

FIRST REPORT OF THE IQAC

**SUBMITTED
TO**

NAAC
(NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL)

**IN
JULY 2008**

BY



WOMEN'S COLLEGE, CALCUTTA

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Preface To the First I.Q.A.C. Report

Women's College, Calcutta founded in 1937 is presently one of the oldest colleges for women in North Calcutta. In March 2007, the college was assessed by the NAAC peer team and was accredited with the B++ grade. The peer team deeply appreciated the efforts of different sections of the college for the progress of women, especially from lower socio-economic background. The team believed that the college has the potentiality to develop into a leading academic institution. They commended some noteworthy activities of the college such as :

- Degree programme in music being open to others.
- Book Bank facility.
- Compulsory Computer Literacy Certificate Programme.
- Decision making through involvement of teachers in various committees.
- Co-operative Credit Society to staff and needy students.
- Establishment of Srijan - a community welfare organization.
- Insurance coverage to students.

We are happy to say that the above activities are still enthusiastically being continued.

The peer team has also made some recommendations for the upliftment of the college, one of which is to form an Internal Quality Assurance Cell (I.Q.A.C.) comprising of members both from within and outside the college. Consequently a cell has been formed in July, 2007, which is at present actively engaged in formulating a programme of development and setting parameters for its implementation to be monitored and supervised at every stage. The members of the Governing Body, the college staff and the students together are trying their level best to comply with the guide lines set by the IQAC for the purpose. This is the first compliance report of IQAC after the completion of a year since the visit of the NAAC peer team in March, 2007.

**Internal Quality Assurance Cell
Women's College, Calcutta
Members**

1. Chairperson: Dr. Mahua Das [Principal]
2. A few senior administrative officers : (2)
 - Mr. Shyamal Ranjan Bhattacharya [Head Clerk]
 - Mr. Himangshu Chakraborty [Accountant]
3. Teachers : (7)
 - Smt. Jayashree Bhattacharya
 - Smt. Anjana Ganguly
 - Dr. Minakshi Roy
 - Smt. Swati Sengupta
 - Dr. Manasi Sengupta
 - Dr. Soumen Das
 - Smt. Sanhita Bhattacharya
4. Members from the Management : (2)
 - Mr. Salil Chatterjee [President, Governing Body]
 - Mr. Shibnath Chatterjee [University Nominee, G. B.]
5. Nominees from Local society : (2)
 - Smt. Aruna Mukherjee [Advocate]
 - Smt. Gayatri Chatterjee [Retd. College teacher]
6. Co-ordinator of NAAC :
 - Dr. Indrani Sen [Convenor]

I.Q.A.C. Report

Part - A

The Plan of action chalked out by the I.Q.A.C. in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year :-

□ Recommendations of NAAC Peer Team :-

The Peer Team after going through the S.S.R. of the college and its visit, is happy to record that the institution has succeeded to a considerable extent in translating its mission and goals into academic practices. It has stood for providing higher education to the students of the region.

□ Recommendations

- The College is successfully running different courses at Degree level and now deserves to start the P. G. courses in some subjects in a phased manner.
- The College may consider to have some add-on courses like Nursing, Fashion-Designing, Interior Decoration, Event Management, Food Processing etc. along with existing courses as per the local requirement.
- Vocational Courses like Journalism and Mass Communication, Travel and Tourism, Hotel Management etc. may be considered.
- Steps may be taken to open one Centre for P.G. Courses of the Netaji Subhas Open University for the benefit of the locality.
- Steps may be taken to construct a Hostel adjacent to the College for the convenience of the students.
- The Government of West Bengal and the College Management may initiate steps to fill up the vacant teaching positions and to regularize the services of temporary / part time teachers.
- The infrastructure of the College may be strengthened.
- The Teachers may be encouraged and enabled to involve themselves in research projects from U.G.C. and other funding organisations.
- Career Guidance and Counselling and Placement cell need to be revitalised.
- A Gymnasium may be constructed and U.G.C. assistance may be sought in this regard.
- Yoga and Karate training may be provided in the campus.

As per recommendations of the N.A.A.C. peer team the following plan of action was chalked out by the I.Q.A.C. in the beginning of the academic session 2007-2008 towards quality enhancement.

□ Add - on-Courses :

(a) Nursing, Fashion Designing, Interior Decoration, Event Management etc. were not possible due to lack of infrastructure, and high expenses involved in these courses beyond the capacity of the students belonging to the middle class.

(b) Call-centre training – a five month course on "Personality Development and Communicative English" for the college students is to begin from the next academic session 2008-09 for which Franklyn Institute of Language was approached and a seminar was held on 01.02.08 by them as an awareness campaign on the subject. They have also promised to organize a campus interview of the successful candidates after the completion of the course.

□ Vocational Courses :

(a) Due to the high expenses involved in courses like Travel and Tourism, Hotel Management etc., these could not be introduced. The course on Journalism and Mass communication, has already been introduced.

(b) Applications have been forwarded for job oriented vocational training evening courses to the Department of Small Enterprise and Self Employment, Govt. of W.B. for opening crash / diploma vocational courses at the college for the benefit of the students. A proposal has also been sent to the W.B. Council of Technical Education to allow the college to act as an authorised study centre (evening) to provide job-oriented technical training for the youth.

(c) A proposal has been sent to Vidyasagar University to open an evening course for the degree of LL.B (3/5 years) and also for P. G. Courses in Arts, Science and Commerce.

□ Study Centre at P.G. level of the Netaji Subhas Open University -

The College has been made a centre for the above university since July, 2007 for the benefit of the college students and the locality where post graduate degree & diploma courses in different subjects are being regularly taught. (*Refer Prospectus of the college PP13-14 for details*)

□ To fill up the vacant teaching posts-

Steps have been taken to fill up eleven existing vacant teaching posts. The list of vacancies is being attached herewith. Proposals have been sent to the competent authority for approval of posts in the new departments of Hindi, Psychology, Sociology, Food and Nutrition, both Hons. and General. Already four faculties in the departments of Political Science, Geography, Sanskrit and History have been appointed.

☐ Strengthening of college infrastructure -

Proposal has been sent to U.G.C. under eleventh plan for necessary fund for the vertical extension of college building.

☐ Minor Research Project under U.G.C. -

Two of the teachers from the Departments of Education & English have sent proposals for M.R.P. under 11th plan awaiting approval.

☐ Career guidance and counselling and placement Cell -

A placement cell has been opened in the college in August 2007 for organizing career counselling, workshops and seminars for providing employment opportunities to the students from time to time. Bio-data are collected from outgoing final year students and are being sent to several Placement Agencies of Kolkata for the future employment in their respective fields of interests.

☐ Construction of Gymnasium -

A proposal was sent to the Central and State Govts. for opening a gymnasium in the college premises but no positive response has been received as yet.

☐ Yoga and Karate Training

Yoga and Karate training are very much in the thought process of the Sports Committee of the college.

DETAILS OF TOTAL VACANCIES

SUBJECT	Nature of Vacancy	Vacancy arising w.e.f	Name of the Previous incumbment	Cat-egory	Roster Point No.	Remarks
Political Science	Permanent	04.01.2000	Dr. Sampa Guha	SC	15	
Philosophy	Permanent	06.12.2002	Smt. Swapna Mukherjee	SC	18	
Sanskrit	Permanent	01.05.2003	Dr. Nibha Bannerjee	OBC	19	
History	Permanent	01.03.2004	Dr. Dipak Kumar Aich	SC	20	Declared Reserved to SC vide GO No 4097-BCW/MRD-144 /99 dt. 4.10.2001
Philosophy	Permanent	01.04.2005	Smt. Chinmoyee Hajra	SC	21	
Sanskrit	Permanent	01.11.2005	Smt. Kajalrekha Sinha	SC	22	Declared Reserved to SC vide GO No 2293-BCW/MRD-144 /99 dt. 24.05.2002
Pol. Science	Permanent	18.11.2005	Dr. Sonali Chakraborty Banerjee	ST	23	Declared Reserved to SC vide GO No 2440-BCW/MRD-144 /99 dt. 5.8.2002
Geography	Permanent	07.02.2006	New Post-approved vide GO No. 93-Edn (CS) 10M-2/2004 dt. 7.2.2006	ST	24	
Music	Permanent	27.10.2006	New Post-approved vide GO No. 851-Edn (CS) 10M-2/2004 dt. 27.10.2006	OBC	25	Declared Reserved to vide GO No 1762-BCW/MRD-144 /99 dt. 25.6.2002
Pol. Science	Permanent	23.11.2006	Smt. Angira Sen Sharma	GEN	26	
English	Permanent	30.01.2008	Dr. Bristi Basu	GEN (EC)	27	

Part - B

41 Points Information

1. Activities reflecting the goals and objectives of the institution :-

The institutional mission and goals, as reflected in the college prospectus, aim to impart a holistic approach of education to the middleclass and economically backward women-folk of North Calcutta, in addition to the generation of knowledge in tune with the academic prescription of the Board of Studies of the Calcutta University. In course of time the goal has been extended to develop creativity, critical thinking and social commitments and make them career conscious through frequent student counselling and seminars on job-oriented courses as follows. :-

- (a) Airline hospitality and management programmes.
- (b) WIPRO campus interviews.
- (c) 'Uneesh-Kuri' (A.B.P) - career counselling.
- (d) NIIT I.Q. Test for 2nd and 3rd Year students for campus interviews.
- (e) Computer Efficiency Test by Softpro Computer Education Society.
- (f) I.B.M. Campus interviews - 2 programmes.
- (g) Career counselling by ICFAI National College.
- (h) Franklyn Institute of Language, Shyambazar – seminar on educational awareness and career.
- (i) Airlines, Hotels and Travels - seminar by Frankfin Institute of Airhostess Training .

To provide students with vocational / job oriented courses which can act as avenues to develop professional skill necessary for their vertical existence with economic independence in this extremely tough competitive world.

2. New Academic Programmes initiated (U.G. and P.G.) :-

Acquired affiliation in new subjects like - Journalism and Mass Communication (General), Economics (Hons.), Food and Nutrition (Hons.), Chemistry (General),

Mathematics (General) in U.G. course to University of Calcutta, out of which Journalism & Mass Communication, Food & Nutrition and Chemistry are to begin from July 2008. The college has been made a centre for study at P.G. level of Netaji Subhas Open University since July 2007 for the following subjects - [see prospectus of the college Pg. - 13-14 for details]

3. Innovation in curricular design and transaction :-

Not applicable as the curricular design at U.G. level is under the University of Calcutta.

4. Inter - disciplinary programmes started :-

1. Department of Economics and Geography organized a special lecture on Environmental Issues on 11.04.08. The speakers were

a) Dr. Indrila Guha (Economics)

Topic :- 'Environment and Economy'

b) Dr. Asit Kumar Sarkar (Geography)

Topic :- Measurement of Environmental Hazards through Remote - Sensing Techniques.

2. Teachers of the Hindi Department regularly cover a portion of Bengali Hons. syllabus.

3. Some other departments are about to exchange teachers to cover the allied portions of the respective subjects.

5. Examination reforms implemented :-

- The University of Calcutta holds three examinations for both B.A. and B.Sc. courses Part I, II, III at the end of each session.
- The college holds class tests and selection tests etc. as per University notification.

- Selection of candidates for University Examination is made strictly in accordance with the rules and regulations as laid down by the University of Calcutta.

6. Number of Candidates qualified : NET / SET :-

Not Applicable.

7. Initiative towards Faculty Development Programme :-

- Sm. Manimala Mukherjee, a lecturer in the department of Psychology was awarded Ph.d. degree for her thesis on 'A study on the perceived physical environment, social environment of a group of elderly people living in old age homes and in family settings of Kolkata city and the changing values of younger generation.'
- Sm. Kakali Munshi of the Political Science department and Sm. Susmita Mitra of the History department participated in Refresher Courses.
- Sm. Archita Sil of Political Science and Debolina Guha Thakurata of the English department are doing their M. Phil.
- Sri Anindya Ganguly (Hindi) and Sm. Jhumpa Biswas are engaged in Ph.d. research work.
- Sm. Baisakhi Dutta (Geography) is engaged in a diploma course under Jadavpur University, her topic being 'Remote Sensing'.
- Sm. Subhra Banerjee (English) and Sm. Jhumpa Biswas (Education) have applied for a Minor Research Project and are awaiting approval from U.G.C.
- Sm. Manimala Mukherjee (Psychology) has presented a paper entitled 'Perceived psycho - social problems of elderly belonging to institutionalised and non-institutionalised settings' at the 12th International and 43rd National Conference of Indian Academy of Applied Psychology in February 2008. Sm. Sayantani Banerjee of the same department also presented a paper entitled 'The study of contributory forces of well-being' at the Department of Applied Psychology, C.U., I.S.I. Calcutta.
- Dr. Manasi Sengupta of Bengali Department has published a book on Bengali Fairy Tales based on her M.Phil dissertation.

8. Total Number of Seminars / workshops conducted :-

- a) A seminar was organised by the Department of Philosophy on 14.9.07. The speaker was Dr. Karuna Bhattacharya, the topic being 'Indescribable Illusion'.
- b) A seminar was organised by the departments of Economics and Geography on 'Environment and Economy' on 11.04.08.
- c) A student seminar was organised by the students of the History department on 09.09.07. Two students presented papers on 'Ashoka - the Philosopher King'.
- d) 'Hindi diwas' was celebrated by the students of the Hindi department on 14.9.07.
- e) On 4.8.07 a 'Youth Parliament' was organised by the Department of Political Science where Sri Sudhangshu Sil, local M. P. was present.
- f) A seminar on Stress Management through Aroma Therapy was organised on 15.2.08 by Blossom Kochhar Beauty Products (P) Ltd.
- g) World Environment Day was celebrated by plantation of new trees in the college premises, organised by the Nature Club of the college, namely, "Mrittika- the soil".

9. Research Projects :-

- a) Newly implemented - a joint project on 'Psychological reflection in contemporary child Literature' by the departments of English and Education has been applied for approval by U.G.C. under Minor Research Project.
- b) Smt. Monimala Mukherjee of the department of Psychology has successfully completed her thesis and has been awarded Ph.d. degree from the University of Calcutta.
- c) Dr. Indrani Sen of Economics Department, who is an eminent music exponent of India as well, has been the external expert of a number of Ph.D theses on Music from Rabindra Bharati University.

10. Patents generated if any :-

Not Applicable

11. New Collaborative research programmes :-

Not Applicable

12. Total research grants received from various agencies :-

Nil

13. Details of research scholars :-

Not Applicable

14. Citation index of faculty member and impact factor :-

Nil

15. Honours / Awards to the faculty :-

One teacher from the department of Psychology was awarded the Ph.d. degree.

16. Internal resources generated :- (F.Y. 2007-08)

- | | |
|---|-----------------|
| a) College fees and charges | - Rs. 12,70,560 |
| b) External examination (See Annexure B) | - Rs. 16,300 |
| c) Workshop conducted by organisations - (See Annexure c) | - Rs. 2,100 |
| d) From N. S. O. U. | - Rs. 3,000 |

17. Details of department getting SP, COSIST / DST, FIST etc. assistant / recognition :-

Nil

18. Community Services :-

Srijan -- Centre for Community Welfare, dedicated to the welfare of neighbouring slum children and their mothers, has initiated a bunch of promotional activities for the target group during the year under review.

- i) Introduction of basic computer training programme for the senior students of 'Srijan'.
- ii) Extensive music and dance training to selected students of Srijan at 'Banichakra', a reputed centre for music.

Besides these, all the regular activities of Srijan e.g. annual sports, annual excursion, cultural competition, coaching back-up etc. are successfully running.

19. Number of Teachers and Officers newly recruited :-

No. of teachers on whole - time basis - 1+ 1 (Principal)

No. of teachers on whole - time contractual basis - 3

No. of guest lecturers - 6

No. of office staff on whole-time basis - 2

20. Teaching - non - teaching staff ratio :-

Teaching	: 20	Non-teaching	: 11
Whole Time	: 8	Whole Time	: Nil
(contractual)		(contractual)	
Part time	: 3	Part time	: 1
Guest	: $\frac{8}{39}$		$\frac{12}{12}$

13 : 4

21. Improvement in the library services :-

Computerisation is in progress, about 6,500 books have been computerised.

22. Number of new books / journals subscribed and their value :-

Arrival of new books in the session 2007-08 — 569

Valuation :-	U.G.C. Fund	- Rs. 56,044
	College Fund	- Rs. 18,170
	Total	- Rs. 74,214

Distribution of U.G.C. Fund :-

Honours - Rs. 4,500 (each)

General - Rs. 3,000 (each)

Number of books purchased department wise :-

<u>Honours</u>		<u>General</u>	
1. English	- 32	12. Economics	- 11
2. Bengali	- 62	13. Food and Nutrition	- 44
3. Hindi	- 73	14. Music	- 33
4. Sanskrit	- 46		
5. History	- 35		
6. Geography	- 18		
7. Political Science	- 35		
8. Education	- 26		
9. Philosophy	- 52		
10. Psychology	- 46		
11. Sociology	- 53		

Personal Contribution to the Departmental library :

- a) Prof. Dipak Kumar Hajra, the former Head of the Department of English, has donated about 65 books to the departmental library.
- b) Dr. Manasi Dasgupta -former Principal, Sri Sikshayatan College and former Curator, Rabindra Bhawan, Viswa Bharati; wife of Late Arun Kumar Dasgupta, former Professor, Department. of History C. U. donated about 300 books and journals to the History Department.
- c) Dr. Minakshi Roy (Sanskrit) has donated journals like Business India, Business World for the department of Economics.
- d) Dr. Indrani Sen (Economics) has donated some issues of Readers Digest to the general library.
- e) Sm. Sanhita Bhattacharya (Economics) has donated all the issues of Economic and Political Weekly for the Years 2006-2008 to the general library.

23. **Number of courses for which students' assesment of teachers is introduced and the action taken on student feedback.**

- a) The proforma for assessment of individual teachers (department wise) by students is on circulation among 2nd and 3rd year students since 2006.
- b) Proforma for all round assessment of the college by the outgoing 3rd year students is also on circulation.
- c) The Grievance Redressal Cell of the college is actively woking since 2007.

24. **Unit cost of Education : 2007-08 :-**

Total No. of students : 616 - New enrolment (2008-09) Around 900

Unit Expenditure : Rs. 1671

25. **Computerisation of administration and the process of admission & examination results, issue of certificates. :-**

A resolution is taken to adopt a software package for both library and office.

26. **Increase in the infrastructural facilities. :-**

- a) A proposal has been sent for approval to U.G.C. to construct a four-storied extension of the college building along with the proposals under eleventh plan.
- b) Another Plan for the construction of classrooms on the 4th floor has already been sanctioned by the Calcutta Municipal Corporation. The construction work is to begin in the coming session.

27. **Technology Upgradation :-**

The existing website of the college has been upgraded. The number is

www.womenscollegekolkata.org with Broadband internet connection.

E-mail : womenscollegecalcutta@rediffmail.com

28. **Computer and Internet access and training to teachers and students :-**

- a) Internet facility is available to the teachers.
- b) Basic computer training is available to all the students on compulsory basis.
- c) The process of providing Internet facility to the students is on.

29. **Financial Aid to Students :-**

Tuition Fee 2007-08

	Half Free	Full Free	Total Amount
1st Year	16	---	Rs. 6,000
2nd Year	9	2	Rs. 4,650
3rd Year	8	----	Rs. 3,450
Computer Literacy Course	----	3	Rs. 1,200

30. **Activities & Support from Alumni Association :-**

- a) A reunion of 'Chirantani' - Women's College, Calcutta Alumni Association was held successfully on 15.03.08. Around 100 ex-students participated in the function organised by the present & the ex-students of the college.
- b) A steel cabinet donated by the Alumni Association to the NAAC committee is being used for storing the documents related to NAAC activities. The Alumni Association has donated sports shoes for three of the college students who represented the college at the state level athletic meet. in the events like flat race, discus & javelin throw.
- c) The Alumni Association is going to sponsor the remuneration of the ex-teachers of the college who will be invited to take special classes in Hons. and General subjects.

31. **Activities & Support from Parent Teacher Association :-**

A Parent teacher meeting was held on 4.4.08 recently after the Preparatory Test results were declared with active participation of parents. Subsequently, a parent body meeting was held on 14.5.08 to invite concrete suggestions from the parents. The problem of short percentage was discussed & it was decided that in future, the parents should be informed well in

advance, so that they can take necessary steps.

Guardians suggested to take an additional 100 marks test for the Hons. & General students. It was further proposed to hold the parent - teacher meeting at least twice a year.

32. Health Service :-

- The College has a well - equipped medical room which serves an useful purpose for the ailing students.
- An awareness programme on "Women & Family Health" in assistance with family counselling centre (NGO) run by Association for Social Health in India (ASHI) was held on 17.04.07.
- A camp on 'Acne Awareness organised by IPCA laboratories Ltd. was held on 19.02.08.
- A seminar on Stress Management was organised by Blossom Kochhar Beauty Product Pvt. Ltd. on Aroma Therapy on 15.02.08.

33. Performance in sports activities. :-

Annual Sports was held as usual on 19th and 20th of December, 2007 at Nivedita Udyan- a nearby playground on 18th & 19th February, 2008. The 9th Inter Non-Govt. College Athletic Meet was held at Scottish Church College play ground, where Six students of the college participated successfully. Four of the students won prizes at different events, two of these students have also participated at the State Level Athletic Meet on 24th & 25th of March 2008.

34. Incentives to outstanding Sports persons :-

- There has been a proposal by the sports committee to appoint a physical trainer to encourage sports activities among the students, particularly those with outstanding performance at different athletic meets.
- As stated earlier, The Alumni Association of the college has donated sports shoes & other equipment to the successful participants at the athletic meet.
- A champion trophy is awarded to the champion of the year at the annual sports. For every event, separate prizes for the successful participants are awarded.

35. Students achievements & awards :

Academic achievements -

- Total number of 1st class in the University Examination – 6
[4 from English Hons. - 3 in Part I & 1 in Part II
2 from Education Hons. in Part I]
- Books are awarded to the successful students of each department for their performance in the college examination.
- Women's College Co-operative Credit Society awards the students securing the high est in Honours and General subjects respectively.

- A medal in memory of Late Prof. Anuradha Datta of the Philosophy department is awarded to the student securing highest marks in Philosophy Hons. All the above prizes are distributed at the Annual Social function of the College.

Cultural Achievements -

- As in other years, cultural competitions were held this year too on 28.09.07 & 1.10.07 in the college on events like Music, Dance, Recitation, Debate, Extempore speech, Painting, Creative writing. The successful students were awarded at the annual function.
- Every year at the Annual Social of the college, students put up a gala cultural show, exhibiting their creative faculty.
- The students participated in the Inter College Drama competition on 22.09.07 at Salt Lake Stadium organised by 'Aneek' - a cultural association, under the guidance of Dr. Manasi Sengupta of Bengali department, where one of the students - Indrani Banerjee won the third best actress award.
- on 13.12.07, 'Uneesh-Kuri', a teenage magazine of ABP organised a Fresh Face competition, where three students of the Department of English won the contest.
- on 11.01.07, Zee News Ltd. organised an event namely "Common Room" where two students were awarded.

36. Activities of the guidance & Counselling unit :-

- Regular psychological counselling is being held at the counselling corner of the Psychology Department conducted by the teachers of the department - thus enabling the students to face life better.
- Frequent job oriented and career counselling sessions are held for career advancement of students.

37. Placement services provided to students :-

- A placement cell has been opened in the college comprising of the principal and 2 senior teachers on 11.8.07., for organising career - counselling workshops & seminars.
- A campus interview by IBM was held for IIIrd yr. students on 4.12.07, where three students were given placements at their Gurgaon Branch.
- WIPRO has also organised a campus interview on 5.5.07.
- NIIT organised an IQ test for IInd & IIIrd yr. students for campus interview on 17.8.07.
- On 7.12.07, a career counselling programme was held by ICFAI National College.
- On 23.7.07 & 11.1.08, 'Uneesh-Kuri' Teenage magazine of ABP conducted career counselling programmes for the students.
- On 10.4.07 Pailan Aviation India Ltd. organised a presentation & student counselling on Airline Hospitality Management Programme to enable students to choose a better career option in future.

- Career seminar on Airlines, Hotels & Travel was organised by Frankfinn Institute of Air hostess training.

38. **Development programme for non-teaching staff :-**

An in house training of new software package for the non-teaching staff of the college is to be taken up in the next session.

39. **Healthy practices of the institution :-**

- The college has been a centre for PG courses & add on courses of NSOU (Details in prospectus pp 13 -14).
- A Proposal for building extension has been sent to the UGC under 11th plan for their consideration.
- An arrangement has been made with the Calcutta Municipal Corporation for using 'Nivedita Udyan' adjacent to the college for the sports activities of the college.
- An arrangement has been made with Franklyn Institute of Language, Shyambazar branch for a 5 month course on Personality Development and Spoken English for the students of the college, to begin from academic session 2008-09. After the completion of the course, they will arrange a campus interview.
- The Legal Aid clinic holds regular legal counselling sessions, affiliated and funded by the Govt. of W. B., Department of Law. In the session 2007-08, 16 cases were registered, out of which 14 cases were amicably settled. Presently, 2 senior advocates of Calcutta High Court & one counsellor are regularly attending the clinic.
- A feedback form containing overall rating of the college by the outgoing students is being distributed among them on a regular basis.
- The students have participated in a battle of wits at Taj Bengal, on 23.02.08 organised by Tata Crucible - the Campus Quiz 2008 in order to enable them to face job challenges in the corporate sector.
- Students of Economics Department were taken to the Heritage Park, East Calcutta for a day's outing on 28.3.08 to give them an air of freshness beyond the four walls of the classrooms.
- The World Environment Day was observed by plantation of new trees at the college premises.
- Every year, an efficient distribution of the curriculum among the teachers of each department is done by a Module - prepared at the beginning of each session.

40. **Linkages developed with National / International academic research bodies:-**

National - Rajabazar Science College, Calcutta

Psychology and Sociology - departments through Seminar/Workshop

41. **Any other relevant information :-**

- A congenial atmosphere is maintained in the college through an informal & friendly relation between teachers & students. To foster this, an outing was arranged at Pujali - Budge Budge on 3.12.07, in which about 200 students & teachers spent a day in fun & frolic on the bank of river Hooghly.
- An annual get together of student & staff was arranged on 20.2.08 in the college premises followed by lunch on account of Saraswati Puja.
- A staff picnic was also organised on 25.1.08 at Chakdighi, Hooghly, in the suburbs of Calcutta to strengthen the bond between the teaching & non-teaching staff of the college.

Col No. : 16
Annexure - B
Internal Resource Generated

USE OF COLLEGE PREMISES FOR HOLDING OF EXTERNAL EXAMINATIONS IN 2007-2008
ON SUNDAYS AND HOLIDAYS

Date	NAME OF EXAMINATION
29.04.2007	W.B. PUBLIC SERVICE COMMISSION
20.05.2007	UNION PUBLIC SERVICE COMMISSION-CIVIL SERVICES EXAM
22.07.2007	EMPLOYEES STATE INSURANCE CORPORATION
12.08.2007	W.B. PUBLIC SERVICE COMMISSION
19.08.2007	EMPLOYEES STATE INSURANCE CORPORATION
26.08.2007	W.B. PUBLIC SERVICE COMMISSION
09.12.2007	NETAJI SUBHAS OPEN UNIVERSITY - B.D.P
16.12.2007	NETAJI SUBHAS OPEN UNIVERSITY - B.D.P
23.12.2007	NETAJI SUBHAS OPEN UNIVERSITY - B.D.P
30.12.2007	NETAJI SUBHAS OPEN UNIVERSITY - B.D.P
27.01.2008	W.B. PUBLIC SERVICE COMMISSION
09.01.2008	W.B. PUBLIC SERVICE COMMISSION

TOTAL RESOURCE GENERATED = Rs. 16,300/-

Col No. : 16
Annexure - C
Internal Resource Generated

WORKSHOPS AND SEMINARS ORGANISED AT THE COLLEGE PREMISES DURING THE YEAR 2007-2008

Date	SUBJECT	IN COLLABORATION WITH
17.04.2007	Awareness on Women and Family Health	Family Counselling Centre
05.05.2007	Campus Interview-Wipro	WIPRO
23.07.2007	Career Counselling Prog.	Ananda Bazar Patrika Unish Kuri
04.08.2007	Youth Parliament	College
17.08.2007	Career Counselling Prog.	NIIT LTD.
04.12.2007	Campus Interview-IBM	IBM
07.12.2007	Career Counselling Prog.	ICFAI National College
01.02.2008	Career Counselling Prog.	The Franklyn Institute of Language
15.02.2008	Seminar on Stress Management	Blossom Kochhar Beauty Product Pvt. Ltd.
19.02.2008	Camp on Acne Awareness	IPCA LABORATORIES LTD.

WORKSHOP AND OTHER PROGRAMMES CONDUCTED AT THE COLLEGE PREMISES BY OTHER ORGANISATIONS DURING THE YEAR 2007-2008

04.04.2007	KOLKATA NAGARIK SAMMELAN	After college hours at 6.30 p.m
08.05.2007	KOLKATA NAGARIK SAMMELAN	After college hours at 6.30 p.m
15.07.2007	NORTH CALCUTTA VIVEKANANDA YUVA MAHAMANDAL	
29.07.2007	KOLKATA STREET HAWKERS UNION	
29.08.2007	KOLKATA NAGARIK SAMMELAN	After college hours at 6.30 p.m
26.08.2007	KOLKATA NAGARIK SAMMELAN	After college hours at 6.30 p.m
30.09.2007	GOIRIK SANGHA CLUB - SOLO COMPETITION	
15.11.2007	KOLKATA NAGARIK SAMMELAN	After college hours at 6.30 p.m
16.03.2007	KOLKATA NAGARIK SAMMELAN	After college hours at 6.30 p.m

TOTAL RESOURCE GENERATED = Rs. 2,100/-

Part - C

Details of the plans of the college for the session 2008-09

A. Curriculum Aspects :-

- **Add - on courses :-**

To begin short / diploma courses in collaboration with department of Small Enterprise and Self Employment, Govt. of W.B. on Food Processing, Call-centre Training, Mid-wifery etc.

- **New self-financed subjects introduced and to begin from July 2008 :-**

Journalism & Mass Communication (Gen.)

Food and Nutrition (Hons.)

Chemistry (Gen.)

Economics (Hons.)

Mathematics (Gen.)

B. Teaching Learning :-

- **Inter - departmental exchange of teachers :-**

Education / Sociology / Psychology / Philosophy

Education / Economics

Economics / History

History/ English

- Classes are to be taken by the retired teachers of the college and the remuneration involved will be sponsored by the Alumni Association.

- Inter-college teacher exchange programmes of the same discipline are to be initiated by each department.

- A college directory and identity card for all the staff members of the college are being prepared and will be ready by July, 2008.

C. Research, Consultancy and Extension :-

- To publish the second Academic Journal for 2008-09.

- To publish the first Academic journal with papers from students.

- To hold fortnightly student seminars on regular basis throughout 2008-09.

- To hold at least three seminars in a year with the fund of Prof. Arun Mukherjee.

- To send proposals to U.G.C & other academic institutions for funding at least one seminar in 2008-09.

- To start new departmental projects.

- To organise a legal-awareness camp for social benefits of the students as well as the people of the locality which is to be conducted by the legal aid clinic of the college.

- Srijan, the community welfare centre of the college is to organise health camp on 9th July, the birthday of Srijan.

- Srijan will also initiate a bi-monthly medical check up for the students of the college and the children of Srijan.

D Infrastructure & Learning Resources :-

- To execute the proposal & plan for the vertical extension of the college building.
- A new updated software package to be introduced for the computerisation of the office and library.
- Two new computers to be purchased for providing internet access to the teachers & students (against nominal fees) through broad band land connection.
One in the Staffroom (Teachers)
One in the library (Students)
- An inhouse computer training of the above package for the non teaching staff.
- Each department to donate some journals & books to the General / Seminar library.

E Students support & Progression :-

- Placement cell - A data Bank has to be created by collecting Bio-data from the outgoing IIIrd year students.
- Newspaper information from ABP- Prastuti, Times of India - Ascent, Karmakshetra & Career Guide are to be provided to the students regularly.
- Bio-data of students are to be sent to the Placement agencies.

F Organisation and Management :-

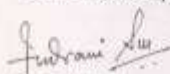
- To explore the possibility of further resource generation.
- To develop corporate outlook through technological upgradation by establishing linkage with the corporate sector.

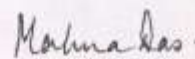
G Healthy Practices :-

- To expand the sphere of activity of the different clubs of the college.
- Srijan plans to groom the existing teachers who are the ex-students of the college by admitting them to the B.S.W. course under Vidyasagar University. This will enable them to serve Srijan in a better way and will also encourage the present college students more towards such social welfare activities.
- To begin three year evening course of LL.B. under Vidyasagar University from the next academic session.

Conclusion :

Finally, the college is marching forward in order to achieve its goal and objective as laid down initially, with the internal assistance of the Governing Body Members, teachers, students and the staff and external assistance from the guardians and local people. We express our gratitude to our Parent University- University of Calcutta, University Grants Commission, State and Central Govt. for their kind cooperation. We are also grateful to the National Assessment & Accreditation Council for their leadership to give us directions for the all round development of the institution.


Coordinator
IQAC


Principal

[Encl. : Prospectus of the college]