Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**WOMEN'S COLLEGE, CALCUTTA**
Name of the head of the Institution	**DR MAHUA DAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03325544540**
Mobile no.	**9836896634**
Registered Email	**womenscollegekolkata@gmail.com**
Alternate Email	**indranisenwcc2021@gmail.com**
Address	**P-29, KSHIRODE VIDYA VINODE AVENUE**
City/Town	**KOLKATA**
State/UT	**West Bengal**
Pincode	**700003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Surhita Basu**
Phone no/Alternate Phone no.	**03325544540**
Mobile no.	**9999435021**
Registered Email	**womenscollegekolkata@gmail.com**
Alternate Email	**surhita.basu@womenscollegekolkata.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.womenscollegekolkata.ac.in/index.php?option=com_content&view=article&id=49&Itemid=0

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.womenscollegekolkata.ac.in/index.php?option=com_content&view=article&id=49&Itemid=0

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B++**	**82.5**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B++**	**2.87**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**01-Jun-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Women's College Calcutta	Salary Grant	State Govt	2020 365	47390729
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Online feedback collection system launched Launch on GSuite for Education for online activities and faculty training sessions Formation of Alumni Association, CAS committee, Research Cell, Seminar Committee, Website committee, Incubation Cell, ParentsTeachers' Association Online data collection and data processing system launched by IQAC Five CAS applications processed along with regular AQAR submission faculty training support through Orientation and Refreshers

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Enhancing the library facility by launching OPAC	Based on IQAC resolution necessary steps have been taken for infrastructural development enlarging

	the the space for library enabling more storage space and planning for researchers' corner in library along with processing the purchase of OPAC
Shifting feedback collection mechanism to online	Online feedback collection from students have been started through college website
Invigorating research-oriented activities	Research Cell has been established
Updating the website regularly	All departmental pages have been updated on college website
Organizing seminar on CAS and NAAC	Faculty training programme on online classes, three international seminars, three national seminars have been organized along with other workshops and special lecture sessions
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governning Body	27-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	22-Jun-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	System is installed during the Financial year 201718 called as College management System which includes On Line Admission, Fees collection, College Website, Office management ERP through Cloud based facilities.

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each semester, all departments arrange a meeting to discuss the syllabus distribution and curriculum delivery. The syllabus is distributed among all faculty of each department based on different modules and topics, along with number of classes allotted as needed. Plan for internal assessment, tutorials, project guidance and practical sessions are also done at the beginning of each semester. The distributions and plans are documented regularly for quick reference at any time during the semester. The planning of classes and curriculum delivery is usually done based on the total number of classes for each faculty as well as total number of classes allotted per paper as per the syllabus of Calcutta university. A continuous effort is made to keep a balance between the two depending on the number of faculty per department. Many departments maintain class-wise study plans for each paper and for each faculty, which are shared with the students at the beginning of each semester. Regular departmental meetings are arranged to review the curriculum delivery and to take necessary actions to meet the learning requirements of the students. Departmental meetings are also arranged before the semester-end examination to assess the examination requirements. In the 2019-2020 academic session a lot of change has occurred due to pandemic situation. Before the end of the session lock-down started, for which IQAC arranged online platforms for taking classes at the earliest and GSuite for Education was ready to be used for each department and each faculty by April 2020. IQAC has taken the initiative for faculty training to start online classes and helped with online examination process. IQAC also arranged for an online feed-forward survey among the college students to identify the barriers and possibility of online delivery of curriculum and arrange the academic activities accordingly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
UGC Sponsored Certificate Course On Dietician Training And Diet Management	x	01/09/2019	180	Employabil ity	Knowledge and skill development in the area of clinical nutrition and dietitics
UGC Sponsored Certificate Course on Ps ychotherapy and Psychometric Analysis	x	13/07/2019	180	Employabil ity entrepre neurship	Psychologi cal Assessment and Counselling

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	34	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback system is the forum through which everyone associated with the institution can offer their suggestions for its improvement and progress. The institution has a strong system of obtaining feedback and the regularly received feedback becomes instrumental for the future decisions that need to be taken and implemented for the welfare of the institution as well as the people involved with it. The feedback from the students are important to locate the problems that they face so that the institution can take the necessary measures to find a possible solution. Besides, the students often provide helpful insights which contribute immensely to the infrastructural development of the institution. The parents and guardians of the students also offer their valuable suggestions which are considered carefully for the comprehensive betterment of the institution. Besides, the faculty members also provide feedback pertaining to their academic achievements. IQAC has for the first time launched the online feedback collection mechanism for the students in the academic session 2019-2020. Each student has been provided with a secure log in id and password through which they will be able to access the feedback questionnaire available at the college website. The students were asked to

provide feedback on various aspects of learning aspects, infrastructural evaluation and support systems. Due to first time implementation the feedback was kept open for months to gain maximum inputs from all. The feedback response was then collected and analysed for further actions. It has also been realized that quantitative feedback mechanism through survey questionnaire should not be the sole mechanism to collect feedback considering lack of digital literacy and lack of time of many stakeholders. Thus mixed-method for feedback collection from all stakeholders was adopted for maximum reach and best benefit out of this practice.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BSc GEN, FNTA	124	420	62
BA	BA GEN, BNGA,ENGA, EDCA, HINA,HISA, JORA, PSYA, PHIA, PLSA, SANA, SOCA	1030	3400	570
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1652	169	40	Nill	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
40	24	4	5	1	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The faculty members of every department of the institution maintain a strong bond with the students. Regular feedback is taken by the departments verbally to identify the students who face trouble in following the curriculum. The problem areas are diagnosed and the members of the respective departments decide upon the manner and pattern of addressing the problem and finding a possible solution to it. Besides, the institution has a counselling cell, manage by the psychology department, where the students can freely state and discuss their difficulties. The cell members treat every individual problem with the utmost care and provide the particular

student with a possible solution with a reassurance of well-being. Apart from this, career counselling programmes are also arranged by the placement cell of the institution where the students are groomed on the basic principles of job applications, interview appearances and soft skills which give a boost to their confidence and often open up new avenues before them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
632	40	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	35	Nill	2	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	X	Nill	Nill
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
Nill	X	Nill	Nill	Nill
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution is governed by the rules and regulations of the University of Calcutta, the affiliating university and holds internal examinations as and when directed by the University. The Examination Committee is entrusted with the responsibility of preparing the roster and ensuring that the examinations are held in proper accordance with the norms and schedule provided by the University. During the academic year 2019-20, continuous internal evaluation has been shifted online due to pandemic situation. For that purpose assignment submission through email and Google Classroom has been started. IQAC has taken initiative for faculty training on assignment submission process and evaluation through Google Classroom. Online examinations and evaluations have been done as per University regulation and instructions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes. Academic calendar has been prepared clearly detailing the starting and ending dates of semesters as well as examinations as per university guideline. The academic calendar also includes list of holidays as well as major college programs such as sports day, college cultural programme etc. Academic calendar is available at college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.womenscollegekolkata.ac.in/home.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	BNGA,ENGA, EDCA,, HINA, HISA, JORA, GEOA, PLSA, PSYA, PHIA, SOCA, SANA	278	277	99
Nill	BSc	FOOD & NUTRITION	47	47	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.womenscollegekolkata.ac.in/home.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	0	0	0
International Projects	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
Projects sponsored by the University	0	0	0	0
Industry sponsored Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Minor	0	0	0	0

Projects				
Major Projects	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
"International Conference on Sustainable Water Resources Management under Changed Climate" in joint collaboration with School of Water Resources Engineering, Jadavpur University and National Institute of Technology (NIT), Durgapur	Department of Geography	13/03/2020
Industry Interactive seminar with RJ Somak Ghosh, Radio Mirchi, Kolkata on Radio Jockeying	Department of Journalism Mass Communication	25/09/2019
Industry Interactive seminar with Abhiroop Basu, international award winning short film maker on Short-film Making	Department of Journalism Mass Communication	25/09/2019
One Day National Seminar on Documentary Film-making, Guest Shri Brahm Prakash Chaturvedi, Asst. Professor, Department of Journalism Mass Communication, Delhi College of Arts Commerce, University of Delhi	Department of Journalism Mass Communication	08/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
X	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	COLLEGE INCUBATION CELL UNDER IQAC	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	HINDI	3	3
International	CHEMISTRY	1	6.72
International	GEOGRAPHY	7	Nill
International	PHILOSOPHY	1	Nill
International	HISTORY	1	Nill
International	LIBRARY	1	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	2
PSYCHOLOGY	2
SANSKRIT	2
SOCIOLOGY	3
PHILOSOPHY	3
GEOGRAPHY	4
JOURNALISM MASSCOMMUNICATION	5
POLITICAL SCIENCE	5
English	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Performance Analysis of Some Low-Cost and Locally	Chaity Roy, Pankaj Kumar Roy, Arunavo Mazumder and	Institute.of Engineers . India Series . E (2020). (Springer)	2020	1	Jadavpur University , Kolkata and Womens College, Calcutta	Nill

Available Adsorbents that Remove Excess Fluoride Ion from Raw Water to Develop a Filter for the Rural Population	Malabika Biswas Roy					
Optimum prioritization of sub-watersheds based on erosion-susceptible zones through modeling and GIS techniques	Swetasree Nag, Malabika Biswas Roy and Pankaj Kumar Roy	Modeling. Earth System and Environment. (Springer)	2020	3	Jadavpur University, Kolkata and Womens College, Calcutta	Nill
Study to Develop A Co- Relationship between Water Quality and Land use Pattern as Index of Riverine Wetland with Statistical Approach	Malabika Biswas Roy ,Abhshek Kumar, Arnab Ghosh and Pankaj Kumar Roy	Quaestiones Geographicae.(Scopus)	2020	0	Jadavpur University, Kolkata and Womens College, Calcutta	Nill
Analysis of groundwater level trend and groundwater drought using Standard Groundwater Level Index: a case study of an eastern river basin of	Sudipa Halder Malabika Biswas Roy and Pankaj Kumar Roy	SN Applied Sciences. (Springer)	2020	2	Jadavpur University, Kolkata and Womens College, Calcutta	Nill

	West Bengal, India							

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	28	30	37	29
Presented papers	12	15	1	3
Resource persons	Nill	4	2	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS volunteers'participation in celebration of NSS Day	Rabindra Bharati University	6	18
NSS volunteers'participation in celebration of 150 years of Mahatma Gandhi	Rabindra Bharati University	6	12

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	Nill	Nill	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such

	agency		activites	activites
Gender Issue	Department of Journalism Mass Communication	Essay writing competition	3	14
Education for All	Department of Journalism Mass Communication	Skit competition on original script	3	28
Global warming Environment Protection on World Environment Day	Department of Geography	Departmental magazine on environment issues	4	23
Food safety on World Food Safety Day	Department of Food Nutrition	Awareness campaign	3	11
Child labour on World Day against Child Labour	Department of Sociology	Awareness campaign	4	12
Science Education on National Science Day	Department of Chemistry	Awareness campaign	2	8
Fake News and Social Media on World Social Media Day	Department of Journalism Mass Communication	Awareness campaign	3	15
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaboration as co-investigator on research project on coastal vulnerability entitled "Scientific Assessment of Coastal Vulnerability and Sustainable Ecosystem Management under Changed Climate Scenario" run by School of Water Resources Engineering J	Dr. Malabika Biswas Roy, Assistant Professor, Dept. of Geography collaborated as co-investigator with Prof Pankaj Kumar Roy, School of Water Resources Engineering Jadavpur University-Principal Investigator & Prof. Tuhin Ghosh, School of Oceanography,	Central DST	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Event-based departmental association	Internship training	Internshala	01/09/2019	30/06/2020	188

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
X	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3.18	2017

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Smt. Sanjukta Naskar Sardar	HISA - CC3, CC4, CC8, CC9, CC10 HISG -CC2, CC4	Google Classroom (LMS)	01/04/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	72	4	4	3	0	8	16	2	4
Added	0	0	0	0	0	0	0	0	0
Total	72	4	4	3	0	8	16	2	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
GSuite for Education used largely during pandemic for providing regular e-Content developed by recording video lectures and availing through exclusive access at YouTube platform audio lectures shared at Google Classroom along with sharing numerous l	https://www.youtube.com/channel/UCuX0qJD4OdHghci4ETKjRMA
GSuite for Education used largely during pandemic for providing regular e-Content developed by recording video lectures and availing through exclusive access at YouTube platform audio lectures shared at Google Classroom along with sharing numerous l	https://www.youtube.com/watch?v=zxEPVrYYa_M https://youtu.be/Wy47j8ZCIPE
GSuite for Education used largely during pandemic for providing regular e-Content developed by recording video lectures and availing through exclusive access at YouTube platform audio lectures shared at Google Classroom along with sharing numerous l	https://www.youtube.com/channel/UCkB4Nipc2lCOYoYZkb7g6yQ
GSuite for Education used largely	

during pandemic for providing regular e-Content developed by recording video lectures and availing through exclusive access at YouTube platform audio lectures shared at Google Classroom along with sharing numerous l

https://www.youtube.com/channel/UCtgTtx2LGcwFZmlZErGE9KQ/about

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Different committees have been established to regularly evaluate, maintain and develop institutional policies and procedural details. Though the college does not have a sports complex, but it maintains its gym infrastructure and it organizes regular annual sports day in near-by field. Laboratories are regularly cleaned. Computer lab maintains usage register along with implementing disciplinary guidelines while inside the lab. Computers are regularly updated to suit the usage need. Classrooms are regularly cleaned along with maintaining necessary ICT infrastructure inside the classrooms. The college has a Laboratory committee functioning as Teachers' Council committee which continuously assesses the necessity for the smooth functioning of laboratories identifying areas of improvements. The college library functions with relentless support from IQAC for various improvements as well as under Library committee. The college Sports Committee functioning as Teachers' Council committee even during the pandemic situation developed ways to connect with students over social media continuously inspiring them for various indoor sports activities organizing events on special occasions. The college has purchased new computer and updated many in 2019-20 academic session under the recommendation of IQAC to meet the growing needs for IT support for teaching. IQAC has further taken regular feedback from students' representatives based on which responsibility has been assigned for regular classroom and campus maintenance.

http://www.womenscollegekolkata.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill

b)International	Nill	Nill	Nill

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Governing Body of the institution has a provision for the representation of a student representative. IQAC of the college also has student representatives, one each from the PG and UG sections of the college. The representatives have actively shared their views regularly in all IQAC meetings for the improvement of the college. All Students are the members of the students union. This is the students cultural welfare body. The union organises all cultural and co-curricular programmes of the college. The students actively participate in college cultural activities. The students organize Teachers' Day celebration each year in the college. The students also organize various awareness campaigns and actively participate in various extension activities. They participate in numerous national, international, regional competitions and programmes. Many students achieve award of excellence in such competitions bringing glory for the college. In a decentralized pattern each class has a student representative through whom regular students' participation is ensured at departmental levels. Even during the pandemic the students are highly active in online platforms organizing cultural activities and awareness campaigns as well as participating in various departmental meetings.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

16

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association has been formed with representative from each department developing the basic committee structure. The first meeting of Alumni was scheduled on 18th March 2020 which has been cancelled due to lockdown.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

(i) Activities of the college are implemented in a highly decentralized manner through various committees and cells. Regular meetings have been held for discussion to develop improvement plans in a participative manner. Representation from various departments and bodies are ensured while developing the policies and its implementation. (ii) IQAC has developed a highly decentralized management plan for functioning during the whole academic sessions involving different departments, committees and cells. IQAC has distributed various duties among each of its members and beyond. IQAC has created many cells and committees under it for decentralized functioning. IQAC has also developed Events' Calendar for each department and committees and participative improvement of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Full support has been provided for admission of students in a smooth manner as per the direction.
Industry Interaction / Collaboration	Various industry interaction sessions have been organized along with industry visits as well as collaboration for internships and placements. Incubation cell has been launched. Industry collaborations have been encouraged through various activities and exchanges.
Library, ICT and Physical Infrastructure / Instrumentation	Each student has been given access to NList and NDL. Library infrastructural development has started ensuring more space for the library and research activities. Initiative has been taken to digitalize the library launching library OPAC
Research and Development	All faculty are encouraged for research activities. Research Cell has been launched for further improvements.
Examination and Evaluation	Regular examination and evaluation have been conducted as per university regulation. Online examination and evaluation process has been adapted to continue all activities during the pandemic. IQAC has provided full support for online transition.
Teaching and Learning	Apart from holding regular classes all faculty and staff have adapted to online teaching platforms for continuing classes even during the pandemic. IQAC has provided full support during the transition phase

	through continuous support.
Curriculum Development	**Regular documentation of curriculum planning and frequent assessment meetings have been organized at departmental as well as institutional levels. A decision has been taken to maintain regular documentation of curriculum planning for each semester.**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	**Adaptation of GSuite for Education package for individual faculty, for each department, for major administrative bodies and for college.**
Administration	**College IQAC has launched GSuite for Education for which a large part of administrative activities like organizing meetings, faculty training programmes and regular notifications are done through secured domain.**
Finance and Accounts	**College fees can be paid online and many transactions are now done online.**
Student Admission and Support	**College offers full online admission process with 24x7 helpline.**
Examination	**During the pandemic college has shifted to complete online examination process for both university examination as per university guideline as well as college internal assessment and regular evaluation. GSuite for Education package has been used for many such purposes.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	**Dr Malabika Biswas Roy**	**UGC Travel Grant for attending 2nd World Congress on Climate Change, Berlin, Germany**	**x**	**105000**
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants

development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2020	Training on Online academic activities through GSuite for Education package	x	11/04/2020	11/04/2020	35	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per the rule of govt of West Bengal	As per the rule of govt of West Bengal	Student Aid fund and govt of West Bengal

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Internal audit conducted by reputed charted accountants' firm at regular intervals. Statutory audit conducted by the higher education department entrusted CA firm on regular basis which has been completed up to the financial year of 2019-20

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

<div align="center">0</div>

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt of West Bengal	Yes	Governing Body
Administrative	Yes	Govt of West Bengal	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent representatives (per department) were selected for the current academic year, based on the performance and input of their wards 2. This facilitated positive and effective two-way communication between parents and college and provided a channel for feedback and suggestions for improvement. 3. Parents have come forward and supported the online learning by providing useful suggestions, supporting learning at home, etc.

6.5.3 – Development programmes for support staff (at least three)

1. Women's College Cooperative Credit Society has given financial support to all the interested support staff. 2. By conducting online admission and University examination procedure, most of the support staff have developed their IT skill though continuous active support from IQAC on staff training. The administration has encouraged and helped all to be more technologically enabled. 3. IQAC has taken the initiative to launch periodic health checkup of all support staff including blood pressure and blood glucose monitoring in collaboration with Department of Food and Nutrition starting from World Day of Safety and Health at Work, which was postponed due to lock-down at that time.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. As per recommendation of NAAC peer team, library upgradation has been initiated by processing OPAC system purchase and arranging for bigger space for storage and research area 2. As per recommendation of NAAC peer team, initiatives have been taken for encouraging more research oriented projects establishing Research Cell under IQAC 3. Activating thorough data collection, organization and analysis process through TC Data Commitee and regular website updates through IQAC website committee

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Students' Essay Writing Competition on Representation of Women in Indian Soap Opera by Department of Journalism Mass Communication	14/08/2019	11/09/2019	24	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Solar panel has been installed and is functioning successfully. It is regularly used for power backup. 2. The students observed and celebrated World Environment Day on 5th June, 2020 by launching an environment awareness campaign through departmental magazine of Geography department. 3. Proper waste disposal procedure for both bio-degradable and non-biodegradable waste products in the college campus. 4. Regular removal of stagnant water college premises and maintaining of clean drinking water supply in every floor of the college building and canteen. 5. Reduction of the usage of plastic in college premises to make it a 'plastic free zone' eventually.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/04/2019	365	SRIJAN CENTRS FOR COMMUNITY WELAFARE	Education for all	30
2019	1	1	01/04/2019	365	SRIJAN CENTRS FOR COMMUNITY WELAFARE	Health and Hygiene	25
2019	1	1	01/04/2019	365	SRIJAN CENTRS FOR COMMUNITY	Nutrition awareness	89

2019	1	1	01/04/2019	365	SRIJAN CENTRS FOR COMMUNITY WELAFARE	Covid Awareness	7

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
x	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Proper waste disposal procedure for both bio-degradable and non-biodegradable waste products in the college campus. 2. Regular removal of stagnant water college premises and maintaining of clean drinking water supply in every floor of the college building and canteen. 3. Reduction of the usage of plastic in college premises to make it a 'plastic free zone' eventually. 4. Planning of an Organic Kitchen Garden by department of Food and Nutrition and medicinal plants by the Department of Geography which is currently on hold due to COVID-19 pandemic and will be implemented once the college campus reopens. 5. During the pandemic, online initiatives have been taken by publication of 'ECO-BULLETIN' by Geography Department to make aware all the personnel attached to the college about environmental issues of the Ecosystem in recent years and hence emphasize the need for making the campus eco-friendly. 6. The Geography Department in collaboration with the School of Water Resources Engineering, Jadavpur University and NIT, Durgapur had conducted an International Conference on 'Sustainable Water Resources Management Under Changed Climate' to raise awareness on the issue of water conservation.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(i) Early online transition of academic activities through fast implementation of GSuite for Education package enabling individual account for each faculty, each department, major committees and college during the lock-down and pandemic situation along with adapting online data collection and analysis mechanism Link: http://www.womenscollegekolkata.ac.in/index.php?optioncom_contentviewarticleid52Itemid0 (ii) Faculty and students' cooperation in organizing various co-curricular activities including Nutrition Week celebration by the Department of Food Nutrition and Vox-Pop, the annual departmental fest by the Department of Journalism Mass Communication Link: http://www.womenscollegekolkata.ac.in/index.php?optioncom_contentviewarticleid52Itemid0

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.womenscollegekolkata.ac.in/index.php?option=com_content&view=article&id=52&Itemid=0

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution maintains a distinct welfare culture for its students, staff, faculty and all stakeholders. To begin with the institution shares its wall with slum area housing more than thousand under-privileged families. With its welfare nature, the institute has created Srijan Centre for Community Welfare, as a unit of Women's College, Calcutta. The community development centre SRIJAN, an offspring of the college, started on 9th July 2003 and registered as an NGO on 18th April 2005. It works ceaselessly for the cause of the destitute children of the neighbouring slums. The children registered with this NGO are nurtured throughout the year by active services and funds generated from the teachers and students of the college. It had started its journey as a weekend school for the neighbouring slum children, with the college students as trainers. Srijan provides various cultural training to the children such as dance, music, elocution, painting etc. They are also provided with books, stationery, school uniforms and refreshments regularly. Regular health awareness and health check-ups of the children of Srijan along with their mothers by experienced medical personnel. Srijan tries to promote health and education of slum children and develop health and hygiene awareness of their mothers through need-based schemes. Further through the registered cooperative society of the college works relentlessly for the benefits of the college faculty and staff. Apart from that through parent-teachers' association, career counselling, mentoring, students aid, alumni association, psychological support, excursions, picnics, baithaki adda, cultural events – the institution imbibes a distinct quality of care and welfare among its stakeholders. The institution preaches that value of humanity, cooperation, care and fraternity that help everyone associated with it to achieve a holistic betterment of life and living. Link: http://www.womenscollegekolkata.ac.in/home.php

Provide the weblink of the institution
http://www.womenscollegekolkata.ac.in

8.Future Plans of Actions for Next Academic Year

(i) Enhancing the online adaptation of academic activities as per the need and feasibility of the students during the pandemic situation (ii) Encouraging more active research inputs from all faculty (iii) Purchase and implementation of Library OPAC system (iv) Arranging faculty and staff training programmes (v) Arranging for more internship and placement opportunities for the students through placement cell (vi) Strengthening the Alumni Association (vii) Developing student-friendly mechanism of imparting education through online platforms keeping in mind students with limited digital accessibility (viii) Strengthening feedback analysis and implementation mechanism (ix) Creating a safe and healthy working environment (x) Engaging students in various college activities even during the pandemic