

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2013-14)

2016-17

I. Details of the Institution

1.1 Name of the Institution

WOMEN'S COLLEGE, CALCUTTA

1.2 Address Line 1

P-29, KSHIRODE VIDYA VINODE
AVENUE

Address Line 2

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700003

Institution e-mail address

womenscollegekolkata@gmail.com

womenscollegecalcutta2012@gmail.com

Contact Nos.

9836896634

Name of the Head of the Institution:

DR. MAHUA DAS

Tel. No. with STD Code:

(033) 2554-4540

Mobile:

9836896634

Name of the IQAC Co-ordinator:

SUSMITA MITRA

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution’s Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	82.5	2007	5 Years
2	2 nd Cycle	B++	2.87	2016	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

- i. AQAR 2007-2008 _____ (17/11/2008)
- ii. AQAR 2008-2009 _____ (22/07/2009)
- iii. AQAR 2009-2010 _____ (16/08/2010)

- iv. AQAR 2010-2011 _____ (19/09/2011)
 v. AQAR 2011-2012 _____ (18/10/2012)
 vi. AQAR 2012-2013 _____ (30/12/2015)
 vii. AQAR 2013-2014 _____ (30/12/2015)
 viii. AQAR 2014-2015 _____ (30/12/2015)
 ix. AQAR 2015-2016 _____ (01/10/2016)

1.9 Institutional Status

University State Central Deemed Private N.A.

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

COLLEGE RUNS REGULAR PG PROGRAMME IN BENGALI, ENGLISH, FOOD & NUTRITION, JOURNALISM AND PSYCHOLOGY UNDER UNIVERSITY OF CALCUTTA. COLLEGE ALSO RUNS PG IN DISTANCE LEARNING UNDER VIDYASAGAR UNIVERSITY, NSOU AND IGNOU.

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc **N.A**

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities-

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

1

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff/ Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. November 30, 2016- Swapna Mukherjee Memorial Lecture on " Comparison between Indian and Western Ethics" by Prof. Priyambada Sarkar, Head, Dept. Of Philosophy, University of Calcutta.
2. December 2, 2016 – UGC Sponsored National Seminar on " Rural Re- Construction in India: Challenges and Practices" (organised by Dept of Economics, Women's College, Calcutta in collaboration with Ramkrishna Mission Sikshamandir, Howrah)
3. Jan- March ,2017 – Certificate Course on Human Rights (organised by Departments of Political Science, Sociology and Journalism & Masscom).
4. March 24- March 30, 2017 – National Service Scheme Special Camp, 2017.
5. April 8, 2017 – UGC sponsored National Seminar on " Role of Media in Contemporary Society" (organised by Dept. Of Journalism & Masscomm, Women's College, Calcutta)
6. April 13, 2017- Celebration of Dr. B.R Ambedkar's Birth Anniversary (Ambedkar Cell)

2.14 Significant Activities and contributions made by IQAC

1. ORGANIZING REGULAR FEEDBACK BY STUDENTS.
2. MOTIVATING THE ELIGIBLE TEACHER'S IN PREPARATION OF CAS
3. MOTIVATING TEACHERS FOR MORE INNOVATIVE TEACHING.
4. CONSTRUCTION OF GANG WAY BETWEEN RIDDHA AND SAMRIDDHA BUILDINGS
5. PLACEMENT CELL ORGANISED FOR STUDENTS

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Plan sanction of Gangway + PWD approval for a new Annexe Building. 2. Applications were sent for PG programme in Geography and History 3. Opening a Women's Studies Cell.	One New Gangway has been constructed to connect both the buildings. New college building has been completed with sufficient classrooms, library and laboratory facilities for lab – based subjects. One Virtual Classroom has been introduced. PG in these subjects are running successfully under University of Calcutta since Sept, 2015 PG Food & Nutrition is running successfully from July , 2016 A Gender – Sensitization Cell has been formed and it is functioning successfully

* Academic Calendar of the year as **Annexure.-I**

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Several meetings with all 13 members were held to organise the above seminars, new PG courses, completion of the annex building and new cells in the college. These are running successfully.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	05	00	05	
UG	17		04	02
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01(spoken English)	02	03	
Others				
Total	19	06	12	02
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option ✓/ Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04 (PG only)
Trimester	
Annual	16 (UG) + 2 (PG) = 18

1.3 Feedback from stakeholders Alumni (On all aspects)

Parents
 Employers
 Students

Mode of feedback :Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

College does not have autonomy to change the regulation/syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG Programmes –Food & Nutrition.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
33	22	10		

(including principal)

2.2 No. of permanent faculty with Ph.D.

13+1(Principal)= 14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
7	0								

2.4 No. of Guest and Visiting faculty and Temporary faculty

20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	College Level
Attended Seminars/ Workshops	3	10	3	* 2
Presented papers	4	8	11	
Resource Persons		1		6

(*All the teachers have attended the seminar organized by the college

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Classrooms with power point facilities.
- Showing films & videos by English & Journalism departments.
- Enactment of dramas by the Literature section & Classroom Debates.

2.7 Total No. of actual teaching days during this academic year

2016-17--- 222 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open book examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of *Board of Study*/Faculty/Curriculum Development workshop

PG - 12

UG - 0

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A/B.SC PART-I EXAM(HONS)	452		4%	66%	27% (QG)	97.00%
B.A/B.SC PART-I EXAM(GEN)	92		NA	NA	NA	62%
B.A/B.SC PART-II EXAM(HONS)	464		5%	62%	15% (QG)	82 %
B.A/B.SC PART-II EXAM(GEN)	208		NA	NA	NA	95.19%
B.A/B.SC PART-III EXAM(HONS)	378		11%	NA	63.9%	74.9%
B.A/B.SC PART-III EXAM(GEN)	204		1%	15%	59.29%	75.376%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC encourages the teachers to motivate the students to participate in different inter – college events outside the campus.
2. IQAC – in collaboration with the Examination Committee, monitors & evaluates regularly the results of the students in the college Mid- term & Test exams as well as final CU exams.
3. IQAC regularly monitors the Feedbacks & Grievances of the students regarding the all round activities in the college – with the Disciplinary Committee and Grievance Redressal Cell under the Teacher’s Council.
4. IQAC organises seminars & workshops on various subjects taught in the college throughout the year.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme (Inter-departmental)	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer ✓ / Winter schools, Workshops, etc.	
Others (Short Term Course)	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	NIL	N.A.	N.A.
Technical Staff	1	N.A.	N.A.	N.A.

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC motivates the teachers to create a research climate through paper presentation in seminars and academic articles in peer – reviewed journals.
- IQAC encourages teachers to take up UGC MRP projects. This year, two teachers have completed the work and submitted the same.
- Teachers are encouraged to participate in Orientation and Refresher courses to update themselves academically.
- IQAC encourages the cells to organise seminars and workshops from time to time for the benefit of the teachers & students.
- IQAC encourages all the departments to run different departmental projects by the students.

3.2 Details regarding major projects **NA**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2			2
Outlay in Rs. Lakhs				

**

Mahua Das – 2,50,000/-

Sanghita Bhattacharjee – 2,15,000/-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	5	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: **NA**

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations
NA

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

2 (Dr. Saumen Das)

(Dr. Avijit Banerjee)

Chapters in Edited Books

2

Smt. Debamitra Kar
Smt. Sudipta Gupta

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>			DBT Scheme/funds	<input type="text"/>

3.9 For colleges NA

Autonomy	<input type="text"/>	CPE	<input type="text"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text"/>	CE	<input type="text"/>	Any Other (specify)	<input type="text"/>

a. Revenue generated through consultancy

Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					01
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

6

3.13 No. of collaborations International National Any other IIP&Huladack

3.14 No. of linkages created during this year

Nil

3.15 Total budget for research for current year in lakhs : N.A

From funding agency

--

Management of University/College

--

Total

--

3.16 No. of patents received this year

NA

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
Who are Ph. D. Guides
and students registered under them

nil

nil

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: Regular camp - 100 ; Special camp - 50

University level State level
National level International level

3.22 No. of students participated in NCC events: NA

University level State level
National level International level

3.23 No. of Awards won in NSS: NA

University level State level
National level International level

3.24 No. of Awards won in NCC: NA

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other
(Community Service – Srijan)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

SRIJAN CENTRE FOR COMMUNITY WELFARE -Sanghita Bhattacharjee (Economics)

NSS Activites - Ubhaybharati Acharya Mukherjee (Political Science)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area 1	14,400 sqt appx	N.A.	N.A.	1
Class rooms	33	NA	-	33
Laboratories	9	NA	College	9
Seminar Halls	2	NA	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	593466/-	8.54lakh	-	14,47466/-
Others(College renovation , furniture , electrical equipments)	40664455/-	55.27lakh	-	46191455/-

4.2 Computerization of administration and library

PARTLY COMPLETED

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27325	1944636/-	470	386142/-	27661	23,30,778
Reference Books	561		11		526	
e-Books	135000	6725/-	3000000	6725/-	3135000	6,725
Journals	2		2		2	
e-Journals	6000				6000	
Digital Database	12000		2000		14000	
CD & Video	14		1		15	
Others (specify)				Total Books	28187 (UG+PG)	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Library)
Existing	52	4	4	3	-	8	16	4
Added	20	0	-	0	-	0	0	0
Total	72	4	4	3	-	8	16	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology & up gradation (Networking, e-Governance etc.)

1 computer in teacher's room, 4 in library, 8 in the office and Laptops for every departments barring Music departments – for use of teachers & students as required.
4 Computer Labs for students & teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT

-

ii) Campus Infrastructure and facilities

55.27 Lakh

iii) Equipments

8.28 Lakh

iv) Others

Total :

63.55 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Regular student feedback & analysis (inter & intra-departmental)
2. Supervising the regular functioning of the T.C. sub-committees.
3. Encouraging students to present seminar papers and projects from time to time.
4. IQAC along with the Students Aid Committee raised the fund for the benefits of the needy students.

5.2 Efforts made by the institution for tracking the progression

1. Holding regular meetings.
2. Taking necessary steps as per grievance redressal cell suggestion.

5.3 (a) Total Number of students

(b) No. of students outside the state

nil

(c) No. of international students

nil

Men

No	%

Women 100%

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1631	61	1	19		1752	1557	189	9	78	2	1835

Demand ratio -

Dropout % -- Negligible

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

NA

No. of students beneficiaries

5.5 No. Of students qualified in these examinations

NET SET/ SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

There are separated cells working above purposes.

1.Placement Cell – Carrier Guidance .

2.Legal Aid & Human Right Cell – Legal Aid.

Gender Sensitization Cell – Harassment to the fair sex.

3. Psychological Counselling Cell - Counselling the mentally depressed & disturbed people.

5.7. Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			7

5.8Details of gender sensitization programmes

1. The Gender Sensitization Cell organises awareness programmes round the year.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	86	59760/-
Financial support from government	126(KANYASHREE) 60- (Anagrasarkalyan- Sc, St, OBC) 57- (Swami Vivekananda West Bengal Govt.Merit- Cum- Means Scholarship)	As per Govt norms
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives NA

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

- Students of Journalism organised a photography exhibition cum competition – “Shutters bugs spark” on August 16, 2016.
- A poster competition – “Malala Campaign” was organised by Prayasam in August 2016.
- Students of Food & Nutrition celebrated Nutrition Week in November 2016.
- Existing college students exhibited photographs, paintings Posters during College Seminar.

5.12 No. of social initiatives undertaken by the students

****Annexure 2 & 3**

See separate reports for NSS & Srijan.

5.13 Major grievances of students (if any) redressed: GRIEVANCE:- Demand for an auditorium which is completed.

Demand for an eco- friendly campus and landscape garden has been arranged.

Demand for Canteen has been met.

Demand for girls Common Room has been met.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college was founded in 1937 by DR. D.L. Dey with the noble purpose of educating & uplifting the womenfolk of Calcutta. Today it is the only day- college for women in this locality.

The vision of the college is to spread higher education among the women of the society the economically backward, in particular. Thereby the college aims at empowering women to become independent, self reliant, confident & heightened. The teachers & students of the college undertake the mission to contribute towards the development of the status of women in the society.

6.2 Does the Institution has a management Information System

Management information system digitization is under process.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

UG – as per CU norms.

PG – After 3 yrs, individual PG depts. Can change the syllabus.

6.3.2 Teaching and Learning

Student projects + Seminars

English + Journalism & Mass Communication department hold film shows.

6.1 Internship programmes for Food & Nutrition and Journalism & Mass Communication department.

Midterm tests, tests and CU exams are conducted as per University rules. Evaluation is done and necessary guidance is given to the weaker students in the form of informal remedial classes.

6.3.4 Research and Development

1. Encouraging Orientation & Refresher courses.
2. Encouraging UGC funded Minor Research Projects.
3. Encouraging in Peer Reviewed Publications & Paper Presentation.
4. Organising in – campus Seminars & workshops both state & national level

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library – Partial Digitisation
ICT – 5 Projector equipped classrooms and 1 media research centre
Infrastructures – New annexe building with sufficient classrooms & labs, gym, auditorium. The adjacent park is available for outdoor sports activities. The students common room is equipped with table tennis, carom & chess boards. There is a provision for portable badminton system in the campus.

6.3.6 Human Resource Management

NA

6.3.7 Faculty and Staff recruitment

As per UGC + CSC Norms, Permanent faculties are recruited.
Guest Lectures are recruited by the college.
Casual non teaching staffs are recruited by the collage.

6.3.8 Industry Interaction / Collaboration

There has been collaboration with Hulladeck for E-waste management. Students of Food & Nutrition are sent as interns, to hospitals & clinics and that of Journalism to media houses, both print and electronics.

6.3.9 Admission of Students

- On line admission with the help of Admission Committee, has been going on (2014-15).
- Dept of English is conducting an admission test for the UG level from the 2016-2017 session.
- Admission tests are held in the PG departments.

6.4 Welfare schemes for

	Women's College Calcutta Employees Co- operative Credit Society
Teaching Non teaching	
Students	Students aid fund.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	yes	R.N TAPARIA & COMPANY	yes	S.C Mondal & CoS

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Chirantani , our Alumni Association extends support to ex student & retired teachers as and when required.
- The Association donated a vending machine to be set up in the new annex building of the college – Samriddha. This is functioning well and helping the students greatly.
- Regular alumni meeting are held.

6.12 Activities and support from the Parent – Teacher Association

Parent – Teachers meeting was held on January 2017. A Guardian’s forum was formed for the new academic session, in August 2016.

6.13 Development programmes for support staff

NA

6.14 Initiatives taken by the institution to make the campus eco-friendly

- There has been an open space crunch due to the construction of a new annexe building. The residual space is being beautified with plants.
- Two solar panels have been installed.
- Bio & non bio waste disposal system and an e-waste system have been initiated.
- A medicinal plant corner “Sanjeevak” has been built up.
- A soak pit for Chemistry lab and a compost pit next to the college canteen have been built up for waste disposal.
- All these initiatives are functioning successfully in 2016-17.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

As in the previous year the college has considered the issue of infra-structural development as the key area of its concern for the current academic year. Accordingly, the newly-constructed annexe building is being utilised to accommodate more number of classrooms, a PG library, laboratories, a students’ common room, gym , yoga room and an auditorium. The old building was renovated and revamped during this time. Furthermore, a better and more hygienic canteen facility is ensured. Solar panels, compost & soak pit also have been built up

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Sanction of plan for a new building and its construction was completed and approved by the PWD to address the infra-structural issues that has long plagued the college. The Completed building has solved the space crunch in the College to a great extent.
- Applications were sent to the University for opening new PG programmes in English, Psychology and Journalism and Mass Communication. After the permission was obtained, these departments introduced PG courses from this academic session. The classes began from 15 September, 2015. From 2016 session, PG Food and Nutrition has been introduced. All the New PG departments are functioning successfully in the current year.
- Two certificate courses – “Dietetics Management” and “Psychometric & Psychotherapy Analysis” have been sanctioned this year with UGC fund.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- PG courses were introduced in the departments of English, Psychology and Journalism and Mass Communication under the affiliation of the University of Calcutta. We hope that more number of students will be encouraged to pursue higher studies and research work. PG course in Food & Nutrition has been introduced in 2016 and is running successfully.

- A gender sensitization cell was formed with the following members:

Chairperson:-

Dr. Indrani Sen

Members:-

1. Rakhi Banik (Convenor)
2. Rituparna Ganguly
3. Sudipta Gupta
4. Baishakhi Das Saha
5. Avijit Banerjee

This cell would function to help our students in their real-life situations, encourage academic work in the related fields of study and also create social consciousness and spirit of service.

7.4 Contribution to environmental awareness / protection

It cannot be denied that the construction of the new building has reduced the open space in the college premises. However, we have made it a point to maximise the green zones, as much as possible. Apart from the regular preventive measures like banning of plastics, less use of paper, power-saving practices, and so on, the college is planning to utilise the space in the terrace for making garden and introduce water-preservation projects in future. To maintain hygiene, a compost pit near the canteen & a soak pit in the outlet of the chemistry lab, and an e-waste bin has been built up. A medicinal corner "Sanjeevak" has been prepared. Bio & non bio waste bins are kept in every floor.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>Strengths</p> <ul style="list-style-type: none">• Infra-structural development• Overall discipline• Dedicated staff-members• Regular student-counselling	<p>Weakness</p> <ul style="list-style-type: none">• Lack of open space• Regular publication from all the departments is required• Vacant posts for non-teaching staff to be filled• More space for the staffroom
<p>Opportunities</p> <ul style="list-style-type: none">• Better functioning of the PG courses• Organising more seminars and workshops• Regulation of cultural activities which has suffered due to the ongoing construction work	<p>Threats</p> <ul style="list-style-type: none">• Maintaining good attendance record particularly for the second and third year students• Lack of interest of the students for research related activities

8. Plans of institution for next year

<ul style="list-style-type: none">• Conducting more seminars & workshops in the college• Encouraging teachers to apply for Major/Minor UGC research projects.• Enriching the PG libraries with more books and journals• Procuring more equipment for the laboratories• Hiring a regular Gym instructor and conducting a regular Yoga class for the students and the faculty members of the college• To take steps to start PG Programmes in some new subjects.

Name Smt Susmita Mitra

Signature of the Coordinator, IQAC

Name Dr Mahua Das

Signature of the Chairperson, IQAC

****Annexure.-1**

WOMEN'S COLLEGE, CALCUTTA
NAAC ACCREDITED B++ COLLEGE
P-29, Kshirode Vidya Vinode Avenue
Kolkata - 700 003
ACADEMIC CALENDER (2016 - 2017)

1 st July,2016	Friday	College Reopens after Summer Recess
2 nd July	Saturday	College Foundation Day
6 th July	Wednesday	Rathyatra & Id-Ul-Fiter
21 st July	Thursday	First Year Class Commences
29 th July	Friday	Third Year Class Commences
15 th August	Monday	Independence Day
25 th August	Thursday	Janmasthanmi
1 st September	Thursday	Second Year Class Commences
12 th September	Monday	Id-Ud-Zoha
17 th September	Saturday	Vishwakarma Puja
29 th September	Thursday	Annual Social(subject to change)
30 th September	Friday	Mahalaya
2 nd October	Sunday	Gandhiji's Birthday
3 rd ,4 th &5 th October	Mon-Wed	Mid-Term test
7 th October to	Friday to	Puja Holidays including Laxmi
3 rd November	Thursday	Puja,Muhharam,Kali puja & Bhatriditiya
4 th November	Friday	College Re-opens
9 th November	Wednesday	Jagadhatri Puja
14 th November	Monday	Guru Nanak's Birthday
30 th November	Wednesday	Swapna Mukherjee Memorial Lecturer
2 nd week of December		3 rd Year Test Commences
13 th December	Tuesday	Fateha-Doaz-Doham
16 th December	Friday	College Picnic (Subject to change)
22 nd December	Thursday	College Heats
23 rd December	Friday	College Sports
25 th December	Sunday	Christmas Day
26 th December to	Monday to	Winter Recess

31 st December	Saturday	
1 st January,2017	Sunday	New Year's Day
2 nd January	Monday	College Reopens
12 th January	Thursday	Celebration of Vivekananda's Birthday
23 rd January	Monday	Netaji's Birthday
24 th January	Tuesday	Foundation Day of C.U.
25 th January	Wednesday	Maghotsab
26 th January	Thursday	Republic Day
1 st February	Wednesday	Saraswati Puja
2 nd February	Thursday	Founder Principal's Birthday
1 st week of February		2 nd year Test Commences
1 st week of March		1 st year Test Commences
13 th March	Monday	Dolyatra & Holi
14 th April	Friday	Bengali New Year's Day & Good Friday
15 th April	Saturday	Easter Saturday
1 st May	Monday	May Day
7 th May	Sunday	Tagore's Birthday
16 th May to	Tuesday to	
30 th June	Friday	Summer

Activities of Srijan (2016-17) Annexure -2

- A face book linked webpage was created for Srijan (www.facebook.com/groups/179333782258990/)
- 14 th birthday celebration of Srijan...Thanks to all those who have been with us in our journey.



- Thanks to those young boys and girls who chose to spend a whole day with our children on the day of Chaturthi. Thanks Haat Baralei Bandhu.



- Nutrition Week is celebrated every year in our college by the Department of Food and Nutrition. This year was not an exception. The students hosted a food fest and made a nutritional assessment of all the children On 4th September and served them home made nutritious food.



- Probaha –The wave, a charitable trust has joined hands with Srijan to share happiness during the pujas. They selected 10 children in the age group 9-15 for pandal hopping on the day of 'Shosti'. They also gave new dresses to our children.

NSS – another step towards happiness :

“ Not me but you” – with this motto, National Service Scheme, Women’s College, Calcutta kick started another seven days’ campaign from 24th March to 30th March 2017.

The campaign was inaugurated on 24th of March 2017 by Dr. Mahua Das, the Principal of Women’s College, Calcutta and Prof. Swagata Sen Pro V.C (Academic) & Coordinator, NSS , University of Calcutta. Later that day, an Art and Craft Workshop was held by Pidilite Industries Limited where an expert , Smt Sarasi Das showed different styles of fabric painting and bandhni work which was very eye catching for the students and for the Professors as well.

On the next day i.e 25th March a very special guest Prof. Abhishek Ghosal Department of Chemistry, Women’s College, Calcutta and an active member of ‘Anandam’ a NPO which deals with cancer patients, mainly the cancer affected children attended the campaign and gave an idiomatic and emphatic lecture on “ Journey from Darkness to Light against Cancer”, and shared his long experiences with their initiative so far. Then few of the faculty members of the College, Dr. Mala Kumari Gupta, Prof. Sanghita Bhattacharjee, Prof. Ubhoybharati Acharya, Prof. Sanjukta Sardar Naskar, Prof. Archita Seal and some other took NSS Volunteers to visit ‘Jorasanko Thakur Bari’ and gave them a remarkable experience.

The Sunday i.e 26th March, was a very enthralling one, as it included a drawing competition for slum children followed by a riveting session – ‘ Each one teach one’ where the NSS volunteers got a chance to have a good time with the slum children by teaching them things of their interests.

Another workshop on ‘ Contemporary issues on Women’s and Children’s Rights was on the next day i.e 27th March where Smt Rina Sarkar, Senior Project Coordinator Narayantala Mass Communication Society, spoke about various rights given to the girl child and women and how far they are implemented with special emphasis on women working in red light areas. This was followed by a Medical camp by eminent Physician Dr. Arunabha Kundu of ESIC Hospital, Joka, where he discussed various diseases of eyes which he demonstrated as well, which was very worthy and helpful for all the members.

On 28th March, the 5th day, Sri Supriyo Biswas, President of WB Muay Thai Association, Kolkata conducted a workshop on ‘Atmaraksha’. It was a self – defence session for women Where he explained and demonstrated few tactics of karate for the purpose of self- defence , which no doubt was a very entertaining and useful session for the NSS volunteers and for the Professors as well. The day was completed by Campus Cleaning and Tree Plantation activity which was done by the NSS Volunteers along with Professors.

On the second last day eminent poet Sri Amit Bandopadhyay held a Workshop on ‘ Recitation’ and discussed about a few mistakes in the process of recitation and singing, along with tips and tricks for delivering a perfect speech by reciting and singing in his own voice. Later that day a Survey was conducted by the NSS Volunteers on the Socio-economic condition of nearby slum area, where they

distributed few essential commodities like soap, paste etc among the slum dwellers for creating awareness on health and hygiene.

The enthusiastic seven day camp came to an end on 30th March, 2017 at the Valedictory Session. Prizes were distributed to the winners of Drawing Competition followed by a cultural programme organised by the NSS Volunteers where they danced with the slum children. It was pure joy to watch the happy children.

It is expected that the next year NSS special Camp would bring even more happiness and more social work. It is only then that the success story would be as big as the smiles of the children served by them. Hope this makes a change and the society turns into a happy family with healthy and wealthy members all round.