses in collaboration with other universities, industries, foreign institutions etc-** N.A
8. **Details of courses/ programmes discontinued (if any) with reasons-** N.A
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	2	2

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Rituparna Gangopadhyay	M.A, B.Ed	Assistant Professor	Non-formal education and educational technology	14	-
Jhumpa Biswas	M.A	Assistant Professor	Mental hygiene and special education	14	-

#### 11. List of senior visiting faculty- N.A

#### 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- 1st year: 35%, 2<sup>nd</sup> year: 45%, 3<sup>rd</sup> year: 36%

#### 13. Student- Teacher Ratio (Programme wise)-

	Hons	General
<b>Part I</b>	<b>8:1</b>	<b>64:1</b>
<b>Part II</b>	<b>8:1</b>	<b>79:1</b>
<b>Part III</b>	<b>8:1</b>	<b>43:1</b>

#### 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- N.A

#### 15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Professor
PG	2

#### 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- N.A

#### 17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- N.A

**18. Research Centre/ facility recognized by the University- N.A**

**19. Publications-**

**Publication per faculty:** Rituparna Gangopadhyay : 2  
Jhumpa Biswas: 2

**List of Research Publications in referred journals-**  
**International Journals-**

**National Journals:- 3**

**Chapters written in books- 1**

**Rituparna Gangopadhyay - Publication:**

1. Chapter entitled 'Rabindranath er shiksha bhabna' in the book named 'Monone Rabindranath'. ISBN no. 978-93-82663-35-5. Published in January 2015.

2.' Educating girl children: hurdles and efforts to overcome' in 'Journal of Social Science and Welfare', volume 2 , ISSN no. 2348-2974

**Jhumpa Biswas: 2 nos. with ISSN No.**

1. Corporal punishment in school: coping Strategies adopted by Adolscents in 'Journal of Social Science and Welfare', volume I, ISSN no. 2348-2974
2. A Study of Test Anxiety and Academic Overload of adolscents in Sikshachintan ,ISSN No. 0973-5461

**20. Areas of consultancy and income generated- N.A**

**21. Faculty as members in- N.A**

**22. Student projects- N.A**

**23. Awards/ Recognitions received by faculty and students- N.A**

**24. List of eminent academicians and scientists/ visitors to the department-**

Dr. Mita Banerjee, Dr. Jayanti Das, Swami Sarvapriyananda, Swami Ritananda,  
Dr. Shomnath Bhattacharya

**25. Seminars/ Conferences/ Workshops organized and the source of funding**

National- N.A

International- N.A

**26. Student Profile programme wise / course wise:**

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
2010-11	46	46		46	
2011-12	27	27		27	
2012-13	47	47		47	
2013-14	57	57		57	
2014-15	43	43		43	

**27. Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%		

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.-****29. Student Progression-**

Student Progression	Against % enrolled
UG to PG	70
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	20
Entrepreneurship/ Self Employment	20

**30. Details of Infrastructural Facilities****Library-** Yes**Internet facility for staff and students-** Yes**Classrooms with ICT-** No**Laboratories-** No**31. Number of students receiving financial assistance from college, university, government or other agencies- 10-12 students**



**32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-** N.A

**33. Teaching methods adopted to improve student learning-** Psychological and professional counseling, library facilities are given. Students are encouraged to take part in extempore, debate, group discussion etc. They are given oral and written assignments. Remedial and tutorial classes are held, seminars and lectures by external experts are also organized.

**34. Participation in Institutional Social Responsibility and Extension Activities-** NSS, Srijan

**35. SWOC Analysis of the department and future plan-**

<b>Strengths:</b> Regular classes, good environment, qualified faculty, focus on academic and extra curricular activities, availability of good books at departmental and seminar library.	<b>Weaknesses:</b> Lack of hostel, lack of text books, lack of open space
<b>Opportunities:</b> To make everyone academically strong.	<b>Challenges:</b> Insufficient book grant, less fund for departmental library for books and journals, unfavourable teacher student ratio in General course.

**Future Plans:** To conduct regular workshops and seminars, to increase budget for book grants.

**EVALUATIVE REPORT OF THE DEPARTMENT OF FOOD AND NUTRITION**

1. **Name of the Department-** Food and Nutrition
2. **Year of Establishment-**2006
3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D. and Integrated Masters, Integrated Ph.D. etc.)-**UG
4. **Names of Interdisciplinary courses and the departments/ units involved-** N.A
5. **Annual/ Semester/ Choice based credit system (Programme-wise)-** Annual
6. **Participation of the department in the courses offered by other departments-**  
With department of Psychology
7. **Courses in collaboration with other universities, industries, foreign institutions etc-** N.A
8. **Details of courses/ programmes discontinued (if any) with reasons-** N.A
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	1	0
<b>CWTT</b>		2

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Arpita Srimani	M.Sc	CWTT	Dissertation	9	-
Dr. Debarati Mukherjee	Ph.D, M.Sc	CWTT	Biophysics	7 (running)	-
Paushali Guha	M.Phil B.Ed	Guest lecturer	Environmental system monitoring and management	5	-

**11. List of senior visiting faculty-** Dr. Malay Mandle (Professor, Community medicine)

**12. Percentage of lectures delivered and practical classes handled (programme-wise) by temporary faculty-**

	Practical	Theory
2012-13	4.68%	7.81%
2013-14	4.68%	7.81%
2014-15	4.68%	7.81%

**13. Student- Teacher Ratio (Programme-wise)-**

	Part I	Part II	Part III
2012-13	9:1	12:1	11:1
2013-14	13:1	9:1	12:1
2014-15	15:1	13:1	9:1

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-** N.A

**15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG:** PhD: 1, M Phil: 1, P.G: 1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- N.A

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- N.A

18. Research Centre/ facility recognized by the University- N.A

19. Publications-

Publication per faculty:

Arpita Srimani : 1 publication with ISSN no.

Dr Debarati Mukherjee: 3 publications with ISSN no.

Pousali Sarkar: 2 publications with ISSN

#### Lists of Publications

ARPITA SRIMANI, M.Sc.

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Childhood Obesity : A current Epidemic	Journal of Social Science and Welfare	ISSN-2348-2974 (Vol. 2)	2015

Dr DEBARATI MUKHERJEE, Ph.D.

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Comparative Analysis Nutritional Status of Adult Indian Male (25-35 years) between high and low Socio Economic Group	Community Nutrition and Health (Vol. 2)	ISSN-2278-7542	Jul-Dec. 2013
2.	Study of Recovery cardiac cost by two Ergometers in untrained college women.	Indian Journal of Physiology, Vol. 68, No. 2	ISSN - 0367-8350	April 2014
3.	Comparative analysis of Nutritional status of weaning babies between high and low socio-economic statuses.	Journal of Psychometry, issue 1, Vol. 28 page 40-51	09716939	Jan.- June 2014

Paushali Guha

	Title	Publication	ISSN/ISBN	Date
1.	Assessment of viable fungi in indoor air: a case study from Tagore's residence at Jorasanko, India	International Letters of Natural Sciences, 6	2300-9675	2015
2.	In-Vitro study of bacterial bio-fertilizer in two agro-ecological niches and assessment of soil quality for vegetable farming	Accounts of Biotechnology Research 2:3	2350-0656	2015

#### List of Research Publications in referred journals-

International Journals- 1(highlighted in the list)

National Journals- 6

Chapter in Books- Nil

Books Edited- Nil

#### 20. Areas of consultancy and income generated- N.A

#### 21. Faculty as members in- N.A

National Committees -

International Committes-

Editorial Boards-

#### 22. Student projects-

Percentage of students who have done in house projects including inter-departmental/ programmes: N.A

Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- Internship in clinics and hospitals.

#### 23. Awards/ Recognitions received by faculty and students-

1. Sudeshna Roy won First prize in inter-college lecture competition on the topic “Natural anti-oxidants in our diet” organized by International College of Nutrition, Calcutta in 2009.

2. Manjistha Bandopadhyay won the third prize in inter-college lecture competition on the topic “Green tea” organized by International College of Nutrition, Calcutta in 2010.

3. Shimanti Chandra Kundu won the second prize in inter-college lecture competition on the topic “Protective principles of fruits and vegetables” organized by International College of Nutrition, Calcutta in 2011.

4. Priyangana Mukherjee won the 3<sup>rd</sup> prize in inter-college lecture competition organized by society for Nutrition and Dialectics in 2012.

#### 24. List of eminent academicians and scientists/ visitors to the department- N.A

#### 25. Seminars/ Conferences/ Workshops organized and the source of funding

National- UGC seminar on” Nutrition and Public Health” in 2012-13.

#### 26. Student Profile programme-wise / course wise:

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage*
			Male	Female	
2012-13	60	54		Yes	90
2013-14	80	70		Yes	88
2014-15	65	59		Yes	90.77

\* Reflecting only the number of students qualified in Honours category.

#### 27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100		

#### 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- NIL

**29. Student Progression-**

Student Progression	Against % enrolled
UG to PG	27
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed	
Campus Selection	
Other than campus Recruitment	
Entrepreneurship/ Self Employment	

**30. Details of Infrastructural Facilities****Library-** Yes**Internet facility for staff and students-** Yes**Classrooms with ICT-****Laboratories-** Yes**31. Number of students receiving financial assistance from college, university, government or other agencies-** from college-25, from government- 6 (kanyasri)**32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-**

1. National level seminar in 2012-13 was undoubtedly beneficial for the students.

2. Every year the Nutrition week in the month of September is observed by the department, where the students exhibit various items of nutritious but mouth watering dishes.

**33. Teaching methods adopted to improve student learning-** Tutorial, student seminars, group discussions on the aftermath of food shows in TV channels.**34. Participation in Institutional Social Responsibility and Extension Activities-** NSS, Srijan**35. SWOC Analysis of the department and future plan-**

<b>Strengths-</b> The students of this department bring exceptionally good marks in the university examinations. Academically they can flourish in whichever field they step in.	<b>Weaknesses-</b> Dearth of a laboratory with latest amenities. The existing one needs upgrading. Absence of permanent teaching posts
---	--

<p>This is a new challenging subject with lots of scope in academics, food industry, clinics, hospitals and counselling.</p>	<p>for which the Honours And General students suffer the most.</p>
<p><b>Opportunities:</b></p> <p>Students have scope as professionals in:</p> <p>Hospitals and clinics as Dieticians</p> <p>Teaching in schools and colleges</p> <p>Proper diet consultancy</p> <p>Food Industries</p> <p>Government project on Health and Hygiene</p> <p>Research work on nutrition</p>	<p><b>Challenges:</b></p> <p>To attract more academically bright and career- oriented students to this department.</p> <p>To establish most of them in good positions in various institutions.</p> <p>To encourage them to do higher studies and scientific research work for the well being of mankind.</p>

#### Future Plan:

- To bring in the latest amenities in the laboratory.
- To take care of inadequate space for the department.
- To ensure good job opportunities to the students through the Placement Cell.



**EVALUATIVE REPORT OF THE DEPARTMENT OF GEOGRAPHY**

1. **Name of the Department-** Geography
2. **Year of Establishment-** 2003-04 (Gen), 2006-07 (Hons)
3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-UG**
4. **Names of Interdisciplinary courses and the departments/ units involved-** Economics
5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual
6. **Participation of the department in the courses offered by other departments-** NSS Survey
7. **Courses in collaboration with other universities, industries, foreign institutions etc-**  
PG Courses (M.A/M.Sc) affiliating university –Vidyasagar University
8. **Details of courses/ programmes discontinued (if any) with reasons-** Going on M.A/M.Sc (PG Courses under V.U)
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Assistant Professors	1	0

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Baisakhi Dutta	M.Sc	C.W.T.T (Govt. approved)	Cartography	9 years (1+3+5)yrs	Nil
Arnab Ghosh	M.Sc	P.T.T (Govt. approved)	Do	5 years	Nil

11. List of senior visiting faculty- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-  
50%

13. Student- Teacher Ratio (Programme wise)-

<b>IH</b>	<b>50:6</b>
<b>IIH</b>	<b>53:6</b>
<b>IIIH</b>	<b>50:6</b>

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-  
Nil

15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG: PG

16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-Nil

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- Nil

18. Research Centre/ facility recognized by the University- N.A

19. Publications- Nil

Publication per faculty

List of Research Publications in referred journals-

**Chapters written in books-**Nil

**Books Edited-** Nil

**20. Areas of consultancy and income generated-** Nil

**21. Faculty as members in-** Nil

**National Committees -**

**International Committes-**

**Editorial Boards-**

**22. Student projects-**

**Percentage of students who have done in house projects including inter-departmental/ programmes-**

100% (All students, both Honours and General, have to submit field work project reports as per University of Calcutta syllabus.)

**Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-**Nil

**23. Awards/ Recognitions received by faculty and students-** Nil

**24. List of eminent academicians and scientists/ visitors to the department-** Nil

**25. Seminars/ Conferences/ Workshops organized and the source of funding**

National- UGC sponsored National Seminar on “Nutrition and Public health”

International-Nil

**26. Student Profile programme wise / course wise:2014-15**

Name of the Course/ Programme	Applications received	Selected/ Appeared		
			Enrolled	Pass percentage
Geography (Hons)	2010-11: 60	Selected: 49	All female	B.A/Bsc Hons, 2014-15 Result:
	2011-12: 65	Selected: 50		
	2012-13: 70	Selected: 61		Part I-99%
	2013-14: 85	Selected: 70		Part II- 100%
	2014-15: 70	Selected: 64		Part III- 100%
	2015-16: 55	Selected: 46		

**27. Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Geo (Hons)	100%	Nil	Nil
Geo (Gen)	100%	Nil	Nil

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- Nil****29. Student Progression-**

Student Progression	Against % enrolled
UG to PG	70%
PG to M. Phil	N.A
PG to Ph.D	N.A
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	30%
Entrepreneurship/ Self Employment	

**30. Details of Infrastructural Facilities****Library-** Textbook-170 Reference Books-200**Internet facility for staff and students-** Yes, for staff.**Classrooms with ICT-****Laboratories-** Yes**31. Number of students receiving financial assistance from college, university, government or other agencies- N.A****32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- N.A****33. Teaching methods adopted to improve student learning- PPT****34. Participation in Institutional Social Responsibility and Extension Activities- NSS****35. SWOC Analysis of the department and future plan-**

<b>Strengths:</b> GIS Lab, Well-equipped by GIS Software	<b>Weaknesses:</b> Shortage of classroom, inadequate teacher-student ratio, shortage of field
<b>Opportunities:</b> Scope for studying in M.Sc (Geo) courses as host college affiliated to Vidyasagar University	<b>Challenges:</b> M.Sc course under University of Calcutta yet to come.

**Future Plan:** Library books to be increased, adequate laboratory equipments to be purchased, more UGC level Seminars to be organized.

**EVALUATIVE REPORT OF THE DEPARTMENT OF MUSIC**

1. **Name of the Department-** Music
2. **Year of Establishment-** 1992 (H.S) Affiliated by C.U in 1995
3. **Names of the Programs/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-:** UG
4. **Names of Interdisciplinary courses and the departments/ units involved-** NA
5. **Annual/ Semester/ Choice based credit system (Program wise)-:** ANNUAL
6. **Participation of the department in the courses offered by other departments-** NA
7. **Courses in collaboration with other universities, industries, foreign institutions etc- :** NA
8. **Details of courses/ programmes discontinued (if any) with reasons-:** NA
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors		
Assistant Professors		
<b>PTT</b>		01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the
SHILPI ADITYA BASU	M.A	PART TIME LECTURER	RABINDRA SANGEET	23	NIL
ABHIJIT SARADAR	M.A	ACCOMPANIST (GUEST)	TABLA	18	NIL

**11. List of senior visiting faculty- NA**

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-**

**13. Student- Teacher Ratio (Programme wise)-20:1**

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- ACCOMPANIST : 1**

**15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Professor
M.A	SHILPI ADITYA BASU
M.A	ABHIJIT SARADAR

**16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-NA**

**17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- NA**

**18. Research Centre/ facility recognized by the University- NA**

**19. Publications-  
Publication per faculty - 2**

# SHILPI ADITYA BASU (2 Books)

‘Sangita Aneswa’ – 2013

‘Sangit bodh’ - 2014

## List of Research Publications in referred journals- NIL

## 20. Areas of consultancy and income generated- N.A

## 21. Faculty as members in- NIL

### Student projects-

Percentage of students who have done in house projects including inter-departmental/ programmes- Nil

Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- Nil

## 22. Awards/ Recognitions received by faculty and students- Yes

## 23. List of eminent academicians and scientists/ visitors to the department-

## 24. Seminars/ Conferences/ Workshops organized and the source of funding

National- Seminar on “ Different Genres of Bengali Music” was organized by the department on 23. 08. 2013, where exponents like Rezwana Choudhury Banya (Bangladesh), Dr. Indrani Sen, Agniva Bandyopadhyay delivered valuable lectures.

International- nil

## 25. Student Profile programme wise / course wise:

Name of the Course/ Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
UG	20	20		20	100 %

## 26. Diversity of students

Name of the Course	% of students from the same	% of students from other	% of students from abroad
--------------------	-----------------------------	--------------------------	---------------------------



	state	states	
UG	100%	-	-

**27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.-**

One student have cleared national competitive exam such as NET, in the year 2014.

**27. Student Progression-**

Student Prgression	Against % enrolled
UG to PG	60%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	20%
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	60%

**28. Details of Infrastructural Facilities**

**Library-** Yes

**Internet facility for staff and students-** Yes

**Classrooms with ICT-** Not Required

**Laboratories-** NA

**29. Number of students receiving financial assistance from college, university, government or other agencies- NA**

**30. Details on student enrichment programs (special lectures/ workshops/ seminars) with external experts- NA**

**31. Teaching methods adopted to improve student learning-**

The students are encouraged to take part in stage performances, regular practising along with voice culture and voice training etc. They are given oral and written assignments to upgrade their knowledge. They are encouraged to use the library and listen to good music cds of eminent artists from various zones.

**32. Participation in Institutional Social Responsibility and Extension Activities- Students are part of NSS and SRIJAN.**

**33. SWOC Analysis of the department and future plan-**

<p style="text-align: center;"><b>STRENGTH</b></p> <p>With acute shortage of full time faculty, the department is moving forward imparting quality teaching and striving hard to complete syllabus in time. This has produced result with 100% pass percentage and first class in current final year examination. There is a good relationship between student and teachers of the department.</p>	<p style="text-align: center;"><b>WEAKNESS</b></p> <p>Acute shortage of full time faculty in the department. Inadequate musical instruments and other latest teaching aids.</p>
<p style="text-align: center;"><b>OPPORTUNITIES</b></p> <p>Immense scope in academics. Good vocalists can shine in life as professional singers.</p>	<p style="text-align: center;"><b>CHALLENGES</b></p> <p>To motivate weak students towards the subject and create interest in them. To establish them in the field of music.</p>

**Future Plans:**

- To make the subject more attractive to the students so that they probe deeper into the subject with love.
- To inculcate the spirit of research among the students using available infrastructural amenities in the institution.
- Students are also encouraged to participate in media like All India Radio, Kolkata Doordarshan and other musical entertainment channels.
- They are also encouraged to publish their own CDs from renowned companies.

**EVALUATIVE REPORT OF THE DEPARTMENT OF CHEMISTRY**

1. Name of the department: Chemistry
2. Year of Establishment: 2008-2009 Academic Session
3. Names of Programmes /Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc.): UG (General) course
4. Names of Interdisciplinary courses and the departments/units involved : Department of Food & Nutrition
5. Annual/semester/choice based credit system (programme wise): All courses Part-I (General), Part-II (General) and Part-III (General) are based on Annual Assessment system of the University of Calcutta
6. Participation of the department in the courses offered by other departments: N.A.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/ programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the last 4 years
------	---------------	-------------	----------------	----------------------------	---

<b>Dr. Sukla Ghosh</b>	M.Sc., Ph.D.	Assistant Professor	Organic Chemistry	8 years	N.A.
<b>Abhishek Ghoshal</b>	M.Sc.	Guest Professor	Inorganic Chemistry	5 years	N.A.
<b>Sourangshu Halder</b>	M.Sc.	Guest Professor	Organic Chemistry	5 years	N.A.

11. List of senior visiting faculty : N.A.

12. Percentage of lectures delivered and practical classes handled (programme wise)

By temporary faculty :

Name of the faculty	Programme	Academic session : 2012-2013	Academic session : 2013-2014	Academic session : 2014-2015
<b>Abhishek Ghoshal</b>	Part-I	50%(T)	50%(T)	50%(T)
	Part-II	50%(T) + 50%(P)	50%(T) + 50%(P)	50%(T) + 50%(P)
	Part-III	33.33%(T)	33.33%(T)	33.33%(T)
<b>Sourangshu Halder</b>	Part-I	50%(T)	50%(T)	50%(T)
	Part-II	50%(T) + 50%(P)	50%(T) + 50%(P)	50%(T) + 50%(P)
	Part-III	66.66%(T) +100%(P)	66.66%(T) +100%(P)	66.66%(T) +100%(P)

13. Student-Teacher Ratio (programme wise) :

Programme	Academic session : 2012-2013	Academic session : 2013-2014	Academic session : 2014-2015
<b>Part-I</b>	28 : 1	36 : 1	30 : 1
<b>Part-II</b>	22 : 1	27 : 1	36 : 1
<b>Part-III</b>	02 : 1	—	03 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

## 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG :

Name	Qualifications
Dr. Sukla Ghosh	M.Sc.; Ph.D.
Abhishek Ghoshal	M.Sc.
Sourangshu Halder	M.Sc.

## 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

## 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc. And total grants received: Nil

## 18. Research Centre/ facility recognized by the University: N.A

## 19. Publications:

a) Publication per faculty:

List of publications of **Dr. Sukla Ghosh**:

Serial No.	Title of the paper	Name of the journal	Whether Peer reviewed	Impact factor
1	Synthesis and diverse general oxidative cyclization catalysis of high-valent $\text{Mo}^{\text{VI}}\text{O}_2(\text{HL})$ to ubiquitous heterocycles and their chiral analogues with high selectivity	<i>RSC Advances</i> , <b>2015</b> , 5, 51012-51018. Indexed in Web of Science.	Peer reviewed	3.84 (2015)
2	Sequential activation of $\sigma$ -bonds: Intermolecular cascade annulation with migration and remote functionalization.	<i>J. Indian Chem. Soc.</i> <b>2013</b> , 90, 1663-1673. Invited paper in honour of Professor Sunil Kumar Talapatra on the occasion of his 80 <sup>th</sup> birthday  ISSN: 0019-4522	Peer reviewed	
3	$\text{CeCl}_3 \cdot 7\text{H}_2\text{O}$ Catalyzed C-C and C-N Bond-Forming Cascade Cyclization with Subsequent Side-Chain	<i>J. Org. Chem.</i> <b>2012</b> , 77, 10441-10449.	Peer reviewed	4.721(2014)

	Functionalization and Rearrangement: A Domino Approach to Penta substituted Pyrrole Analogues.	Indexed in Web of Science, Scopus.		
4	Synthesis of Benz[d]oxazolones Involving Concomitant Acetyl Migration From Oxygen To Nitrogen.	<i>Synth. Commun.</i> <b>2010</b> , 40, 2377-2388.	Peer reviewed	0.929(2014)
5	Novel Sulfur-to-Nitrogen Migration of Ethenylmethyl Moiety in Benz[d]oxazole System via Internal Radical Capture.	<i>Synth. Commun.</i> <b>2006</b> , 36, 1447-1457.	Peer reviewed	0.929(2014)
6	A One-pot Synthesis of alkyl 5-amino-2-mercaptothiazole-4-carboxylates and sulphur-Claisen type rearrangement reactions of the corresponding S-allyl/ propargyl compounds.	<i>J. Indian Chem. Soc.</i> <b>2003</b> , 80, 1037-1043. <b>ISSN: 0019-4522</b>	Peer reviewed	h-index 28
7	Synthesis of N,N'-bis (4-methyloxazol-5-yl)-urea as the key building block of 1,3-bis(4-methyloxazol-5-yl)xanthine towards an improved bronchodilator.	<i>Ind. Chem.</i> <b>1999</b> , 38B, 986-988. <b>ISSN -0376-4699</b>	Peer reviewed	0.851(2014) IJCB-0.387(2014)

\* Number of papers published in peer reviewed journals (national/ International) by faculty and students :

**No. of publications in peer reviewed journal by one of the faculty is 07 (seven) till date (shown in the above table)**

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.): 02 (shown in the above table)

\* Books with ISBN/ ISSN numbers with details of publishers : No. Of published papers in journal with ISSN no.-03 (shown in the above table)

\* Impact factor : shown in the above table

\* h-index : 01 (shown in the above table)

**20. Areas of consultancy and income generated:** N.A.

**21. Faculty as members in**

a) National Committees b) International Committees c) Editorial Boards

**Dr. Sukla Ghosh is a Life Member of Indian Association for the Cultivation of Science.**

**22. Student projects**

a) Percentage of students who have done **in-house projects** including interdepartmental/programme

Programme	% of students
Part I	14
Part-II	58
Part-III	100

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies.: N.A.

**23. Awards/Recognitions received by faculty and students:**

**Many students received awards in school-level and inter-district competitions for recitation, music, dance etc.**

**24. List of eminent academicians and scientists/visitors to the department:** N.A.

**25. Seminars/Conferences/Workshops organized & the source of funding**

a) National: N.A.

b)  
International:  
N.A.

**26. Student profile programme/course wise:**

Academic Year (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
<b>2012-2013</b>	60	60	-	54	91
<b>2013-2014</b>	80	80	-	70	98

<b>2014-2015</b>	65	65	-	59	Yet to publish result
------------------	----	----	---	----	-----------------------

\*M=Male \*F=Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>UG, Part-I(Gen)</b>	100	Nil	Nil
<b>UG, Part-II(Gen)</b>	100	Nil	Nil
<b>UG, Part-III(Gen)</b>	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.: N.A.

## 29. Student progression:

Student progression	Against % enrolled
<b>UG to PG</b>	N.A.
<b>PG to M.Phil.</b>	N.A.
<b>PG to Ph.D.</b>	N.A.
<b>Ph.D to Post-Doctoral</b>	N.A.
Employed • Campus selection • Other than campus recruitment	N.A.
<b>Entrepreneurship/Self-employment</b>	—

## 30. Details of Infrastructural facilities

- Library: College library and reading room are available for all students
- Internet facilities for Staff & Students: Internet facilities for Staff is available
- Class rooms with ICT facility-



N.A

d) Laboratories: **Yes**

**31. Number of students receiving financial assistance from college university,**

**Government or other agencies :**

Number of students receiving financial assistance from college:

Programme	2012-2013	2013-2014	2014-2015
Part-I	01	0	0
Part-II	05	2	0
Part-III	13	0	2

**32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:** N.A.

**33. Teaching methods adopted to improve student learning:** Power Point presentation, Students participatory seminar, in house project etc.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:** Participation in NSS and Nature club

**35. SWOC analysis of the department and Future plans:**

Strength: Teacher-student relationship & Students friendly atmosphere in the college	Weakness: Lack of permanent faculty and permanent laboratory assistant, lack of laboratory space
Opportunity: Construction of new modernized laboratory for the Department of Chemistry	Challenge: To open Honours Course in Chemistry for our future wards in our college, which is situated in the heart of Kolkata. Hope we will be successful to raise more female chemists as well as more students interested in science.

### EVALUATIVE REPORT OF THE DEPARTMENT OF ENVIRONMENTAL STUDIES

1. **Name of the Department :** ENVIRONMENTAL STUDIES
2. **Year of Establishment :** 2006-07
3. **Names of Programmes/Courses offered(UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG COMPULSORY ADDITIONAL PAPER
4. **Names of Interdisciplinary courses and the departments/units involved:**  
N/A
5. **Annual/semester/choice based credit system (programme-wise):** PART-III  
(3rd YEAR)
6. **Participation of the department in the courses offered by other departments:** N/A
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** NO
8. **Details of courses/ programmes discontinued (if any) with reasons:** 100 MARKS COMPULSORY ADDITIONAL PAPER FOR UG 3<sup>RD</sup> YEAR STUDENTS
9. **Number of Teaching posts:** TWO GUEST LECTURER

	Sanctioned	Filled
Professors	NO	NO
Associate Professors	NO	NO
Assistant Professors	NO	NO
Guest Faculty	-	02

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the last 4 years
PRIYABRATA DASGUPTA	M.Sc, P.D.C.A, Ph.D (Pursuing Research)	GUEST LECTURER	ECOLOGY AND ENVIRONMENT	8 YEARS	N/A
POUSALI SARKAR	M.SC	GUEST LECTURER			

**11. List of senior visiting faculty: NO**

**12. Percentage of lectures delivered and practical classes handled (programme-wise)**

**By temporary faculty : 100% LECTURES HANDLED BY THE GUEST LECTURERS**

**13. Student-Teacher Ratio (programme-wise): ALL 3<sup>RD</sup> YEAR STUDENTS: 2**

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N/A**

**15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.: P.G: 2**

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: N/A**

**17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: N/A**

**18. Research Centre/facility recognized by the University: N/A**

**19. Publications:**

**\* a) Publication per faculty: 8 PUBLICATION OF P.DASGUPTA**

**\* Number of papers published in peer-reviewed journals (national/**

**international) by faculty and students : 8 ARTICLES** co-authored by Priyabrata DasGupta

Serial No	Title	Publication	ISSN/ISBN	Date
1.	Environmental selection criteria of nest-building trees by the night-heron, <i>Nycticorax nycticorax</i> .	Environment and Ecology 28 (1)	0970-0420	2010
2.	Anthropogenic nesting problem in black-crowned night-herons, <i>Nycticorax nycticorax</i> in Kolkata, India.	Environment and Ecology 28 (1 B)	0970-0420	2010
3.	Ability of black crowned night herons <i>Nycticorax nycticorax</i> to sense the trees to be victimized by storm.	Environment and Ecology 28 (4)	0970-0420	2010
4.	Nesting frequency in black-crowned night-herons <i>Nycticorax nycticorax</i> in Kolkata, India.	Environment and Ecology 29 (3)	0970-0420	2011
5.	Black-crowned night-heron, <i>Nycticorax nycticorax</i> , destroying commercial fishes in Kolkata, India.	Environment and Ecology 30 (1)	0970-0420	2012
6.	Characteristics of nest-building materials of the black-crowned night-heron, <i>Nycticorax nycticorax</i> , occurring in Kolkata, India.	Environment and Ecology 30 (2)	0970-0420	2012
7.	Asian palm civet <i>Paradoxurus hermaphroditus</i> (Pallas), an effective predator of nestling black-crowned night-heron <i>Nycticorax nycticorax</i> (Linnaeus) in Kolkata, India.	Environment and Ecology 30 (3 B)	0970-0420	2012
8.	Night time parental activities of the black-crowned night-heron <i>Nycticorax nycticorax</i> .	Environment and Ecology 31(3A)	0970-0420	2013

**\* Number of publications listed in International Database: NIL**

20. Areas of consultancy and income generated: NA

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

PRIYABRATA DASGUPTA

1. LIFE MEMBER OF THE INDIAN SCIENCE CONGRESS
2. LIFE MEMBER OF ETHOLOGICAL SOCIETY OF INDIA
3. LIFE MEMBER OF THE ZOOLOGICAL SOCIETY, KOLKATA

22. Student projects

a. Percentage of students who have done in-house projects including interdepartmental/programme:

100% UNDER U.G PART –III, UNIVERSITY OF CALCUTTA

b. Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies

23. Awards/ Recognitions received by faculty and students: NA

24. List of eminent academicians and scientists/visitors to the department: NA

25. Seminars/ Conferences/ Workshops organized & the source of funding:

NIL

26. Student profile programme/course-wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	*F	
UG*					
*ENVS is taught as a compulsory subject for all 3 <sup>rd</sup> year students					

\*M=Male \*F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Not known

29. Student progression NA

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

Since it is a compulsory subject, it is not possible to keep the track.

30. Details of Infrastructural facilities

a) Library: 124 BOOKS PRESENT IN THE LIBRARY

b) Internet facilities for Staff & Students: STUDENT MAY USE DEPARTMENTAL COMPUTERS FOR PREPARING PROJECT WORK

c) Class rooms with ICT Facility: NIL

d) Laboratories: Not Required

31. Number of students receiving financial assistance from college, university,

Government or other agencies: Record is maintained by the Students' aid committee and the office.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: N/A

33. Teaching methods adopted to improve student learning: TRADITIONAL TEACHING –LEARNING METHOD

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

They are all members of NSS& SRIJAN

**35. SWOC analysis of the department and Future plans**

<b>Strengths</b> Dedicated, experienced and competent teaching faculty creating awareness among the students regarding environment and biodiversity	<b>Weaknesses</b> No substantive teaching post. It is difficult to bring all the students to attend their classes.
<b>Opportunities</b> Student-friendly college campus Giving ample scope to carry out environment related studies	<b>Challenges</b> Teacher-student ratio is very high It is hard to fulfill all the requirements of the students

**Future Plans:** To develop herbal garden and medicinal garden in our college premises to enrich the biodiversity and its knowledge.

## EVALUATIVE REPORT OF THE DEPARTMENT OF ECONOMICS

1. **Name of the Department:** Economics
2. **Year of Establishment:** ...1962.....
3. **Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (General Course)
4. **Names of Interdisciplinary courses and the departments/units involved:** NA
5. **Annual/semester/choice based credit system (programme wise):** ANNUAL
6. **Participation of the department in the courses offered by other departments:**
  - Sanghita Bhattacharjee took few classes of Economic Geography in the Department of Geography (Honours) for the present session.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** Nil
8. **Details of courses/programmes discontinued (if any) with reasons :** NA
9. **Number of Teaching posts**

	Sanctioned	Filled
<b>Professors</b>	0	0
<b>Associate Professors</b>	1	1
<b>Asst. Professors</b>	1	1

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil. etc.)**



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the last 4 years
<b>Dr Indrani Sen</b>	Ph.D	ASSOCIATE PROFESSOR	International Trade	33 years (02.12.1982)	NA
<b>Sanghita Bhattacharjee</b>	MA, M.Phil	ASSISTANT PROFESSOR	Development Economics	13 years (21.12.2001)	NA

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled (programme wise)

By temporary faculty : NA

13. Student-Teacher Ratio (programme wise):

I year	70:2
II year	120:2
III year	27:2
Total	217:2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: NA

15. Qualifications of teaching faculty with D.Sc / D.Litt /Ph.D /MPhil/PG:

Name	PG	M.Phil	Specialization	Ph,D	Specialization
<b>Dr Indrani Sen</b>	1 <sup>st</sup> Class	-	-	Complete In 1999	International Trade
<b>Sanghita Bhattacharjee</b>	2 <sup>nd</sup> Class	Complete in 1998	Agricultural Economics	Pursuing	Development Economics

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- UGC- FUNDED MINOR RESEARCH PROJECT COMPLETED BY

Dr Indrani Sen 10.12.10—15.09.2012-1.50 lakhs- Completed

- UGC- FUNDED MINOR RESEARCH PROJECT BY Sanghita Bhattacharjee: 2.15 lakhs- Ongoing

**17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. And total grants received : UGC, RS 3.65 Lakh**

**18. Research Centre/ facility recognized by the University : NIL**

**19. Publications:**

\* a) Publication per faculty :

\* Number of papers published in peer reviewed journals (national/ international) by faculty and students : IS-1

SB-3

Dr Indrani Sen				
1	Challenges of Women: As Music celebrities	ISSN NO- 2348-2974	2014	Journal of Social Science and Welfare, Volume-1
Sanghita Bhattacharjee				
1	Globalisation and Inclusive Growth in India: a Comparison with Asian countries	ISSN NO- 2348-2974	2014	Journal of Social Science and Welfare, Volume-1
2	The Effect of Rural- Urban Migration- A Study of South 24 Parganas	ISSN- 2277-6117	In press	Indian Journal of Social and Natural Sciences
3	'Inclusive Growth and the Informal Sector: A Study of the female domestic workers in South 24 Parganas, West Bengal	ISSN-0976-2183	In Press	International Journal of Research in Commerce and Management

\*Number of publication listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social

Sciences Directory, EBSCO host, etc.) NA

## 20. Areas of consultancy and income generated: NIL

## 21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- Both the teachers are life members of Indian Economic Association
- Dr Indrani Sen is a life member of Bangiya Arthaniti Parishad

## 22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental /programme: 50

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: NA

## 23. Awards/Recognitions received by faculty and students:

### Dr Indrani Sen-

- Stood 3<sup>rd</sup> (1<sup>st</sup> among girls) in West Bengal Higher Secondary Examination in the year 1974 with 80.2% marks and 3 letters
- Awarded Merit and National Scholarships for the results of Higher Secondary Examination
- Stood 1<sup>st</sup> in West Bengal in Elective Music in the Higher Secondary examination in the year 1974 with 89% marks
- Inter-Collegiate Champion in MUSIC Competition in the year 1975 in West Bengal
- Received numerous awards including Double Gold Disc, B.F.J.A Award for two consecutive years, Uttam Kumar and Hemanta Memorial Awards, Ujala Anandalok Award, Michael Award, Ananda Sangeet Critics Award, Lions Film Award, Bharat Nirmaan Award etc for her contribution in Indian music.
- Received Sangeet Samman (2013), Sangeet Maha Samman (2015), Banga Bhushan (2014) from the Govt. of West Bengal.
- A music celebrity performing all over India and abroad.
- A well known playback singer of Bengali films and TV serials.
- Has over 500 discs to her credit.
- Runs successfully a public charitable trust with 2 units- cultural and educational, since 2004.

- Member of the Core Committee of Music Department of Rabindra Bharati University, formulating syllabi of UG, PG and M, Phil courses.
- An adjudicator of Ph. D theses of the above university.

#### **Smt. Sanghita Bhattacharjee**

- Awarded National scholarship for the results of High School, Higher Secondary and bachelor's Degree Examination from MHRD, Government of India
- Qualified UGC-NET (eligibility for Lecturer ship) in June 1998

#### **24. List of eminent academicians and scientists/ visitors to the department:**

**Many senior academia visited the department for the seminar.**

#### **25. Conferences/Workshops organized & the source of funding**

a) National:

Skill development and Capacity building of Academic Backup Service	NSOU	February, 2015
Revisiting Tagore's contribution into Performing arts and Contemporary Development	RBU	August, 2013
Empowerment of the Youth in the light of Vivekananda	Satyapriya College of Education	January, 2012

b) International: Nil

## 26. Student profile programme/ course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
<b>UG (General) 2013</b>	75			75	100
<b>U.G (General) 2014</b>	120			120	100
<b>U.G ( General) 2015</b>	70			70	100

\*M=Male \*F=Female

## 27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	%of students from abroad
<b>UG</b>	100	0	0

## 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? NA

## 29. Student progression

N/A (Since Honours Course in Economics not offered by the college)

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D to Post-Doctoral	
<b>Employed</b> • Campus selection • Other than campus recruitment	5
Entrepreneurship/Self-employment	

## 30. Details of Infrastructural facilities

- a) Library: Seminar Library and General Library
- b) Internet facilities for Staff & Students: Both for staff and students
- c) Class rooms with ICT facility: NIL
- d) Laboratories: NA

**31. Number of students receiving financial assistance from college, university,**

**Government or other agencies:**

**Some students of the department receive financial assistance from the student-aid fund and 'Kanyasree' scheme.**

**32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:**

- **Regular seminars are held with in-house resource persons**
- **Student seminars and projects are undertaken on a regular basis**
- **On the occasion of Swapna Mukherjee Memorial lecture external experts are invited to enrich the students with special lectures on various topics.**

**33. Teaching methods adopted to improve student learning :**

1. Lecture Method & Board work
2. Use of Diagrams, Tables, Graphs and Charts
3. Use of Power Point Slideshow
  4. Reading Assignments in journals and complementary readings
  5. Small groups such as task oriented, discussion
  6. Problem solving or Case studies
  7. Class tests on regular intervals
  8. Special Classes, tutorials etc.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities**

- The Students and the Faculty members regularly participate in all activities organized by the College and the NSS.
- They are active members of 'Srijan Centre for Community Welfare' (a registered NGO run by Women's College, Calcutta). Sanghita Bhattacharjee of Economics Department is the Secretary of the NGO since 2009.
- Dr Indrani Sen was the President of The Women's College Co-Operative Credit Society till 2015. Sanghita Bhattacharjee is a member of the Board of Directors of the Society.

**35.SWOC analysis of the department and Future plans**

<b>STRENGTH</b> Discipline, attendance, student teacher interaction, parent-teacher meeting, counselling	<b>WEAKNESS</b> Since Honours course in Economics is not offered by the college, only Geography, Psychology, Sociology (Honours) and B.A General Students study Economics. Further, few students opt for this course due to less job opportunity in School service in West Bengal.
<b>OPPORTUNITIES</b> Economics as a subject has great career opportunity in several fields like Teaching, Banks, Financial Institutions, Management, etc. all over India and abroad. The syllabus is also at par with that of the competitive examinations for Govt. jobs, thereby leading to high success rate.	<b>CHALLENGES</b> To improve the scholastic merit of the students, who are mainly from middle class family having poor educational background. To train the students for competitive exams for higher education and job opportunities.

**FUTURE PLANS**

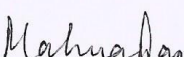
1. Undertake survey works with active participation of the students.
2. Organize National seminars with the participation of eminent academicians.
3. Undertake Research work / project and publication by teachers at international and national levels.
4. To publish annual departmental magazine.
5. To offer Economics (Honours) course in the college.

**DECLARATION BY THE HEAD OF THE INSTITUTION****WOMEN'S COLLEGE, CALCUTTA****NAAC Accredited B++ College**P-29, KSHIRODE VIDYAVINODE AVENUE,  
KOLKATA- 700 003Ref No. WCC/NAAC/DEC-15Dated 30-12-2015**DECLARATION BY THE HEAD OF THE INSTITUTION**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that Peer team will validate the information provided in this SSR during the peer team visit.

  
Dr Mahua Das  
Principal  
Women's College, Calcutta

Place : Kolkata

Date: 30/12 2015



## CERTIFICATE OF COMPLIANCE

**WOMEN'S COLLEGE, CALCUTTA****NAAC Accredited B++ College**P-29, KSHIRODE VIDYAVINODE AVENUE,  
KOLKATA- 700 003Ref No. WCC/NAAC/DEC-15Dated 30-12-2015CERTIFICATE OF COMPLIANCE

This is to certify that Women's College, Calcutta fulfils all norms stipulated by the affiliating University of Calcutta & UGC.

The affiliation and recognition is valid as on date.

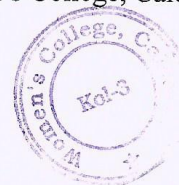
It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once our institution loses its university affiliation or recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by our institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed in our college website.

Dr Mahua Das

Principal

Women's College, Calcutta




## ANNEXURES:

## ANNEXURE 1

Dr. A. M. Chandra  
INSPECTOR OF COLLEGES

No.....




CALCUTTA UNIVERSITY  
CENTENARY BUILDING  
CALCUTTA 700 073

Dated the 7th September, 2004.

To whom it may concern.

This is to certify that Women's College, Calcutta, situated at P-29, Kshirode Vidyavinode Avenue, Kolkata-700 003 is affiliated to the University of Calcutta.

  
Inspector of Colleges.

Handwritten notes: 21-7-9-04, 54910, A-1, 7/9/04, A-1, ①



## ANNEXURE 2



## UNIVERSITY OF CALCUTTA

SRI ASOKE KUMAR MUKHOPADHYAY

ASSISTANT SECRETARY

University Colleges of Arts & Commerce  
Asutosh Building  
Kolkata - 700 073

No. Permission/927/UCAC/C.U. dt.30.09.15

অসোক কুমার মুখোপাধ্যায়

সহ-সচিব

Tel.No.: 2241-0071 (Six Line)

2241-4984 (Seven Line)

(Extn. 302)

Fax No. 91-033-2241-3222

Email : akmucac@gmail.com

To

The Principal

Women' College, Kolkata

P-29 Kshirode Vidyavinode Avenue

Kolkata-700 003

30.09.15

Sub : Grant of Permission for opening courses at the P.G. Department of English, Journalism & Mass Communication.

Madam,

In terms of resolution of the Syndicate, Calcutta University dt.07.09.2015 under Item No.42 and the same being confirmed by the Syndicate dt.22.09.2015 followed by your letter No.1835/PG/15 dated 05.8.15 regarding permission for opening P.G.Courses – M.A. in English, Journalism & Mass Communication at noon session from the current Academic Session 2015-16 the undersigned is hereby directed to inform that the Syndicate resolved that the letter under memo No.482-Edn(CS)/4C-41/15 dt.3.9.15 from the Additional Secretary, Govt. of West Bengal, Higher Education Department you are allowed to start P.G. Courses of Studies in English, Journalism & Mass Communication at Noon session under this University from the academic session 2015-16 and subject to fulfillment of the norms of this University.

You are therefore requested to do the needful.

Thanking you,

Yours faithfully,

(A. K. Mukhopadhyay)

Assistant Secretary, UCAC

Assistant Secretary  
University College of Arts & Commerce  
University of Calcutta



## ANNEXURE 3:

**Government of West Bengal**  
Higher Education Department  
College Sponsored Branch  
BikashBhavan, Salt Lake, Kolkata-700091

No. 842-Edn(CS)/4C-41/15 Dated, Kolkata the 3<sup>rd</sup> September, 2015

**From:** The Additional Secretary to  
the Government of West Bengal,  
Higher Education Department,  
College Sponsored Branch,  
BikashBhavan(6<sup>th</sup> floor)  
Salt Lake-700091

**To:** The Registrar,  
Calcutta University.

**Sub:** No objection regarding introduction of PG course in Women's College,  
Calcutta.

Sir,

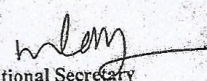
In inviting a reference to the subject mentioned above, I am directed to say that the State Government in the Higher Education Department conveys its no-objection to the proposal for introduction of Post Graduate course in English, Journalism & Mass Communication and Psychology at noon session of Women's College, Calcutta, under the affiliation of Calcutta University, subject to fulfilment of the norms of the concerned University, from the academic year 2015-2016.

Yours faithfully,  
Sd/-  
Additional Secretary

No. 842/1(6)-Edn(CS)/4C-41/15 Dated, Kolkata the 3<sup>rd</sup> September, 2015

Copy forwarded for information and necessary action to:


1. The Director of Public Instruction, West Bengal
2. The Vice-Chairman, West Bengal State Council of Higher Education, 147A, Rashbehari Avenue, Kolkata-700 029.
3. The P.S. to MIC, Higher Education Department
4. The P.S. to the Principal Secretary, Higher Education Department
5. The Joint Secretary, University Branch, Higher Education Department.
6. The Principal, Women's College, Calcutta, Kolkata – 700003. This has a reference to her letter no. 1842/PG. Affiliation/15 dated 17.08.2015.

  
Additional Secretary



## ANNEXURE 4:

No. Permission/799/UCAC/C.U./dt-27/8/13



**CALCUTTA UNIVERSITY**

Date: 23-08-2013

To  
The Principal  
Women's College, Calcutta  
P-29, Kshirode Vidyavinode Avenue  
Kolkata-700 003

**Sub: Grant of Permission for introducing Post-Graduate course in Bengali**

Sir,

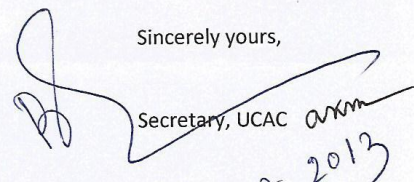
In connection with your letter no 1102/P.G.-Bengali/13 dated 12/7/2013 for introduction of Post-Graduate course of study in Bengali in Women's College, Calcutta, the undersigned is hereby directed to inform you that the Vice-Chancellor has been pleased to accept the report of the Inspection Team, as constituted by the Vice-Chancellor, University of Calcutta vide Syndicate resolution dated 15-07-2013 vide item no.36, in favour of introduction of Post-Graduate course of study in Bengali on self-financing basis in your college from the academic session 2013-2014 with an intake of 55 (fifty five) students per annum including 5 free studentship for poor but meritorious students subject to the following conditions:

1. Course fee is to be fixed at Rs. 15,000.00 for per student per year with additional Library fee, examination charges etc.
2. The college should appoint at least 4 (four) whole-time Assistant Professors on contractual basis (2 teachers for first year and 2 for second year) for the proposed P.G. Course in Bengali and preference should be given to appoint teachers having Ph.D Degrees. One part-time non-teaching staff is essential to appoint in the first year for smooth running of the course. The process of appointing these additional members in the Bengali department needs to be completed immediately.
3. The new Faculty Members should be selected by a properly constituted selection committee having the C.U. representative and must conform to the recruitment rules followed by the U.G.C. and C.U.
4. According to the syllabus Academic assistant may be taken from available teachers of English, Sanskrit and Hindi of your institution for running the course.
5. The college should provide Rs.1 lakh for purchase of books for the P.G. course in Bengali and should specify a room for P.G. Library.
6. The syllabus of the course will be followed as per Calcutta University's Syllabus for P.G. in Bengali for the first two years semester basis and then course requires to be changed differently keeping in view the course outline that the members of the department have drafted.

A report of compliance be sent to the office of the undersigned as early as possible.

Thanking you,

Sincerely yours,




Secretary, UCAC

26.08.2013

## ANNEXURE 5:

Ph. 23236351, 23232701, 23237721  
23234116, 23235733, 23232317  
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)  
UGC Website: [www.ugc.ac.in](http://www.ugc.ac.in)  
F. No. 1-1/2012 (CPP-I/C)

  
Speed post

विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

May, 2014


- 4 JUN 2014

The Principal,  
Women's College  
P-29, Kshirode Vidyavinode Avenue,  
Calcutta, Calcutta – 700 003  
West Bengal

**Sub: - Recognition of Women's College, P - 29, Kshirode Vidyavinode Avenue, Calcutta – 3, Dist. Calcutta, West Bengal under Section 2 (f) & 12 (B) of the UGC Act, 1956.**


Sir,

With reference to your letter no. 1259/D-12/14 dated 18.02.2014 on the above subject, I am directed to say that the name of **Women's College, P -29, Kshirode Vidyavinode Avenue, Calcutta – 3, Dist. Calcutta, West Bengal** established in the year of **1937**, affiliated to **Calcutta University** is included in the list of Colleges maintained under Section **2 (f) & 12 (B)** of the UGC Act, 1956 under the head **Non-Government College** teaching upto **Bachelor's Degree**.

Yours faithfully,  
  
(Charan Dass)  
Under Secretary



## ANNEXURE 6:

  
UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

*14/11/14*

No. WC2-165/12-13 (ERO) ID No. WC2-165 Date: 28-Mar-14  
S.No. 222024

The Accounts Officer  
University Grants Commission  
Eastern Regional Office, Kolkata 700 098

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIth Plan, to  
**Women's College**

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **860140** towards the scheme **XIth Plan College Development** to the Principal, **Women's College** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
<b>Undergraduate</b>				
<b>Plan Block Grant</b>				
Plan Block Grant-Head-31	650070	0	260028	260028
Plan Block Grant-Head-35	2600280	440000	600112	1040112
<b>Total</b>			<b>860140</b>	

The College is requested to note:

A. SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%

B. ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%

C. General district: General-77.5%, SC-15% and ST-7.5%

D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debit to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.

3. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:  
Principal,  
**Women's College**  
**P-29 Kshirode Vidyavinode Avenue, Kolkata**  
**West Bengal 700003**

(b) Account No.: 0090010227439

(c) Name & Address of Branch: United Bank of India, Baghbazar, Kolkata

(d) MICR Code of Branch: 700027005

(e) IFSC Code : UTBI0BAZ101

(f) Type of Account : SB/Current/Cash Credit.

4. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.

5. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure

6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.

7. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.

8. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.

9. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.

10. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.







## ANNEXURE 8:

**WOMEN'S COLLEGE, CALCUTTA****NAAC ACCREDITED B++ COLLEGE**

P-29, Kshirode Vidya Vinode Avenue

Kolkata - 700 003

**ACADEMIC CALENDER (2015 - 2016)**

1st July	Wednesday	College Reopens after Summer Recess
2nd July	Thursday	College Foundation Day
18th July	Saturday	Rath Yatra & Id-UI-Fiter
27th July	Monday	3rd Year Class Commences
15th August	Saturday	Independence Day
31st August	Monday	Second Year Session Commences
5th September	Saturday	Janmasthan
18th September	Friday	Viswakarma Puja
25th September	Friday	Id-Ud-Zoha
2nd October	Friday	Gandhi Birthday
12th October	Monday	Mahalaya
19th October to 14th November	Monday Saturday	Puja Holidays
18th November	Wednesday	Mid-Term Test for 1st Year & 3rd Year Honours
19th November	Thursday	Mid-Term Test for 2nd Year Honours
20th November	Friday	Jagadhhatri Puja
21st November	Saturday	Mid-Term Test-General Paper
23rd November	Monday	Mid-Term Test-General Paper
24th November	Thursday	Mid-Term Test-General Paper
25th November	Wednesday	Guru Nanak's Birthday
26th November	Thursday	Mid-Term Test-General Paper
27th November	Friday	Mid-Term Test-General Paper
28th November	Saturday	Mid-Term Test-General Paper
1st December	Tuesday	Swapna Mukherjee Memorial Lecture
4th December	Friday	College Picnic
18th December	Friday	Parent - Teacher Meeting 3rd Year - 12 Noon 2nd Year - 1 P.M.

21st December	Monday	Heats
22nd December	Tuesday	Sports
24th December	Thursday	Fateah-Doaz-Daham
25th December	Friday	Christmas Day
26th December to 31st December	Saturday Thursday	Winter Recess
1st January	Friday	English New Year's Day
2nd January	Saturday	College Reopens
11th January	Monday	3rd Year Test Commences
12th January	Tuesday	Celebration of Vivekananda's Birthday
15th January	Friday	1st Year Parent - Teacher Meeting From 1 P.M.
23rd January	Saturday	Netaji's Birthday
24th January	Sunday	Foundation Day of Calcutta University
25th January	Monday	Maghotsab
26th January	Tuesday	Republic Day
2nd February	Tuesday	Founder Principal's Birthday
9th February	Tuesday	2nd Year Test Commences
13th February	Saturday	Saraswati Puja
14th February	Sunday	Saraswati Puja
29th February	Monday	Publication of IInd Year Result
7th March	Monday	Maha Shivaratri
9th March	Wednesday	1st Year Test Commences
23rd March	Wednesday	Dolyatra
24th March	Thursday	Holi
25th March	Friday	Good Friday
26th March	Saturday	Easter Saturday
31st March	Thursday	Publication of 1st Year Result
13th April	Wednesday	Dr. B.R.Ambedkar's Birthday& Chaitra Sankranti
14th April	Thursday	Bengali New Year's Day
1st May	Sunday	May Day
8th May	Sunday	Rabindra Jayanti
16th May to 30th June	Monday Thursday	Summer Recess

## ANNEXURE 9:

## K. PRASAD &amp; COMPANY

CHARTERED ACCOUNTANTS

24, R. N. MUKHERJEE ROAD, KOLKATA-700 001

PHONES : (033) 2248-0268, 2248-4654, 2248-6667, Fax : 2213-3571, Email : kr12@kprasad.in

AUDITORS' REPORT

We have audited the attached Balance Sheet of WOMEN'S COLLEGE, CALCUTTA of P-29, Kshirode Vidya Vinode Avenue, Kolkata - 700 003 as at 31st March, 2013 and the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibilities of the college management. Our responsibility is to express an opinion on these financial statements based on our Audit.

We conducted our Audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the Audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An Audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of the financial statements. We believe that our audit provides a reasonable basis for our opinion.

1. We have obtained all the information and explanations, which to the best of our knowledge and believe where necessary for the purpose of our Audit.
2. In our opinion, proper books of Accounts and Registers have been kept as required under the Act, Rules and Bye Rules of the college, so far as appears from our examination of these books, vouchers and other relevant documents produced to us, for our verification.
3. The Balance Sheet and the Income and Expenditure Account dealt with by this report are in agreement with the books of accounts.
4. In our opinion and to the best of our information and according to the explanations giving to us, the said accounts subject to Schedule - 12 [Note No. 2(b)] in case of non-presentation of cheques issued but pending since long years and read together with the Notes & Annexure thereon give a true and fair view :
  - (i) in the case of Balance Sheet, of the State of affairs as at 31st March, 2013 ; and
  - (ii) in the case of Income and Expenditure Account, of the excess of Income over Expenditure for the accounting year ended on that date.

Place : Kolkata

Date : The 9<sup>th</sup> day of January, 2014.For K. PRASAD & CO.  
CHARTERED ACCOUNTANTS  
SWAPAN BASU  
Partner

Membership no - F/51467.



ANNEXURE TO AUDITORS' REPORT

1. Title deeds of land and building were placed before us for verification. As per the deed, the said Building was constructed on the Lease Land allotted by Board of Trustees for the improvement of Calcutta and present valuation of Building and structure made by the Trust will be referred to the sole arbitration of the Chief engineer, P.W.D., Government of West Bengal.
2. Physical Verification of the Fixed Assets was conducted by the management. No material discrepancies were noticed. Records are being maintained properly by the Institution on acquisition of Assets from UGC Grants and College Own Fund.  
  
There were no transfers of movable or immovable property without the previous approval of the State Government.
3. The Institution has utilized the UGC grants received during the year. Separate Bank Account has been maintained for utilization of such fund.
4. The Institution has generally been regular in depositing Provident Fund, Professional Tax and other material statutory dues applicable to it with the appropriate authorities. There was no undisputed amounts payable as at 31<sup>st</sup> March, 2013.
5. There were no leave vacancy depositions posting against leave vacancy.
6. (a) Roll strength of the students course-wise has been furnished in the statement enclosed.  
  
(b) Number of Teaching Staff, Non-Teaching Staff (both full and part-time) has been mentioned in the statement enclosed.  
  
(c) Other information required has been mentioned in the statement enclosed.

The 9<sup>th</sup> day of Jan., 2013.

For K. PRASAD & CO.  
CHARTERED ACCOUNTANTS

  
SWAPAN BASU  
Partner

## WOMEN'S COLLEGE, CALCUTTA

P-29, KSHIRODE VIDYAVINODE AVENUE, KOL-700 003

## BALANCE SHEET AS AT 31st MARCH, 2013

Liabilities	Schedule	Amount (Rs.)	Amount (Rs.)	Assets	Schedule	Amount (Rs.)	Amount (Rs.)
<u>Accumulated Fund</u>				<u>Fixed Assets</u>	6		10,404,027
As per last A/c		28,706,167		<u>Undisbursed Grant</u>			
Add: Excess of Income over Expenditure		5,946,929		As per last A/c		1,774,845	
Add: Tabular Shed Grant		3,000,000		Add: Received during the year		5,265,135	
Add: Golden Jubilee Grant		1,000,000				7,039,980	
Add: IAS W C Study Center		197,000		Less : Disbursed during the year		3,432,050	3,607,930
Add: Transfer from UGC Fund		243,621					
Add: Transfer from Development Fund		187,500	39,281,217	<u>Fixed Deposit</u>	7		
				As per last A/c		15,543,018	
<u>Undisbursed Grant &amp; Scholarship</u>	1		4,218,773	Add: Fresh FD with Union Bank		3,500,000	
				Add: Accrued Interest on FD		2,721,461	21,764,479
<u>Sundry Receivables</u>	2		180	<u>Loans &amp; Advances</u>	8		19,600
				<u>Union Bank (Flexi Deposit)</u>			6,829,000
<u>Provident Fund</u>	3		9,136,952	<u>Advance paid to Building Fund</u>			
				As per last A/c		160,155	
<u>Sundry Liabilities</u>	4		4,253,678	Less: Recovered during the year		73,480	86,675
				<u>Sub Funds</u>	9		3,168,008
<u>Sub Funds</u>	5		3,168,008	<u>Pay - Packet</u>	10		3,218,173
				<u>Provident Fund</u>	11		9,136,952
				<u>Cash in hand</u>			6,008
				<u>Cash at bank</u>			
				UBI Baghbazar CA-31335		325,767	
				UBI Baghbazar CA-20798		102,888	
				UBI Baghbazar SB-331291		1,378,759	
				UBI Baghbazar SB-997724		10,542	1,817,956
			60,058,807				60,058,807

Notes on Accounts

12

As per our Report Attached

For K. PRASAD & CO.  
CHARTERED ACCOUNTANTSSWAPAN BASU  
PartnerThe 9<sup>th</sup> day of Jan., 2013

PRINCIPAL

## WOMEN'S COLLEGE, CALCUTTA

P-29, KSHIRODE VIDYAVINODE AVENUE, KOL-700 003

## INCOME &amp; EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2013

Expenditure	Amount (Rs.)	Amount (Rs.)	Income	Amount (Rs.)	Amount (Rs.)
Tuition fees paid to Govt of WB		658,584	Tuition fees		1,471,798
College maintenance		205,852	Admission fees		56,200
Generator expenses		6,701	Session fees		140,875
Identity card expense		2,010	Sports and games		27,570
Incidental academic exp		87,133	College maintenance		220,080
Geography pract exp		6,518	Generator charges		136,488
Psychology pract exp		7,788	Electric charges		132,088
FNTG pract exp		25,807	Identity card		19,590
Music pract expenses		900	Incidental academic exp Fees		789,050
Journalism pract expense		612	Transfer & Cancellation fees		15,300
Chemistry pract expense		54,232	Physical fitness prog		110,040
Part time salary		2,512,900	Geography pract fees		241,780
Conveyance		40,488	Geography development fees		1,037,200
Payment to Auditors:			Psychology pract fees		135,900
For Statutory Audit	3,932		Psychology development fees		468,300
For Internal Audit	14,000	17,932	FNTG pract fees		188,000
Contingency		21,151	FNTG development fees		610,400
Postage & stamp		3,214	Journalism pract fees		153,450
Electric bill		265,415	Journalism development fees		820,200
Telephone bill		30,006	Music pract fees		44,760
Bank Charges:			Music development fees		19,100
For GF	13,424		Chemistry pract fees		111,600
For Pay-packet	332	13,756	Chemistry development fees		100,000
Meeting expenses		21,101	Hindi development fees		9,600
Printing & stationary		40,730	Sociology development fees		145,300
Xerox expenses		13,386	Miscellaneous receipts		117,804
College ceremony		650	Postage & stamp		408
Medical aid		1,647	Forms & prospectus		23,770
Computer Maintenance		28,471	Spoken english course		61,000
Journalism pract exam expense		5,341	Platinum jubilee ceremony		91,700
Psychology pract exam exp		19,899	Bank Interest:		
FNTG pract exam exp		21,814	On GF	81,164	
Internet Charges		2,161	On Pay-packet	91,304	
Books & periodicals		9,944	On FFD	264,772	437,240
Music pract exam expenses		1,700	Practical exam		5,920
Property tax (K M C)		361,408	Part time Salary Grant(pay-pac)		1,333,185
Sociology pract exam expenses		969	C W T T Grant (pay-pac)		3,571,500
Education pract exam expenses		1,124	Interest on F. D		1,873,770
Practical exam expenses		24,318			
Gardening expenses		21,120			
E filing charges		3,709			
Website expenses		5,000			
Students safety Insurance		7,538			
Advertisement expenses		3,220			
Practical exam exp		8,051			
Binding expenses		2,520			
Seminer Expenses		977			
August Ceremony		1,495			
College examination exp		90,283			
Chemistry laboratory exp		13,978			
Bursar Allowance		3,600			
Seminer Expenses		5,418			
Annual Sports and games		18,737			
College safety insurance		5,310			
Canteen upkeepment		776			
Annual picnic		23,350			
Safety fire service		12,598			
Travelling & fooding allowance		38,192			
Part time Salary Grant(pay-pac)		1,078,301			
C W T T Grant (pay-pac)		2,054,400			
Depreciation on Fixed assets		859,802			
Excess Income Over Expenditure		5,946,929			
		14,720,966			14,720,966

Notes on Accounts 12

As per our Report Attached

For K. PRASAD & CO.  
CHARTERED ACCOUNTANTSThe 9<sup>th</sup> day of Jan., 2013

SWAPAN DAS

PRINCIPAL



**K. PRASAD & COMPANY**

CHARTERED ACCOUNTANTS

24, R. N. MUKHERJEE ROAD, KOLKATA-700 001

PHONES : (033) 2248-0268, 2248-4654, 2248-6667, Fax : 2213-3571, Email : kr12@kprasad.in

**AUDITORS' REPORT**

We have audited the attached Balance Sheet of WOMEN'S COLLEGE, CALCUTTA of P-29, Kshirode Vidya Vinode Avenue, Kolkata - 700 003 as at 31st March, 2014 and the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibilities of the college management. Our responsibility is to express an opinion on these financial statements based on our Audit.

We conducted our Audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the Audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An Audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of the financial statements. We believe that our audit provides a reasonable basis for our opinion.

1. We have obtained all the information and explanations, which to the best of our knowledge and believe where necessary for the purpose of our Audit.
2. In our opinion, proper books of Accounts and Registers have been kept as required under the Act, Rules and Bye Rules of the college, so far as appears from our examination of these books, vouchers and other relevant documents produced to us, for our verification.
3. The Balance Sheet and the Income and Expenditure Account dealt with by this report are in agreement with the books of accounts.
4. In our opinion and to the best of our information and according to the explanations giving to us, the said accounts subject to Schedule - 12 [Note No. 2(b)] in case of non-presentation of cheques issued but pending since long years and read together with the Notes & Annexure thereon give a true and fair view :
  - (i) in the case of Balance Sheet, of the State of affairs as at 31st March, 2014 ; and
  - (ii) in the case of Income and Expenditure Account, of the excess of Income over Expenditure for the accounting year ended on that date.

Place : Kolkata

Date : The 24<sup>th</sup> day of Dec . , 2014.For K. PRASAD & CO.  
CHARTERED ACCOUNTANTSSWAPAN BASU  
PartnerMembership No.-F-51467  
Firm Registration No. - 303062E

ANNEXURE TO AUDITORS' REPORT

1. Title deeds of land and building were placed before us for verification. As per the deed, the said Building was constructed on the Lease Land allotted by Board of Trustees for the improvement of Calcutta and present valuation of Building and structure made by the Trust will be referred to the sole arbitration of the Chief engineer, P.W.D., Government of West Bengal.
2. Physical Verification of the Fixed Assets was conducted by the management. No material discrepancies were noticed. Records are being maintained properly by the Institution on acquisition of Assets from UGC Grants and College Own Fund.  
  
There were no transfers of movable or immovable property without the previous approval of the State Government.
3. The Institution has utilized the UGC grants received during the year. Separate Bank Account has been maintained for utilization of such fund.
4. The Institution has generally been regular in depositing Provident Fund, Professional Tax and other material statutory dues applicable to it with the appropriate authorities. There was no undisputed amounts payable as at 31<sup>st</sup> March, 2014.
5. There were no leave vacancy deputations posting against leave vacancy.
6. (a) Roll strength of the students course-wise has been furnished in the statement enclosed.  
(b) Number of Teaching Staff, Non-Teaching Staff (both full and part-time) has been mentioned in the statement enclosed.  
(c) Other information required has been mentioned in the statement enclosed.

The 24<sup>th</sup> day of Dec., 2014.

For K. PRASAD & CO.  
CHARTERED ACCOUNTANTS

SWAPAN BASU  
Partner

Membership No.-F-51467  
Firm Registration No. - 303062E



## WOMEN'S COLLEGE, CALCUTTA

P-29, KSHIRODE VIDYAVINODE AVENUE, KOL-700 003

## BALANCE SHEET AS AT 31st MARCH, 2014

Liabilities	Schedule	Amount (Rs.)	Amount (Rs.)	Assets	Schedule	Amount (Rs.)	Amount (Rs.)
<u>Accumulated Fund</u>				<u>Fixed Assets</u>	6		10,745,851
As per last A/c		39,281,217		<u>Undisbursed Grant</u>			
Add: Excess of Income over Expenditure		8,582,975		As per last A/c		3,607,930	
Add: Donation		200,000		Add: Received during the year		1,296,000	
Add: IAS W C Study Center		197,000				4,903,930	
Add: Transfer from Undisbursed Grant		497,636		Less : Disbursed during the year		2,198,262	2,705,668
Add: Transfer from UGC Fund		753,102					
Add: Transfer from Development Fund		411,290	49,923,220	<u>Fixed Deposit</u>	7		
				As per last A/c		21,764,479	
<u>Undisbursed Grant &amp; Scholarship</u>	1		2,818,875	Add: Fresh FD with Union Bank		10,000,000	
				Add: Accrued Interest on FD		2,697,109	34,461,588
<u>Sundry Receivables</u>	2		8,760	<u>Loans &amp; Advances</u>	8		19,600
				<u>Union Bank (Flexi Deposit)</u>			3,655,000
<u>Provident Fund</u>	3		11,333,767	<u>Advance paid to Building Fund</u>			
				As per last A/c		86,675	
<u>Sundry Liabilities</u>	4		4,397,549	Less: Recovered during the year		76,080	10,595
				<u>Sub Funds</u>	9		3,694,958
<u>Sub Funds</u>	5		3,694,959	<u>Pay - Packet</u>	10		4,426,783
				<u>Provident Fund</u>	11		11,333,767
				<u>Cash in hand</u>			16,575
				<u>Cash at bank</u>			
				UBI Baghbazar CA-31335		575,458	
				UBI Baghbazar CA-20798		104,001	
				UBI Baghbazar SB-331291		397,675	
				UNION Baghbazar SB-997724		28,611	1,106,745
			72,177,130				72,177,130

Notes on Accounts

12

As per our Report Attached

For K. PRASAD & CO.  
CHARTERED ACCOUNTANTSSWAPAN BASU  
PartnerThe 24<sup>th</sup> day of Dec., 2014Membership No.-F-51467  
Firm Registration No. - 303062EMahmadas  
Principal  
Women's College, Calcutta

**WOMEN'S COLLEGE, CALCUTTA**  
**P-29, KSHIRODE VIDYAVINODE AVENUE, KOL-700 003**  
**INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2014**

Expenditure	Amount (Rs.)	Amount (Rs.)	Income	Amount (Rs.)	Amount (Rs.)
Tuition fees paid to Govt of WB		823,653	Tuition fees		1,576,220
College maintenance		211,899	Admission fees		60,855
Generator expenses		4,488	Session fees		148,085
Sports & Games		29,552	Sports and games		28,455
Incidental academic exp		138,461	College maintenance		228,480
Geography pract exp		17,758	Generator charges		161,300
Psychology pract exp		7,322	Electric charges		136,440
FNTG pract exp		47,769	Identity card		7,470
Music pract expenses		6,767	Incidental academic exp Fees		817,430
Journalism pract expense		80	Transfer & Cancellation fees		24,900
Chemistry pract expense		20,584	Physical fitness prog		113,940
Part time salary		908,050	Geography pract fees		272,900
Conveyance		47,617	Geography development fees		1,128,500
Payment to Auditors:			Psychology pract fees		240,960
For Statutory Audit	3,932		Psychology development fees		433,600
For Internal Audit	12,000	15,932	FNTG pract fees		275,195
Contingency		20,750	FNTG development fees		870,500
Postage & stamp		3,756	Journalism pract fees		321,240
Electric bill		323,572	Journalism development fees		973,900
Telephone bill		16,602	Music pract fees		63,240
Bank Charges:			Music development fees		15,300
For GF	18,352		Chemistry pract fees		166,993
For Pay-packet	768	19,120	Chemistry development fees		125,600
Meeting expenses		28,895	Hindi development fees		9,100
Printing & stationary		75,781	Sociology development fees		157,800
Xerox expenses		13,273	Miscellaneous receipts		64,564
Forms & Prospectus		61,525	Postage & stamp		443
Medical aid		393	Forms & prospectus		28,775
Computer Maintenance		36,922	Minoery Development grant exp		6,500
Journalism pract exam expense		11,859	Platinum jubilee ceremony		95,060
Psychology pract exam exp		20,151	Bank Interest:		
FNTG pract exam exp		26,316	On GF	23,618	
Envs Practical exam exp		4,103	On Pay-packet	123,998	
Books & periodicals		7,318	On FFD	362,709	
Examination expenses		2,740	Contingency	1,404	511,729
Property tax (K M C)		26,640	Bank charges		4,556
Sociology pract exam expenses		220	Geography pract fees recovery		1,600
Education pract exam expenses		452	C W T T Grant (pay-pac)		3,309,356
Practical exam expenses		5,300	Advance recovery of cwts		295,594
Gardening expenses		5,200	Advance recover of ptts		117,750
Naac expenses		2,713	Part time Salary Grant(pay-pac)		53,359
Website expenses		10,656	Interest on F. D		2,697,109
Students safety Insurance		7,538	Adj. for S.Liabilities from C.U.		1,334,554
Laboratory expenses		1,400			
E-TDS return charges		1,755			
EP Tax return charges		1,535			
Chemistry practical exam expenses		2,075			
Binding expenses		10,680			
Golden jubilee expenses		600,000			
Advertisement expenses		7,992			
PSYG Laboratory expenses		3,900			
College ceremony		11,808			
PG bengali expenses		6,400			
Livaries		6,065			
Library Maintenance		12,870			
Canteen upkeepment expenses		15,880			
Software packages		10,000			
Minoery Development grant exp		6,500			
Ground rent		84			
Seminar expenses		8,058			
Geography Excursion		4,500			
College safety insurance		5,315			
Annual picnic		12,210			
KMC Tax		51,587			
Bursar Allowance		4,400			
CWTTs Salary		513,600			
PTTS Salary		195,250			
Pay-packet for ptts	531,780				
Pay-packet for cwts	1,392,070				
Arrear salary for Cwts	513,600				
Arrear salary for Ptts	166,050				
Bonus	33,800	2,637,300			
Depreciation on Fixed assets		1,153,456			
Excess Income Over Expenditure		8,562,975			
		16,879,322			16,879,322

**For K. PRASAD & CO.**  
**CHARTERED ACCOUNTANTS**

**SWAPAN BASU**  
**Partner**  
**Membership No.-F-51467**  
**Firm Registration No. - 303062E**

Notes on Accounts

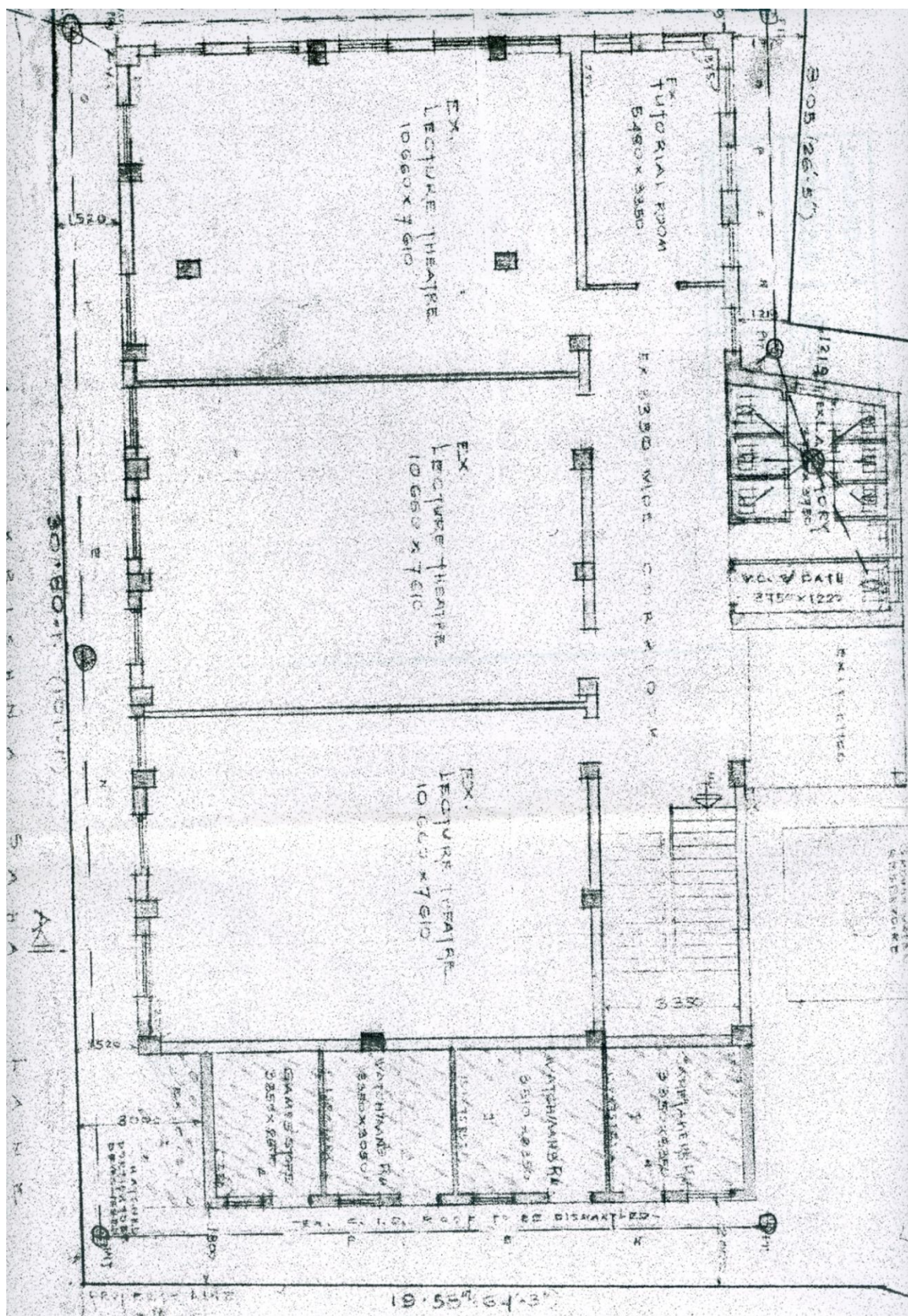
12

As per our Report Attached

The 24<sup>th</sup> day of Dec, 2014

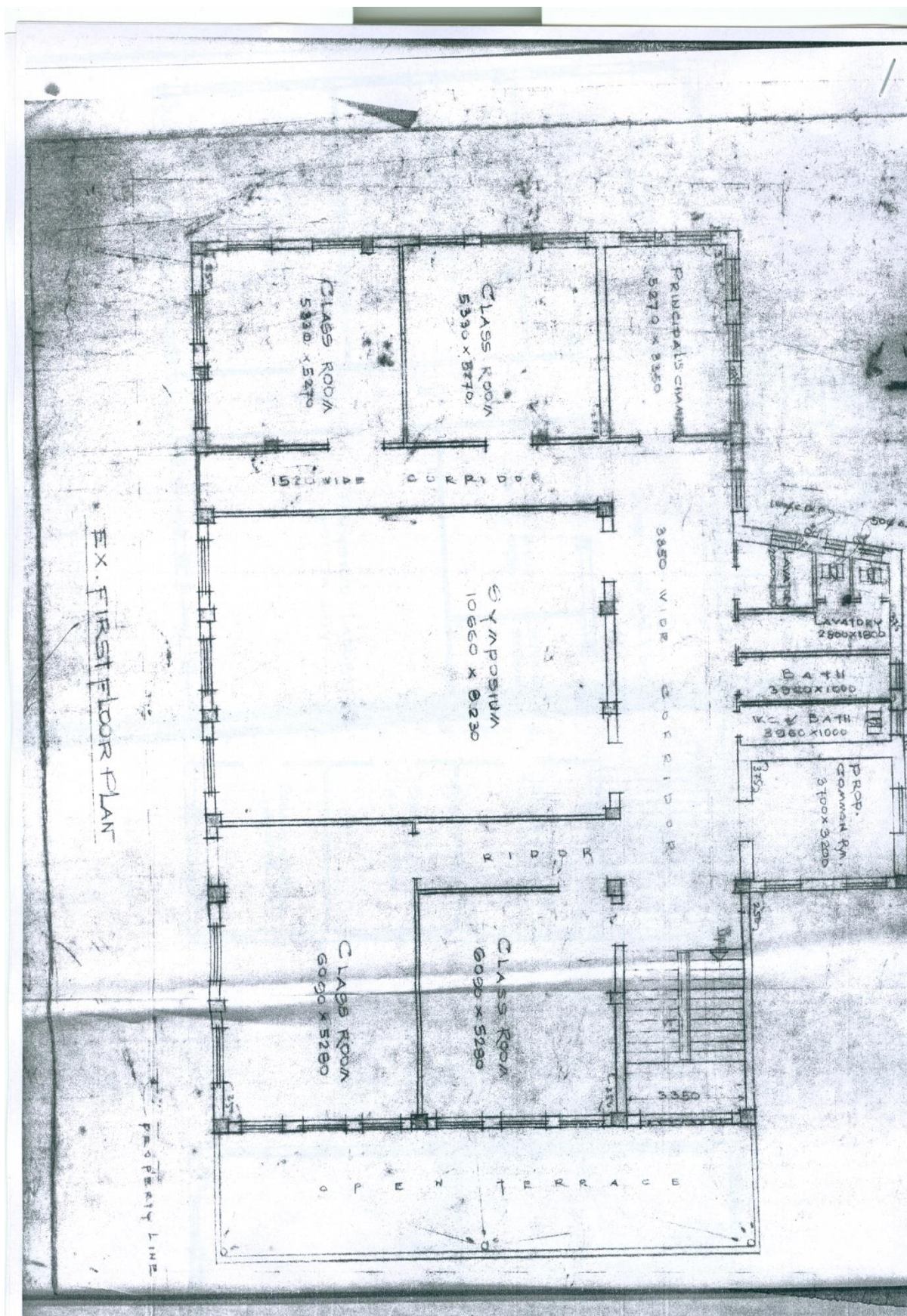


ANNEXURE 10:



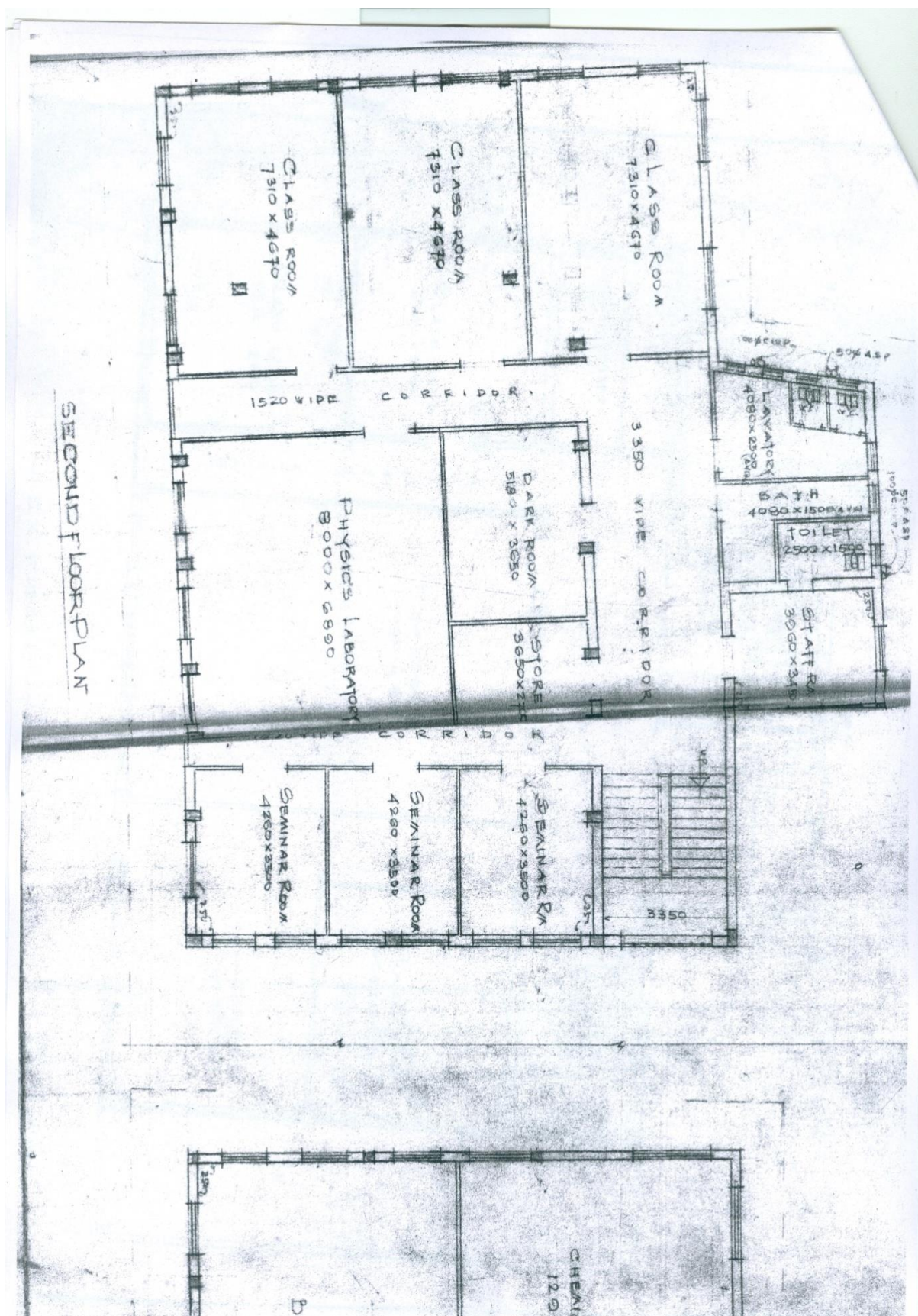


## ANNEXURE 11:



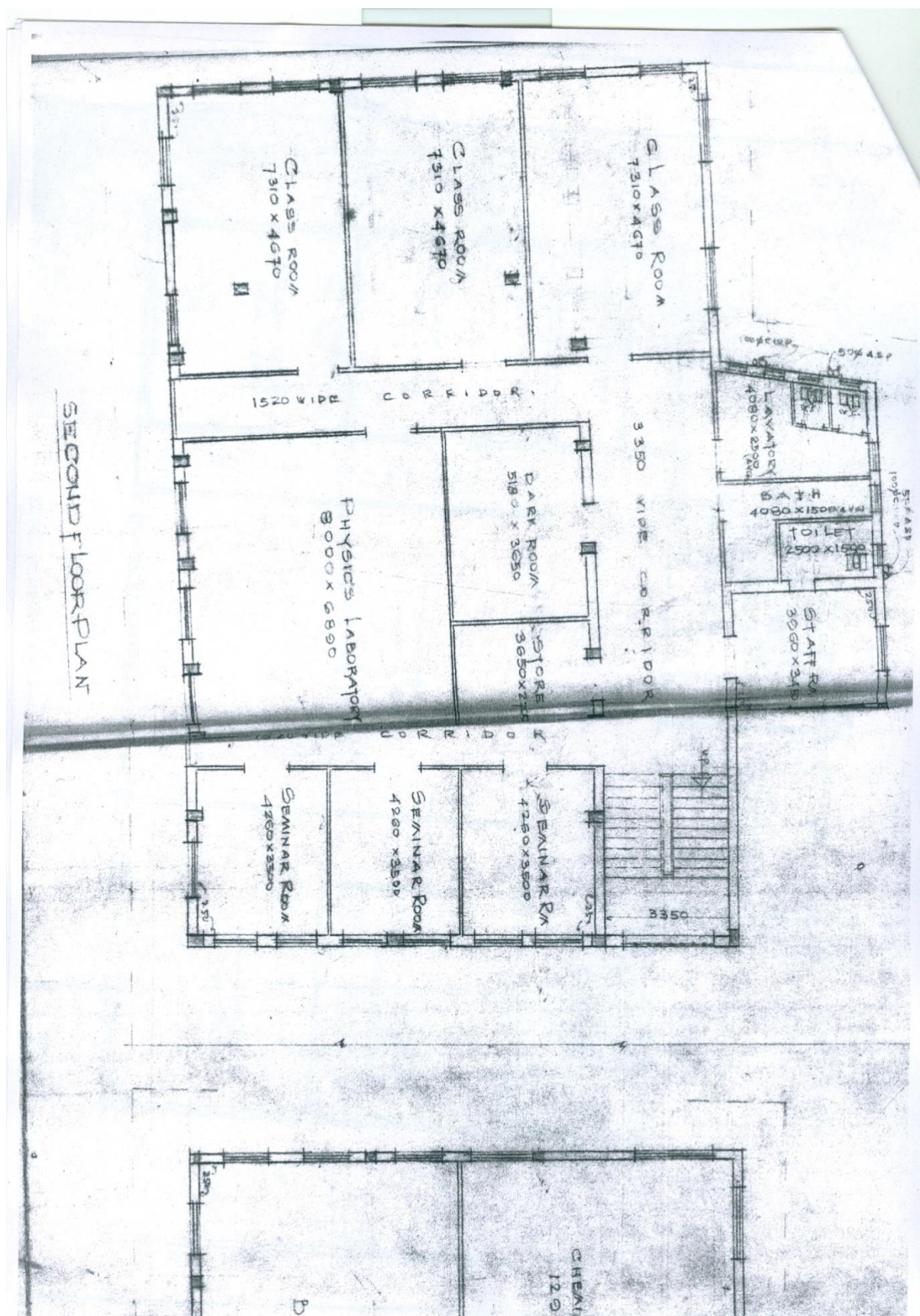


# ANNEXURE 12:

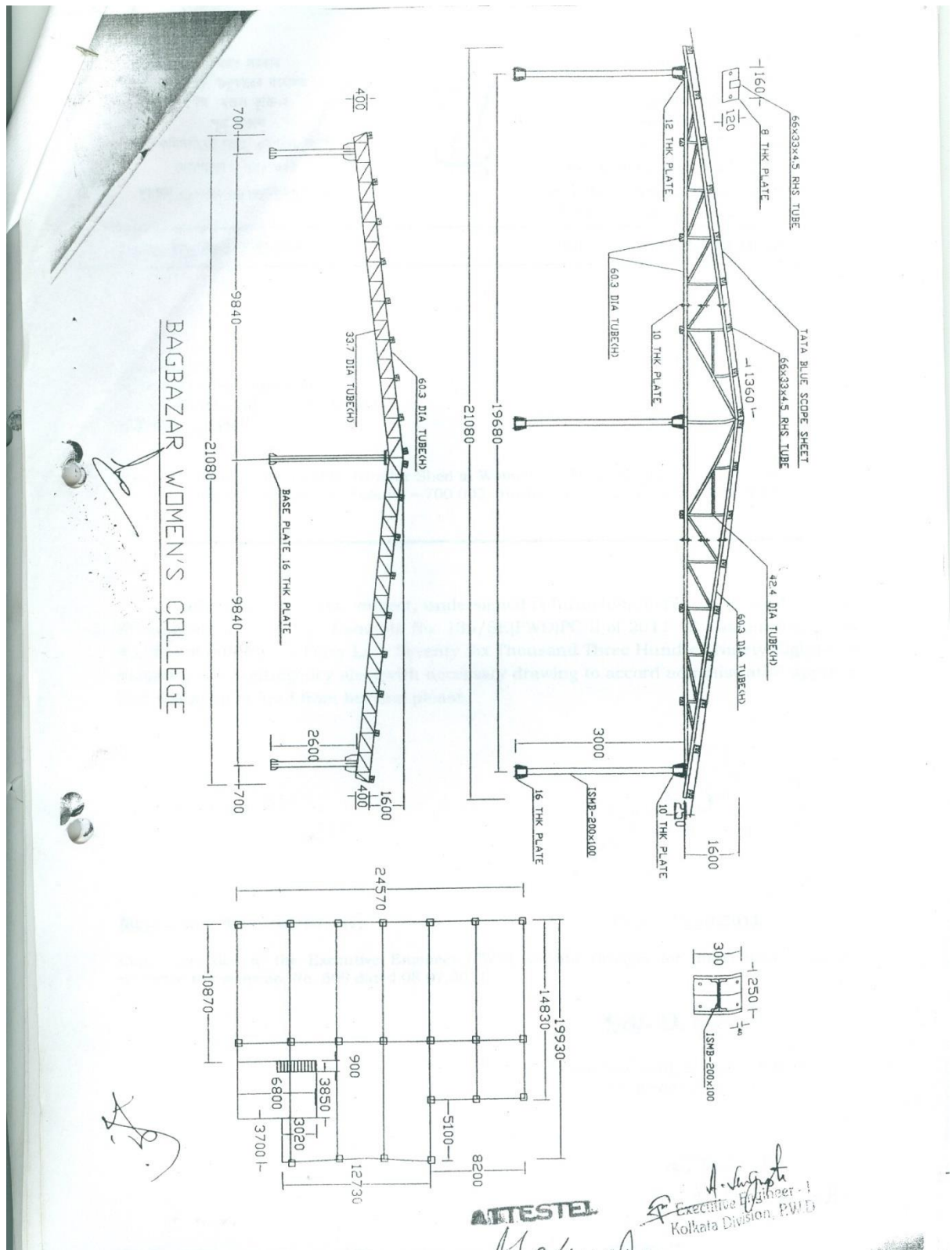




## ANNEXURE 13:

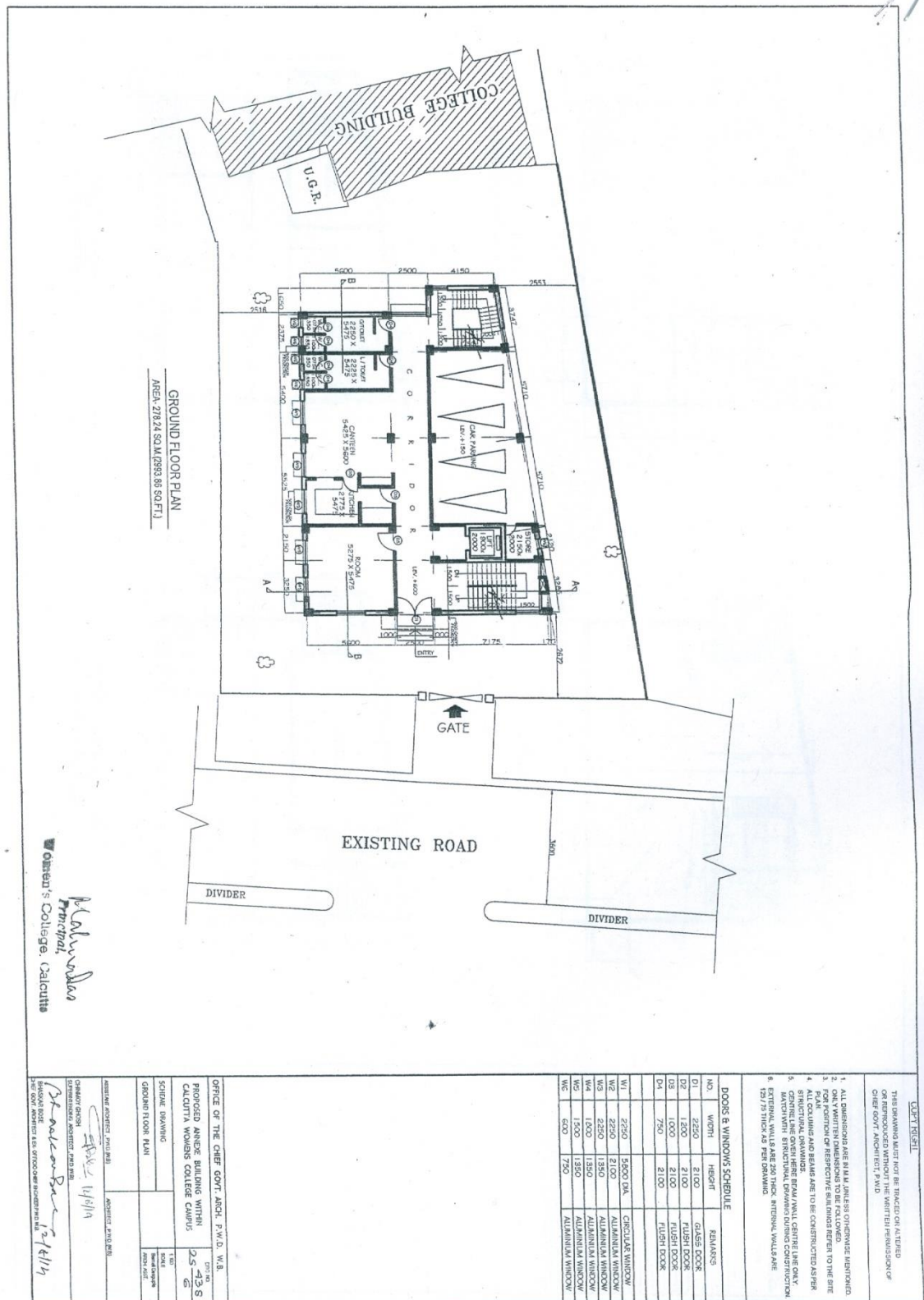


ANNEXURE 14:



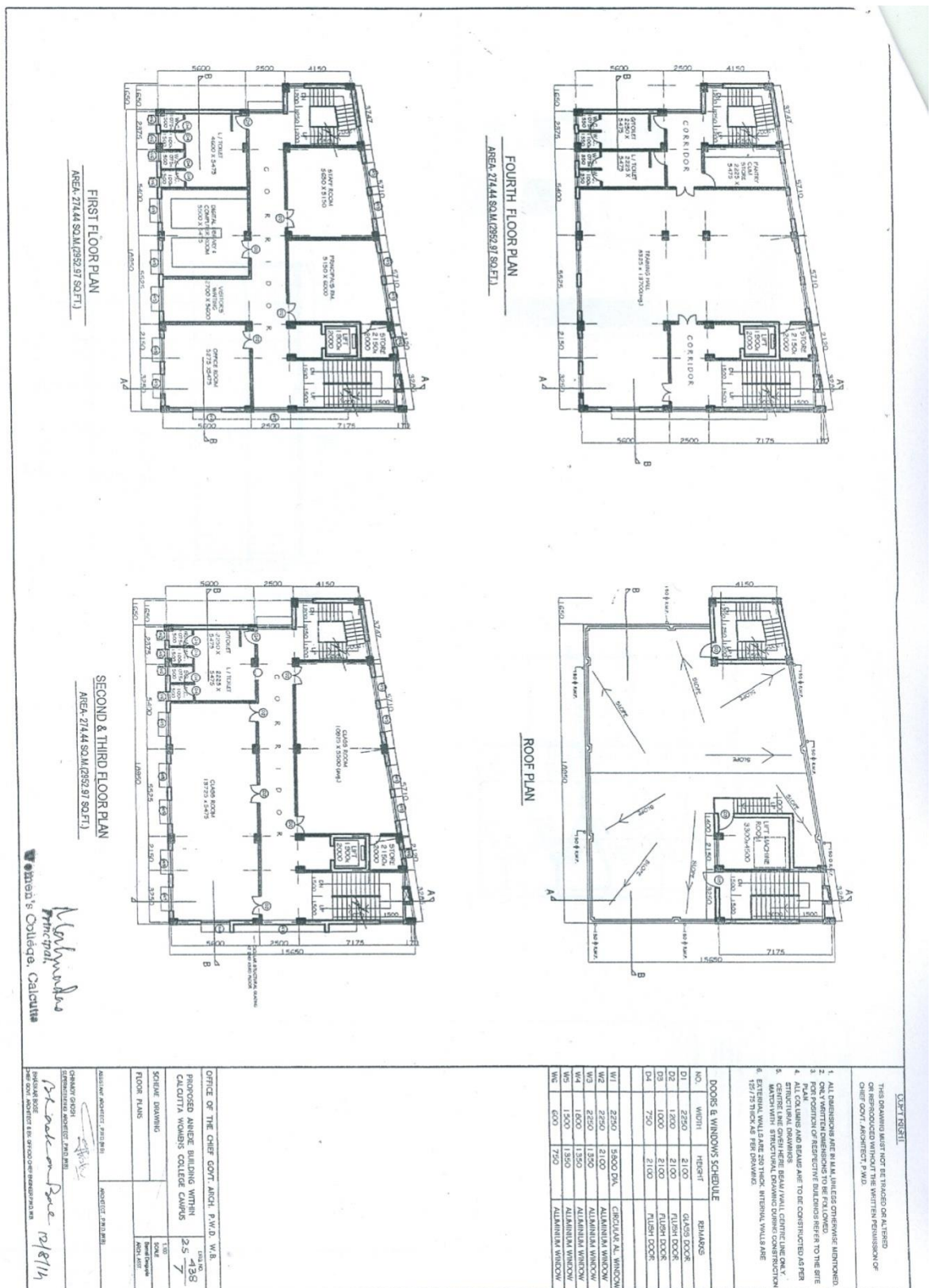


## ANNEXURE 15:





## ANNEXURE 16:





**ANNEXURE 18:**

Name of Teacher	Peer	Principal	Self	Student
<b>English</b>				
Subhra Bandopadhyay	8.8	9	9	8.4
Debamitra Kar	9.2	9	9	9.5
Sudipta Gupta	8.63	8	9	8.9
<b>Bengali</b>				
Dr Manasi Sengupta	9.3	9	9	9.8
Dr. Dipti Chakroborty	9.1	8.5	9	9.7
Dr Soumen Das	9.1	8.5	9	9.7
Dr. Avijit Banerjee	8.1	8	9	7.3
<b>Hindi</b>				
Mahmuda Khanam	7.3	7	8	7
Minu singh	8.5	8.5	8.5	8.5
Swantanu Nath	8.2	8	8	8.5
<b>Sanskrit</b>				
Dr Mala Kumari Gupta	9.2	8.5	9	10
Rituparna Saha	9.03	8.5	9	9.6
<b>History</b>				
Narayani Bannnerjee	8.83	8	9	9.5
Dr Madhumita Das	9.6	9	9	10
Susmita Mitra	9.2	8.5	9	10
Sanjukta Sardar Naskar	9	8	9	10
<b>Political Science</b>				
Dr Mahua Das (Principal)	9.2	9	9	9.5
Kakoli Munshi	8.7	8.5	9	8.5
Ubhoy Bharati Acharya	8.83	8.5	9	9
Rakhi Banik	9.2	9	9	9.5
Archita seal	8.7	8	9	9
<b>Philosophy</b>				
Swati Sen Gupta	8.3	8.5	9	7.5
Satakshi Sinha Roy	8.7	8	9	9
Bausakhi Das Saha	8.5	8	9	8.5
Tanusree Das	8.8	8	9	9.4
<b>Economics</b>				
Dr Indrani Sen	9	9	9	9
Sanghita Bhattacharjee	9	9	9	9
<b>Education</b>				
Rituparna Ganguly	8.83	8.5	9	9
Jhumpa Biswas	8.7	8.5	9	8.6
<b>Geography</b>				
Baisakhi Datta	8.83	8.5	9	9
Arnab Ghosh	9	9	9	9
<b>Psychology</b>				
Dr Manimala Mukherjee	8.83	8.5	9	9
Dr. Sayantani Bhattacharya	8.7	9	9	8
Soonli Sanyal	8.7	8	9	9
<b>Sociology</b>				

Punyarupa Bhadury	9.06	9	9	9.2
<b>Food and Nutrition</b>				
Arpita Srimani	8.73	8	9	9.2
Dr Debarati Mukherjee	9.03	9	9	9.1
<b>Journalism and Mass Communication</b>				
Rashmi Roy	9.2	9	9	9.5
<b>Chemistry</b>				
Dr Sukla Ghosh	8.5	8.5	9	8.1
<b>Music</b>				
Silpi Aditya Basu	9..2	8.5	9	10

**ANNEXURE 19: PUBLICATION DETAILS**

NAME OF FACULTY : DR. MADHUMITA DAS

DEPARTMENT : HISTORY

QUALIFICATION : M.A. Ph.D.

DESIGNATION : ASSOCIATE PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1	Commercialization of Durga Puja Festival in Bengal	CORPUS RESEARCH INSTITUTE – An Annual Interdisciplinary Journal	0976-075Xcl10	Jan-Dec. 2014

**DEPARTMENT OF POLITICAL SCIENCE**

NAME OF FACULTY : RAKHI BANIK

QUALIFICATION : M.PHIL

DESIGNATION : ASSISTANT PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1	“Saharer Daridra Durikaron Karmosuchi O Anshagrahan mulack ganatantrik babostha”	Samaj Jijasa	ISSN No. 2321-158X	2013
2	“Federalism in India : Situating The Local Governments”	Journal of Social Science and Welfare	ISSN No. 2348-2974	2015
3	“Bharater Sangbidhan o Sashan Baybosther Pathoparikrama	Book	ISBN No. 978-81-8064-246-3	2014

NAME OF FACULTY : UBHOY BHARATI ACHARYA

QUALIFICATION : M.PHIL

DESIGNATION : ASSISTANT PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1	Dalit Women in India: Silent Victims of Caste and Gender based discrimination	Journal of Social Science and Welfare	ISSN No. 2348-2974	2015

#### DEPARTMENT OF EDUCATION

NAME OF FACULTY : RITUPARNA GANGOPADHYAY

QUALIFICATION : M.A. B.Ed (pursuing Ph.D)

DESIGNATION : ASSISTANT PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	'Rabindranather Shiksha Bhabna	Monone Rabindranath	978-93-82663-35-5	Jan. 2015
2.	Educating Girl Children : Hurdles and efforts to overcome	Journal of Social Science and Welfare	2348-2974 Vol (2)	Dec. 2015

NAME OF FACULTY : JHUMPA BISWAS

QUALIFICATION : M.A. (pursuing Ph.D)

DESIGNATION : ASSISTANT PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Corporal Punishment in School : Coping	Journal of Social Science and Welfare	2348-2974 (Vol.1)	2014

	strategies adopted by Adolescents			
2.	A study of Test Anxiety and Academic Overload of Adolescents	Sikshachintan	0973-5461	2014

**DEPARTMENT OF ENGLISH**

NAME OF FACULTY : SUBHRA BANDYOPADHYAY

QUALIFICATION : M.A. M.PHIL

DESIGNATION : ASSOCIATE PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	The Plight of the Nineteenth Century Bengal Women as Revealed In their Literary works	Journal Social Science and Welfare	23482974 (Vol. No. 1)	2014

NAME: DEBAMITRA KAR

QUALIFICATION: M.A. M.PHIL (pursuing Ph.D)

DESIGNATION: ASSISTANT PROFESSOR

**LIST OF PUBLICATIONS**

Serial No.	Title	Name of the Journal/Book	ISSN/ISBN	Year of Publication
1.	Jeb-un-Nissa: History and Feminism	<i>Bhorai</i> , 4 <sup>th</sup> year	ISSN: 0974-2565	2011
2.	Body and Sexuality: Locating the Mother in <i>Madhavi</i>	<i>Banheek</i> , 5 <sup>th</sup> year: Vol V	ISSN: 2277-5455	2012
3.	The Semiotics of Violence: Reading Italo Calvino's <i>The</i>	<i>Rupkatha</i> Online	ISSN 0975-	2013



	<i>Castle of Crossed Destinies</i>	Journal, 5:1	2935	
4.	Memory as a Glocal Agent: Reading <i>The Collaborator</i> and <i>Buried Evidence</i>	<i>Globalisation to Glocalisation: A Multidisciplinary Perspective</i> . Edited by Rustam Brahma. Delhi and Guwahati: Akansha Books	ISBN: 978-81-8370-421-2	2015
5.	Reading Novels after 9/11: Resisting the Empire in Mohsin Hamid's <i>The Reluctant Fundamentalist</i>	<i>Journal for Social Science and Welfare</i> , Vol 2	ISSN: 2348-2974	2015
6.	The Politics of Difference: Reading Eliot's <i>Notes Towards the Definition of Culture</i>	<i>Objective Illumination: A Study of T. S. Eliot's Prose Writings</i> , Edited by Dr Sarbojit Biswas and Saptarshi Mallick. Publisher: Alfa Publishing House, New Delhi	ISBN: 978-93-83292-96-7	In Press
7.	Creating the Subject: Understanding Traumatic Memory in Don DeLillo's <i>Falling Man</i> and Mirza Waheed's <i>The Collaborator</i>	<i>Journal of the Department of English</i> , University of Calcutta. Vol: XXXIX	ISSN: 2249-4537	In Press
8.	Breaking the Myths of Peace: Rise of Fundamentalism after 9/11	<i>Responses Towards 9/11: South Asia and Beyond</i> , edited by Dr Nukbah Langah, Associate Professor, Department of English, Forman Christian College University, Lahore.	Book proposal is accepted	

NAME OF FACULTY : SUDIPTA GUPTA

QUALIFICATION : M.A.

DESIGNATION : ASSISTANT PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	In a World of their Own : Locating Television Soaps, Women's Gossip and Oral culture	Netaji Nagar College, Journal of Language and Literature	2320-4109 (Vol.- II)	January 2014
2.	At the Cross Roads : India, America and Cross Cultural encounters in R.K. Narayan's My Dateless Diary: An American Journey	Same as above	2320-4101 (Vol. III)	January 2015

#### DEPARTMENT OF BENGALI

NAME OF FACULTY : DR. SOUMEN DAS

QUALIFICATION : M.A. Ph.D.

DESIGNATION : ASSOCIATE PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
3.	Bangla Charar Tulanamulak Oddhyayan	Akshar Prakashani	978-93-82041-17-7	2014

NAME OF FACULTY : DR. AVIJIT BANERJEE

QUALIFICATION : M.A., M.Phil., Ph.D

DESIGNATION : ASSISTANT PROFESSOR

Sl. No	Title	Publication	ISBN/ISSN	Date
--------	-------	-------------	-----------	------

1.	Madhya Juger Sahitye Gatanugatikata Banam Moulikata	Book	978-93-82012-68-9	2012
2.	Baishnab Padabali Naba Mulyayana	Book	978-93-82041-04-7	2013
3.	Jarasandher Upanyase Samaj Bastabata	Book	978-93-82041-32-0	2015
4.	Attabirodhi Rabindranath	Tathasutra (Journal) a chapter in a journal	2278-5922	2013
5.	Sunil Gangopadhyer 'Sei Samay'	Proma (A chapter in a journal)	0971-6688	2014

### DEPARTMENT OF PSYCHOLOGY

NAME OF FACULTY : DR. MANIMALA MUKHERJEE

QUALIFICATION : Ph.D.

DESIGNATION : CWTT

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Organisational Climate and Works Motivation – A Study on Public Sector Organisation	Indian Journal of Research 2013, 2(1), 60-62 (listed and indexed in International ISSN Directory Paris	ISSN-22501991	2013
2.	A Study on perceived environmental disposition factors – Pastoralism and Urbanism	United Journal of Awadh Scholars, 2013 7(1), 11-18	ISSN-09740503	2012
3.	Managerial role and Ethics - A Study on Private Sector Organisation	Indian Journal Scholary Research 2013, 2(4), 54-57	ISSN-22788271	2013
4.	Problem faced by the Teachers engaged in special and integrated Schools for hearing impaired children	Indian Journal of Psychological Science, 2013. 1, 44-46	ISSN-09769218	2013

5.	Goal setting tendencies communication skills and work motivation vis-à-vis age difference – A study on Public Sector Organisation	Indian Journal of Applied Research, 2012 1(9), 206-208)	ISSN-2249555X	2012
6.	Residential environment as perceived by the inhabitants belonging to industrial belt of Howrah district of West Bengal	Behavioural Scientist 2012, 13(1), 69-76.	ISSN-09725911	2012
7.	Quality of Work life and reasons for absenteeism – A Study on employees of West Bengal Board of Secondary Education	United Journal Awadh Scholars 2012, 6(1), 1-10	ISSN-09740503	2012
8.	School Climate and job involvement – A Study on school teachers of CBSE and ICSE Board across Kolkata	Indian Journal of Psychological Science, 2011, 2 (2), 1-11	ISSN – 09769218	2011
9.	General conduct of the students as perceived by the school teacher of Kolkata and Howrah district of West Bengal	Indian Journal of Psychometry 2011, 25 (1), 51-58	ISSN-097169639	2011
10.	Dependence Proneness and aggression – A Study on adolescence of congenitally blind and low vision	United Journal of Awadh Scholars, 2011, 5(2) 75-81	ISSN-09740503	2011
11.	Attitude of younger generation towards the elderly and elderlys' attitude towards them.	Indian Journal of Gerontology 2011, 25 (2), 189-199	ISSN-09714189	2011

NAME OF FACULTY : DR. SAYANTANI BHATTACHARYA

QUALIFICATION : Ph.D.

DESIGNATION : CWTT

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Women and Motherhood : Social and Psychological Interpretation	Journal	ISSN-P-2229-5356- e2321-3698 Vol. 4 (7)	Oct. 2013
2.	Does History of Miscarriage Affect the Affective States During Pregnancy? A comparative study with primigravidae	Journal of Social Science and Welfare Vol. 1.	ISSN-23492974	2014

NAME OF FACULTY : SHAONLI SANYAL

QUALIFICATION : M.A

DESIGNATION : PTT

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Perceived Work Environment and Accepted Coping Mechanism- A Study on I.T. Employees	Journal of Social Science and Welfare Vol. 1.	ISSN-23492974	2015

#### DEPARTMENT OF FOOD AND NUTRITION

NAME OF FACULTY : ARPITA SRIMANI

QUALIFICATION : M.Sc.

DESIGNATION : CWTT

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Childhood Obesity : A current Epidemic	Journal of Social Science and Welfare	ISSN-2348-2974 (Vol. 2)	2015

NAME OF FACULTY : DR. DEBARATI MUKHERJEE

QUALIFICATION : Ph.D.

DESIGNATION : CWTT

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Comparative Analysis Nutritional Status of Adult Indian Male (25-35 years) between high and low Socio Economic Group	Community Nutrition and Health (Vol. 2)	ISSN-2278-7542	Jul-Dec. 2013
2.	Study of Recovery cardiac cost by two Ergometers in untrained college women.	Indian Journal of Physiology, Vol. 68, No. 2	ISSN - 0367-8350	April 2014
3.	Comparative analysis of Nutritional status of weaning babies between high and low socio-economic statuses.	Journal of Psychometry, issue 1, Vol. 28 page 40-51	09716939	Jan.- June 2014

NAME OF FACULTY : RITUPARNA SAHA

DEPARTMENT : SANSKRIT

QUALIFICATION : M.A. M.Phil (pursuing Ph.D)

DESIGNATION : ASSISTANT PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Brahmana Sahitye Samganer Prakriti	Research Journal of the Department of Sanskrit,	0587-1646	March 2014

	ANVIKSA	Jadavpur		
--	---------	----------	--	--

**DEPARTMENT OF ECONOMICS**

NAME OF FACULTY : DR INDRANI SEN

QUALIFICATION : Ph.D

DESIGNATION : ASSOCIATE PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Challenges of Women: As Music Celebrities	Journal of Social Science and Welfare, Vol - 1	ISSN-2348-2974	2014

NAME OF FACULTY : SMT. SANGHITA BHATTACHARJEE

QUALIFICATION : M.A., M. PHIL (pursuing Ph.D)

DESIGNATION : ASSISTANT PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Globalisation and Inclusive Growth in India: A Comparison with Asian Countries	Journal of Social Science and Welfare, Vol - 1	ISSN-2348-2974	2014
2.	The Effect of Rural-Urban Migration- A Study of South 24 Parganas	Indian Journal of Social and Natural Sciences	ISSN-2277-6117	In Press
3.	'Inclusive Growth and the Informal Sector: A Study of the female domestic workers in South 24 Parganas, West Bengal	International Journal of Research in Commerce and Management	ISSN-0976-2183	In Press

NAME OF FACULTY : LOPAMUDRA DEY (DUTTA)

DEPARTMENT : LIBRARY



QUALIFICATION : M.A., M.L.I.S., B.Ed.

DESIGNATION : ASSISTANT PROFESSOR

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Information Literary among Women in India	Peer Reviewed Journal Vidyawarta issue, IV, Voi. 1	ISSN-2319-9318	Dec. 2013
2.	"Digital Library"	Journal of Social Science and Welfare (Vol. 1)	ISSN-2348-2974	2014
3.	"Different resources in Library	Book (Chapter contribution) in "Advancement of Electronic resources in Libraries.	978-93-84093-30-3	2014

NAME- DR SUKLA GHOSH

DEPARTMENT: CHEMISTRY

QUALIFICATION: Ph.D

DESIGNATION: ASSISTANT PROFESSOR

Serial No.	Title of the paper	Name of the journal	Whether Peer reviewed	Impact factor
1	Synthesis and diverse general oxidative cyclization catalysis of high-valent $\text{Mo}^{\text{VI}}\text{O}_2(\text{HL})$ to ubiquitous heterocycles and their chiral analogues with high selectivity	<b>RSC Advances, 2015, 5, 51012-51018.</b> Indexed in Web of Science.	Peer reviewed	3.84 (2015)
2	Sequential activation of $\sigma$ -bonds: Intermolecular cascade annulation with	<b>J. Indian Chem. Soc. 2013, 90, 1663-1673.</b> Invited	Peer reviewed	

	migration and remote functionalization.	paper in honour of Professor Sunil Kumar Talapatra on the occasion of his 80 <sup>th</sup> birthday  ISSN: 0019-4522		
3	CeCl <sub>3</sub> ·7H <sub>2</sub> O Catalyzed C–C and C–N Bond-Forming Cascade Cyclization with Subsequent Side-Chain Functionalization and Rearrangement: A Domino Approach to Pentasubstituted Pyrrole Analogues.	<b>J. Org. Chem.</b> <b>2012</b> , 77, 10441-10449.  Indexed in Web of Science, Scopus.	Peer reviewed	4.721(2014)
4	Synthesis of Benz[d]oxazolones Involving Concomitant Acetyl Migration From Oxygen To Nitrogen.	<b>Synth. Commun.</b> <b>2010</b> , 40, 2377-2388.	Peer reviewed	0.929(2014)
5	Novel Sulfur-to-Nitrogen Migration of Ethenylmethyl Moiety in Benz[d]oxazole System via Internal Radical Capture.	<b>Synth. Commun.</b> <b>2006</b> , 36, 1447-1457.	Peer reviewed	0.929(2014)
6	A One-pot Synthesis of alkyl 5-amino-2-mercaptothiazole-4-carboxylates and sulphur-Claisen type rearrangement reactions of the corresponding S-allyl/propargyl compounds.	<b>J. Indian Chem. Soc.</b> <b>2003</b> , 80, 1037-1043.  ISSN: 0019-4522	Peer reviewed	h-index 28
7	Synthesis of N,N'-bis(4-methyloxazol-5-yl)-urea as the key building block of 1,3-bis(4-methyloxazol-5-yl)xanthine towards an	<b>Ind. Chem.</b> <b>1999</b> , 38B, 986-988.  ISSN -0376-4699	Peer reviewed	0.851(2014)  IJC-0.387(2014)

	improved bronchodilator.			
--	--------------------------	--	--	--

NAME OF FACULTY : PUNYARUPA BHADURY

DEPARTMENT : SOCIOLOGY

QUALIFICATION : M.A. (Pursuing Ph.D.)

DESIGNATION : CWTT

Sl. No.	Title	Publication	ISBN/ISSN	Date
1.	Neglect : A nemesis of the elderly	Journal of Social Science and Welfare, Vol. II	2348-2974	Dec. 2015
2.	The Neo Indian Women A sociological study	Published a chapter in a book named 'Women Empowerment in India'	978-81-923645-7-5	Jan. 2015
3.	Problems of Girl Child in India	Published a chapter in a book named 'Womens studies – various aspect.	978-93-80648-26-2	Jan. 2014
4.	Yuba Samaj	Published a chapter in a book named 'Bharatiya Samaj Sampratik Samashya	978-93-80648-04-0	Jan. 2011

**ANNEXURE 20:**

## Green Audit Project Report

2015-2016

Prepared by Members of Green Audit Committee, Womens' College, Calcutta

i. **The College Campus is Green with Trees, Shrubs and Potted Plants:**

The college campus is surrounded by trees. In front of the college, there is a well-maintained landscape garden with numerous small trees and shrubs. There are also several potted plants in the college campus.

In future, there is a plan to make rooftop medicinal garden in our college campus.

Several species of birds can be spotted in the college campus along with squirrels, Asian palm civets, rodents and cats.

ii. **The Greenery is maintained by Watering and Pruning of Plants:**

The college has an appointed staff to maintain the greenery in the campus. They regularly water the plants and prune them whenever required.

iii. **Organic waste converts into compost:**

The college has organic waste composting pot where all organic waste (including canteen waste) are dumped and treated with lime to obtain the manure.

iv. **Use of plastics ( polythene, thermocole, PVC etc. ) is minimized and waste plastics is removed from campus:**

The college is a plastic free zone.

The college canteen has been directed to use bio-degradable cups and plates. There are separate bins which are used to dump bio-degradable and non-bio-degradable wastes.

The members and the volunteers of the Green Audit Committee regularly sensitize the students and staffs of the college to minimize the use of plastics.

The municipal corporation of our area, regularly collects the non-bio-degradable wastes.

v. **Solid garbage (Building debris, unused building materials) is removed from the campus:**

The solid garbage (building debris, unused building materials) are usually removed from the campus time to time.

vi. **Waste papers are sold to vendors for recycling:**

The college centrally as well as the departments sell the waste papers to the local vendors.

vii. **Rejected computers, printers, key-boards, etc. in working condition are donated and others sold to vendors for recycling:**

Electrical and Electronic wastes are sold to agents for recycling.

viii. **Use of Tobacco for smoking and chewing in the campus is banned:**

Recently the college has totally *banned* the use of Tobacco in the college campus.

ix. **Cleaning of the college campus:**

Regular cleaning of the college campus is done by the sweepers, appointed by the college.

x. **Classrooms have cross-ventilation and sufficient natural lighting to minimize the use of electricity:**

Most of the classrooms have cross-ventilation and natural lighting which sufficiently minimize the use of electricity. However, some areas of the college due to architectural limitations do not have sufficient natural light.

xi. **Electric fittings and plumbing kept in proper condition to prevent short-circuit and water leakage:**

According to the advice and suggestions of the Green Audit Committee, all electric and plumbing lines are regular maintained. The members of the Green Audit Committee also keep vigilance to avoid unnecessary use of electricity, water leakage and water dripping in the college campus.

xii. **College takes steps to sensitize students and staff about energy conservation, environment and pollution hazards:**

The NSS volunteers and the other student-members of the college are also included in the Green Audit. Awareness programmes are organized time to time to sensitize students and staff-members about energy conservation, environment, public health and pollution hazards.

xiii. **All electrical appliances (light, fans, air-conditioners) are switched-off when not in use:**

Most of the classrooms and staffrooms have “Master Switches” to switch-off / on the electrical connection in the rooms. Students and staff-members are also advised to switch-off the all electrical appliances whenever they leave the rooms.

xiv. **Using CFL or LED lamps:**

Initiatives have been taken to use LED lamps in the annexe building which is under construction.

xv. **College takes steps to purchase fans, refrigerators and air-conditioners with low energy consumption:**

According to the advice of Green Audit Committee, College has willingly purchased “Star Rated” electrical appliances to minimize the energy consumptions.

xvi. **College makes use of solar energy and wind energy:**

The college has future plan to install “Solar Panel” on the rooftop. The college also has a generator (30 KVA) to supplement the electricity supply in case of power failures.

xvii. **College has replaced resistance regulators with electronic regulators, CRT monitors with LCD monitors and DOT matrix printers with Deskjet printers:**

Green Audit Committee has proposed to replace most of the resistance regulator, CRT monitors and DOT matrix printers by electronic regulators, LCD monitors and Deskjet printers respectively.

xviii. **College implements hazardous waste management with soak pits for waste water from Chemistry Lab and other Labs and uses water based chemical reactions:**

The college has constructed two soak pits for collection of waste water from the Laboratories of Chemistry. The waste water is treated with Lime and Active Charcoal.

xix. **College observes Environment Day (5<sup>th</sup> June) / Earth Day (22<sup>nd</sup> April), organizes seminars on environment:**

NSS unit of the college observes Environment Day and Earth Day annually. Department of ENVIS and Chemistry occasionally organizes programmes on environment issues.

**Composition of the Green Audit Committee**

Dr. Mahua Das – Principal

Dr Indrani Sen – Coordinator (NAAC)

Sanghita Bhattacharjee, Debamitra Kar, Rakhi Banik- (Member, Steering Committee)

Dr Sukla Ghosh, Dr Debarati Mukherjee, Priyabrata Das Gupta, Poushali Sarkar, Arnab Ghosh - (Teaching Staff)

Shyamal Ranjan Bhattacharya- (Non- Teaching Staff)